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To: Councillor May, Convener; Councillor Greig, Vice-Convener; and Councillors Allan, Boulton, Collie, Cooney, Corall, Cormack, Farquharson, Laing, Leslie, McCaig, Reynolds, Robertson, Jennifer Stewart, Kevin Stewart, Kirsty West, Wisely; and Mumtaz Abdullah, Grant Bruce, Peter Campbell, Stewart Duncan and Mario Vicca.

Town House,
ABERDEEN 19th May, 2010

EDUCATION, CULTURE AND SPORT COMMITTEE

The Members of the **EDUCATION, CULTURE AND SPORT COMMITTEE** are requested to meet in Committee Room 2 - Town House on **THURSDAY, 27 MAY 2010 at 2.00 pm.**

JANE G. MACEACHRAN
HEAD OF LEGAL AND DEMOCRATIC SERVICES

BUSINESS

DEPUTATIONS

1.1 Requests for Deputations

EXEMPT BUSINESS

2.1 Exempt Business

Members are requested to resolve that the business listed under items 9.1 and 10.1 of this agenda be considered with the press and public excluded.

COMMITTEE BUSINESS AND MOTIONS LISTS

- 3.1 Minute of Previous Meeting of 15th April, 2010 (Pages 1 - 34)
- 3.2 Committee Business Statement and Motions List (Pages 35 - 48)

PERFORMANCE MANAGEMENT AND SERVICE WIDE REPORTS

- 4.1 Education, Culture and Sport Performance Report (Pages 49 - 66)

MOTIONS

- 5.1 Parental Involvement in Education - Motion by Councillor Cormack (Pages 67 - 74)

SPORT

- 6.1 Bookings and Lettings Review: Varying Charges Proposals (Pages 75 - 82)
- 6.2 Sports Grants (Pages 83 - 88)

EDUCATION

- 7.1 Learning Estate Strategy (Schools) - Rezoning Exercise (Secondary) (Pages 89 - 110)
- 7.2 Community Learning Hubs and Review of Learning in the Wider Community (Pages 111 - 162)
- 7.3 Kaimhill to Braeside Decant - Oral Update
Would Members please note that a bulletin report on this matter is also included in the Committee Information Bulletin.
- 7.4 Aberdeen City Policy for the Schools (Health Promotion and Nutrition)(Scotland) Act 2007 (Pages 163 - 174)

CULTURE

- 8.1 Progress Report on Proposals to Redevelop Aberdeen Art Gallery and Report on Improving Access to the Museums and Galleries Collections (Pages 175 - 186)

ITEMS WHICH THE COMMITTEE MAY WISH TO CONSIDER IN PRIVATE

REFERRALS FROM OTHER COMMITTEES

- 9.1 Tied Housing Within Environmental Services - Referred from the Housing and Environment Committee of 13th April, 2010 (Pages 187 - 192)

SPORT

- 10.1 Tullos Swimming Pool - Internal Works (Pages 193 - 196)

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Should you require any further information about this agenda, please contact Stephanie Dunsmuir, tel. (52)2503 or e-mail sdunsmuir@aberdeencity.gov.uk

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EDUCATION, CULTURE AND SPORT COMMITTEE

ABERDEEN, 15 April, 2010. - Minute of Meeting of the EDUCATION, CULTURE AND SPORT COMMITTEE. Present:- Councillor May, Convener; Councillor Greig, Vice-Convener; and Councillors Allan (for part of the meeting), Boulton, Collie, Cooney, Corall, Cormack, Cormie (as substitute for Councillor McCaig), Crockett (as substitute for Councillor Allan for part of the meeting), Donnelly (as substitute for Councillor Farquharson), Laing, Leslie, Reynolds, Robertson, Jennifer Stewart, Kevin Stewart, Wisely (for part of the meeting) and Kirsty West. External Members:- Mrs. M. Abdullah, Mr. G. Bruce, Mr. P. Campbell and Mr. M. Vicca. Also in attendance:- Councillor Graham (for Article 5).

ANNOUNCEMENTS

1. The Convener welcomed Patricia Cassidy, who had recently taken up post as Head of Communities, Culture and Sport, and noted that he looked forward to working with her on the Education, Culture and Sport Committee.

The Convener also drew Members' attention to the papers circulated as part of the Committee information bulletin, noting that it contained some very interesting and useful reports.

Finally, the Convener referred to the completion of the impressive new Braehead and Mile End Schools, and recommended that Members avail themselves of the opportunity to visit both schools.

EXEMPT BUSINESS

2. Prior to considering the matters before the Committee, the Convener proposed that, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the items identified as Articles 24, 25, 26 and 27 of this Minute be considered with the press and public excluded so as to avoid disclosure of exempt information of the class described in paragraphs 4, 6, 8, 9 and 12 of Schedule 7(A) of the Act.

The Committee resolved:-

to consider the above-mentioned items in private session.

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

MINUTE OF PREVIOUS MEETING

3. The Committee had before it the minute of its previous meeting of 18 February, 2010.

The Committee then heard from David Leng, Head of Schools and Educational Establishments, who directed Members to the update provided in the Committee information bulletin on the Kaimhill to Braeside decant, and advised that officers were progressing various incentives to encourage pupils to walk to school, namely the Walk to School Badge Initiative; walking pupils to various places of interest such as the Gordon Highlanders Museum and Airyhall Library; and walking the pupils to a one-off event to be held in Garthdee. It was hoped that the improved weather might encourage more pupils to walk to school.

With reference to Article 14 of the previous minute (Inspection of Education Authorities – INEA2), Annette Bruton, Director of Education, Culture and Sport, advised the Committee that HMIE would carry out a scoping exercise with Members and officers in the week commencing 7 June, 2010, and would then return for up to five days in the week commencing 15 September, 2010.

With reference to Article 22 of the previous minute (A Games Legacy for Scotland), Mark Armstrong, Head of Service, advised the Committee that three fully-funded places were available for local residents to participate in the Mass Cast Delhi 2010 flag handover ceremony and that the public draw for those places would be held on 22 April, 2010.

Finally, with reference to Article 24 of the previous minute, the Committee heard from David Leng, Head of Schools and Educational Establishments, who requested that the Committee suspend Standing Order 22(2) to enable the deadline for applications for voluntary severance and early retirement for teaching staff to be extended to 1 June, 2010. Mr. Leng explained that there would be excess staff in certain areas of the secondary curriculum and that extending the deadline for applications could avoid potential redundancies. The Committee heard that the Teaching Unions were happy to support the extension.

The Committee resolved:-

- (i) in relation to Article 24 (Revised Voluntary Severance/Early Retirement Policy), to suspend Standing Order 22(2) and agree an extension to the closing date for applications to 1 June, 2010;
- (ii) to note the updates provided; and
- (iii) to approve the minute as a correct record.

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

COMMITTEE BUSINESS STATEMENT AND MOTIONS LIST

4. The Committee had before it a Statement of Committee Business and a Motions List prepared by the Acting Head of Democratic Services.

The Committee resolved:-

- (i) to remove item 1 (Northfield and Cummings Park Sports Facilities), item 3 (Reporting School Performance Measures), item 4 (Quality Improvement Framework/More Choices More Chances), the part of item 7 (Community Learning Hubs) relating to the outcome of consultation on new leases with leased community centres, item 11 (Vibrant Aberdeen) and item 13 (Additional PE Needs in Schools) from the business statement; and
- (ii) to request that an item on the new build at Raeden be added to the business statement, and that a report on this matter be submitted to the Committee at its meeting on 16 September, 2010.

MANOR WALK FOOTBALL PITCH – NOTICE OF MOTION BY COUNCILLOR GRAHAM

5. The Committee had before it a notice of motion by Councillor Graham for consideration:-

“That this Council works with the youths of Middlefield to develop proposals to floodlight the football pitch at Manor Walk.”

With reference to the motion, the Committee also had before it a background report by the Director of Education, Culture and Sport which advised that the football pitch in question was located within an area adjacent to Manor Walk which was currently zoned for future residential development as part of the Aberdeen Local Development Plan Main Issues report. The report also noted that there was no budget identified to improve sports areas or provide floodlighting within the Middlefield neighbourhood and although the new Manor Park Primary School, scheduled to open later in the year, would include an all-weather pitch, no floodlighting was planned for this facility. It was suggested that officers could explore options and associated costings for interim measures for lighting the football pitch at Manor Walk, while taking into consideration the fact that the land was zoned for future housing development.

Councillor Graham spoke to his motion and requested that any follow-up report be submitted to the Committee prior to September, 2010.

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

The Committee resolved:-

- (i) to agree the terms of the motion;
- (ii) to request that officers from Education, Culture and Sport investigate options and associated costings for interim measures for lighting the football pitch in liaison with officers from Housing and Environment, in light of the site being zoned for future residential development as part of the Local Development Plan Main Issues report; and
- (iii) to request that officers report back on their findings no later than the 16 September, 2010 meeting of the Committee.

EDUCATION, CULTURE AND SPORT PERFORMANCE REPORT – JANUARY, 2010 - ECS/10/028

6. With reference to Article 7 of the minute of the meeting of the Education, Culture and Sport Committee of 18 February, 2010, the Committee had before it a report by the Director of Education, Culture and Sport which provided Members with an overview of the service performance for the period to January, 2010. Appended to the report were the Directorate's balanced scorecard for 26 key performance indicators; detailed performance information and analysis sheets containing library and information service summary statistics, and summaries of city-wide sports facilities and museums and galleries admissions; and the Directorate 2010/11 annual performance reporting calendar which detailed officer commitments to report performance data on a national and local level.

The report advised that work was ongoing to develop a robust performance management framework for the Directorate. The report highlighted where there had been good performance in the service throughout January, 2010, and made particular mention of Indicator 6 where the service had achieved a 92% compliance with the health and safety matrix, and Indicator 6.1 where the service had completed 94% of the recommendations from Internal Audit.

The report recommended:-

that the Committee consider the performance reporting and analysis as contained in the appendices.

The Committee resolved:-

- (i) in relation to Indicator 7 (the proportion of schools receiving positive inspection reports), to request that officers remove the special schools percentages from future reports as the information for these schools was encompassed in the primary/secondary statistics;

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

- (ii) to note that the target for secondary writing and mathematics was to be revised as the current target was considered to be too low, and that this would be undertaken in line with the new Curriculum for Excellence measures;
- (iii) to request that officers did not use yellow text in future reports as it was difficult to read; and
- (iv) to note the Director's suggestion that a Members' seminar could be arranged on the new 5-14 criteria.

2009/10 REVENUE AND BUDGET MONITORING – ECS/10/039

7. With reference to Article 8 of the minute of its previous meeting, the Committee had before it a joint report by the Director of Education, Culture and Sport and the City Chamberlain which provided Members with information on the current year revenue budget performance to date for the Education, Culture and Sport service and also advised on areas of risk and any management action required.

The report highlighted out of authority placements, pupil support assistants, pupil roll changes, and sports as areas of concern in the budget which could lead to a potential overspend of £1,326,000. This was an increase of £48,000 in the forecast overspend since the previous report to Committee. The report went on to advise that there were 46 approved savings for 2009-2010, worth a combined total of £7,928,000. Full details of the approved savings were attached as an appendix to the report, which also included details of the progress to date on each saving. It was further noted that the current forecast predicted that the service was on target to achieve £7,268,000 of these savings, with the main exception to this being in relation to out of authority placements.

The Director for Education, Culture and Sport then advised the Committee that an officer working group was in the process of reviewing the Devolved Educational Management procedures in Education, Culture and Sport, with the aim of reaching agreement with schools on the amount of carry-forward and overspend in their budgets.

The report recommended:-

- (a) that Committee note the report and the information on management action and risks contained within;
- (b) that Committee instruct officers to continue to review budget performance and report on service strategies; and

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

- (c) that Committee instruct officers to report, in due course, on the actual outturn compared to budget following completion of the 2009/2010 financial statements.

The Committee resolved:-

to approve the recommendations contained in the report.

CAPITAL BUDGET PROGRESS REPORT – ECS/10/038

8. With reference to Article 9 of the minute of its previous meeting, the Committee had before it a joint report by the Director of Education, Culture and Sport and the City Chamberlain which provided an update on the progress with various Education, Culture and Sport projects within the Non-Housing Capital Programme. Attached as an appendix to the report was a detailed list of the Non-Housing Capital Programme projects which provided the spend to date to the end of February, 2010, including forecast outturn for each project in the budget for 2009/2010. The appendix also outlined future years' budget profiles and any current project forecast variance.

The Convener advised that Brian Dow, Finance Manager, would provide an update to members on Dyce Music School once the Committee had moved into private session.

The report recommended:-

that the Committee consider and note the content of the report in relation to the projects outlined at appendix A.

The Committee resolved:-

to note the contents of the report.

**EDUCATION, CULTURE AND SPORT SENIOR MANAGEMENT
RESTRUCTURING – ECS/10/044**

9. The Committee had before it a report by the Director of Education, Culture and Sport which sought approval for the establishment of a revised structure and remit for senior management posts within Central Support Services for the Education, Culture and Sport Directorate.

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

The report advised that the Council had agreed savings of £792,000 from the 2010/2011 Education, Culture and Sport budget and that these would be achieved through the restructuring of the Directorate's Central Support functions. It was noted that the restructuring proposals contained within the report before Committee for consideration would contribute greatly to the achievement of the agreed savings.

There were currently 23 Senior Managers in Education, Culture and Sport and it was proposed that these posts be dis-established and 16 new Senior Manager posts created, leading to a minimum full year saving of £391,196. It was noted that there would be limited one-off costs in relation to potential severance costs resulting from any redundancies made as a result of the new structure, but that these could not be clarified at present until the specific circumstances of the individual concerns were known.

It was proposed that the 16 new Senior Manager posts would be filled in line with the Council's job matching policy, with the completion of this process by the end of June, 2010.

The report noted the restructuring of senior management posts within Central Support services would allow the Education, Culture and Sport Directorate to achieve Best Value, with the achievement of agreed revenue budget savings, and would also ensure that there was clarity in relation to officer accountability and responsibility.

Further to the restructure outlined above, the report sought delegated authority for the Director of Education, Culture and Sport to implement additional restructuring across the Directorate in line with the agreed 2010/2011 budget savings.

Proposed structure charts and job descriptions and person specifications outlining the proposed duties for each new post were appended to the report.

The report recommended:-

that the Committee –

- (a) agree to the proposals to establish 9 new Manager and 7 new Quality Improvement Officer posts as detailed at Appendix 1 to the report;
- (b) note the arrangements to fill the new posts through the Council's job matching process;
- (c) agree to the disestablishment of all the existing Service Manager, Strategist, Education Officer, Operational Support Manager and Manager – Communications and Administration posts within the Education, Culture and Sport Directorate;

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

- (d) agree to provide delegated authority to the Director of Education, Culture and Sport to implement further restructuring across the Directorate, and in accordance with Council policies and procedures for Trade Union consultation and managing organisational restructuring, thereby enabling delivery of the agreed 2010/2011 budget savings; and
- (e) otherwise note the report.

The Committee resolved:-

- (i) to amend recommendation (iv) to “agrees to provide delegated authority to the Director of Education, Culture and Sport, **in conjunction with the Convener of the Education, Culture and Sport Committee**, to implement further restructuring across the Directorate, and in accordance with Council policies and procedures for Trade Union consultation and managing organisational restructuring, thereby enabling delivery of the agreed 2010/2011 budget savings.”, and to approve this recommendation;
- (ii) to approve the remaining recommendations contained in the report.

**EDUCATION, CULTURE AND SPORT DIRECTORATE SERVICE
IMPROVEMENT PLAN 2010-2013 – ECS/10/024**

10. The Committee had before it a report by the Director of Education, Culture and Sport which sought approval of the Education, Culture and Sport Service Improvement Plan 2010-2013. The Plan detailed factors which influenced service needs, development and delivery and set the priorities for the Education, Culture and Sport Directorate in order to achieve the key strategic objectives of the Council which reflected the national priorities set out by the Scottish Government, the Concordat and the Single Outcome Agreement.

Appended to the report was the Service Improvement Plan, which included a detailed action plan of the Directorate’s priorities and outcomes and operational plans for the three service sectors of the Directorate, namely:- Schools and Educational Establishments; Communities, Culture and Sport; and Educational Development, Policy and Performance. The report advised that the service would prepare quarterly reports to the Education, Culture and Sport Committee on the Directorate’s priorities and outcomes. It was noted that the final year-end report to Committee would form the basis of the annual Standards and Quality Report for the Education, Culture and Sport Directorate. This report was a key public performance document which demonstrated how services were performing.

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

Annette Bruton, Director of Education, Culture and Sport, advised the Committee that the plan also took account of the five year business plan which was due to go before Council for approval later in the year.

The report recommended:-

- (a) that Committee approve the Service Improvement Plan for 2010-13; and
- (b) instruct that quarterly progress reports be presented to Committee as part of the Education, Culture and Sport performance reporting framework.

The Committee resolved:-

- (i) to request that officers include more information in the Plan about the number of children with English as an additional language and what action was taken to support them;
- (ii) to request that in the opening statement to the Service Improvement Plan that officers strongly emphasise the importance of working with parents; and
- (iii) to otherwise approve the recommendations contained in the report.

REFERRAL FROM ENTERPRISE, PLANNING AND INFRASTRUCTURE COMMITTEE – TIED HOUSING

11. With reference to Article 5 of the minute of its meeting of 7 January, 2010, the Committee had before it a report on tied housing within the Facilities Management Service referred from the Enterprise, Planning and Infrastructure Committee of 23 February, 2010, for information.

At the meeting of the Audit and Risk Committee of 8 September, 2009, the Committee had instructed that each Director should report to their Service Committee in the next cycle detailing how many tied houses were still in existence, where they were located and the justification for their remaining as tied houses. At its meeting on 7 January, 2010, the Education, Culture and Sport Committee had requested that a report be submitted which detailed all janitorial houses and confirmation of the property account to which they were aligned.

It was noted that historically, tied housing was provided to janitorial and school grounds staff within the Council, where predominantly, janitors took up occupancy of the lodge house attached to the school to which they were appointed as janitor. In light of the change to a city-wide Facilities Management Service, janitorial staff were no longer appointed to a single school site and therefore there was less likelihood of facilities staff who were residing in any particular lodge only having specific duties at the school to which their property was attached. Despite this, it was found that many of the facilities staff residing in tied houses across the city

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

remained on call-out lists or held keys for the educational property attached to the tied house. It was however noted that janitorial staff who did not reside in tied houses were also required to undertake on-call and response duties, and therefore it was no longer deemed necessary that houses be tied to their adjacent buildings. The report detailed the present occupation status of tied houses within the Enterprise, Planning and Infrastructure service.

The Committee resolved:-

to note the content of the report.

VIBRANT ABERDEEN – THE CULTURAL STRATEGY FOR ABERDEEN 2010 – 2015 – ECS/10/031

12. With reference to Article 7 of the minute of meeting of 8 October, 2009, the Committee had before it a report by the Director of Education, Culture and Sport, which sought the Committee's endorsement of the final draft of Vibrant Aberdeen - the Cultural Strategy for Aberdeen (2010 – 2015) and also sought approval to develop an Aberdeen City Council action plan.

By way of background, the report highlighted the work that had been undertaken with regards to the draft cultural strategy and noted that consultation had been undertaken in various forms, including public surveys, question and answer sessions and individual feedback meetings, and provided the highest and most detailed level of engagement and feedback the city had delivered in relation to the issue of cultural development. It was further outlined that 320 members of the public had provided feedback through online surveys, while the question and answer sessions had been well attended and had included a session delivered in partnership with Transition Extreme and Creative Cultures Scotland which attracted an audience of over 50 representatives from the cultural sector. In addition to this, Creative Cultures Scotland, as a partner within the Cultural Forum, had also utilised social networking tools such as Twitter and Facebook to receive extensive feedback on the consultation draft. The consultation draft had also been presented to key national cultural partners, and this had resulted in extensive feedback from senior officials within the Scottish Government, Visit Scotland and Museums and Galleries Scotland.

The report went on to advise that following feedback from the draft version, the final draft was written and presented a vision of Aberdeen becoming a "Vibrant, Creative and Ambitious City". The final strategy presented five overarching objectives of Vibrant Aberdeen, refined from the nine which were contained in the consultation draft. They did however remain representative of the key cultural requirements that

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

were identified during the development of the strategy. The five objectives were (1) to establish a cohesive cultural sector; (2) to increase community engagement in cultural activity; (3) to improve the city's cultural profile; (4) to increase investment in culture; and (5) to effectively monitor and evaluate the impact of culture.

Attached to the report was the executive summary of "Vibrant Aberdeen - a Cultural Strategy for Aberdeen." It was proposed that the final graphic design for the final version would be developed in line with the design used in the consultation draft, and would then be made available in various formats.

The report also highlighted that "Vibrant Aberdeen" was a partnership document, and while it did not provide an action plan for each partner, it did however provide a framework for the development of individual action plans. It was noted that should the final draft be endorsed, this would include approval for the development of an Aberdeen City Council action plan around the "Vibrant Aberdeen" framework.

The report recommended:-

that the Committee -

- (a) endorse the final draft of "Vibrant Aberdeen" – The Cultural Strategy for Aberdeen (2010-2015); and
- (b) provide approval to develop an Aberdeen City Council action plan based on the Cultural Strategy and instruct officers to bring this to the appropriate committee for consideration.

The Committee received a short video presentation which highlighted cultural development within the city and outlined an increase in partnership working. The Committee agreed that the clip was very positive and informative and congratulated officers on their work regarding this issue.

The Committee resolved:-

- (i) to request that officers make the video clip about the cultural strategy available to view on the Council's website; and
- (ii) to otherwise approve the recommendations.

DECLARATION OF INTERESTS

Councillors Cooney, Leslie, Reynolds, Jennifer Stewart and Kirsty West declared an interest in the following article due to their appointment as Board Members of Aberdeen International Youth Festival. Councillors Leslie and Reynolds declared an interest due to their appointment as Directors of North East of Scotland Music School. Councillors Cormack

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

and Jennifer Stewart declared an interest by virtue of their position as the Council's appointed representatives to the Board of Aberdeen Performing Arts. None of the above-mentioned Councillors felt it necessary to leave the room during consideration of the article.

GRANTS TO CULTURAL ORGANISATIONS 2010/11 - ECS/10/032

13. The Committee had before it a report by the Director of Education, Culture and Sport which presented the proposed cultural projects recommended to be funded by Aberdeen City Council in 2010/11.

The report advised that there had recently been a revision to the cultural grants application process, which historically was administered directly through submissions framed within the template of the Council's Funding pack. Having reviewed the existing application process both internally and externally, with current and previous applicants for cultural grants, it was clear that the current process was failing to effectively meet the needs of either party. Feedback suggested that the form was difficult to complete and did not provide the necessary space to clearly illustrate the scope and purpose of the project, and determining the cultural grant criteria in such a wide ranging generic document was overly challenging.

The report went on to advise that through the applied revisions, applicants were now part of a process which provided clear and structured guidance on the grants and also an increased level of flexibility through the online administration process. It was also noted that in providing an increased level of ongoing support and information through grants workshops and the option of directly contacting the Culture and Sport Strategy team, applicants were able to access pre-application advice and would receive feedback on their applications which could be used for future applications to both Aberdeen City Council and other external funding providers.

In relation to the application for grants, a total of 83 applicants had been received, totalling £810,970.95. It was recommended to allocate cultural grants to the value of £408,282.72 which would support projects to the estimated total value of £12.6 million to Aberdeen City residents.

Appended to the report were applications for the cultural grant allocation for 2010/2011, with applicants requesting (1) under £1,000 in funding, (2) for £1,000 to £10,000 and (3) over £10,000.

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

The Committee resolved:-

- (i) to enable officers to provide recommendations to future Committees in regards to the disbursement of any remaining funds in response to potential additional applications against the cultural grants fund(s) within this fiscal year; and
- (ii) to agree the allocation of cultural grants to the value of £408,282.72 to cultural organisations as set out below:-

Category A – Up to £1,000		
APPLICANT	PROJECT	APPROVED FUNDING
Archaeology Scotland	Scottish Archaeology Month	£ 500.00
Aberdeen Chamber Music Club	Concert Series 2010/11	£ 600.00
Aberdeen Chamber Orchestra	Rehearsal and Concert Programme	£ 600.00
Aberdeen Potters	Development Programme	£ 1,000.00
Crafty Potters	Promote Pottery Class	£ 0.00
Fleeman Promotions	Performance of Doric Plays	£ 750.00
Grampian Festival	Annual Highland Dancing Festival	£ 225.00
Johnny Come Lately	Limited Edition	£ 0.00
Learig Orchestra	Open Orchestra	£ 400.00
Lemon Tree Writers	North East Voices Publications Project	£ 0.00
Morven Singers	Programme	£ 100.00
Newhills Primary	Like Tobago	£ 0.00
North East Open Studios	Aberdeen Focus	£ 999.00
North East Scotland Classical Guitar Society	Fifth Annual Spring Concert and Workshop	£ 0.00
Northfields Street Art Project Partnership Team	Art Attack	£ 900.00
Poetry Aberdeen	Participation in New Words Festival	£ 0.00
Scottish Country Dance Festival	Scottish Country Dance Festival 2011	£ 500.00
Spring Tides Poetry Group	Poetry Group	£ 375.00
The Lyrical Musical Society	The Producers	£ 0.00

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

Category A – Up to £1,000		
APPLICANT	PROJECT	APPROVED FUNDING
Vocoustics	Series of Live Music Events and Performances	£ 750.00

Category B - £1,000 to £10,000		
APPLICANT	PROJECT	APPROVED FUNDING
Aberdeen and North East Scotland Music Festival	Aberdeen Music Festival	£ 0.00
Aberdeen Choral Society	General Running/Annual Concerts	£ 1,000.00
Aberdeen City and Shire Film Office	Aberdeen City and Shire Film Festival 2011	£ 0.00
Aberdeen City Libraries	Reader in Residence	£ 3,450.00
Aberdeen International Youth Festival	Youth Singing Group	£ 6,465.00
Aberdeen International Youth Festival	Festival Collective	£ 1,875.00
Aberdeen Malayalee Association	Malayalee Association Activities	£ 0.00
Aberdeen Symphonietta	Music Hall Concert Series 2010-11	£ 3,000.00
Aberdite Theatre	FLY	£ 1,175.00
Act II	Forum Theatre Piece	£ 3,000.00
APA / ACC / AIYF	Twinning Project	£ 3,500.00
Art Gallery and Museums	Plague Re-enactment	£ 1,205.00
Arts Education	WORD First Publication	£ 3,500.00
City Moves Dance Agency	Step Forward Integrated Dance Company	£ 4,350.00
City Moves Dance Agency	City Moves / PVA / Live Art Project	£ 4,000.00
Community Planning	Sluie Park Installation	£ 1,912.50
Curriculum Resources and Information Service	Northern Writers Creative Conference	£ 805.90
Grampian Youth Orchestra	Spring Concert Weekend	£ 1,000.00
Granite City Highland	Granite City Highland Dancing	£ 1,200.00

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

Category B - £1,000 to £10,000		
APPLICANT	PROJECT	APPROVED FUNDING
Dancing Association	Festival	
Interesting Music Promotions	Music Promotions	£ 0.00
Limousine Bull Artists Collective	Series of Contemporary Fine Art Events	£ 7,500.00
Marie Skene	Drama – Youth	£ 0.00
North East Arts Touring	Touring Theatre	£5,500.00
Playwrights Studio Scotland	Writer Development Project	£ 1,965.00
Project Slogan	Gallery Programme Development	£ 3,000.00
Pushing Out The Boat	Issue Number 10	£ 1,275.00
Scottish Ballet	Programme and Educational Activities	£ 2,000.00
Scottish Chamber Orchestra	Concert Series	£1,800.00
Scottish Chamber Orchestra	Windfarms	£ 1,013.32
Scottish Community Drama Association	Annual Programme	£ 2,250.00
Scottish Ensemble	Residency	£ 2,500.00
Scottish Opera	Performance and Education Activity Programme	£ 3,750.00
The North East of Scotland Music School	Development Grant	£ 5,000.00
The Reading Bus	Jackanory on Board the Reading Bus	£ 2,500.00
Transition Extreme	Joint Art Project with Ombionce	£ 2,600.00
Triple Threat Theatre	Oliver	£ 0.00
WordFringe	New Words Festival and Year Round Development	£ 7,500.00
Workers Educational Association	Reach Out	£5,000.00

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

Category C - Over £10,000		
APPLICANT	PROJECT	APPROVED FUNDING
Aberdeen Performing Arts	APA Youth Theatre	£ 11,250.00
Aberdeen Performing Arts	The Cone Gatherers	£ 10,000.00
Aberdeen Performing Arts / Jazz Aberdeen	Jazz Programme and Festival	£ 22,500.00
Aberdeenshire Council	National Saxophone Conference – Aberdeen 2010	£ 0.00
Art Gallery and Museums	125 th Anniversary Programme	£16,650.00
Art Gallery and Museums	Lunch Break Concert Series	£ 8,000.00
Arts Development	Art Engagement and Consultation	£ 23,000.00
Arts Education	Arts Across Learning Festival 2010	£ 20,000.00
Castlegate Arts Limited	Programme of Participatory Arts and Business Development	£ 40,000.00
City Moves Dance Agency	DanceLive Festival	£ 3,000.00
Creative Culture Scotland	Creative Culture Scotland	£ 25,000.00
Cultural Enterprise Office	Delivery of Cultural Enterprise Office Services	£ 12,000.00
Ferryhill Railway Heritage Trust	Restoration of Endangered Victorian Engine Shed	£ 0.00
Growing Audiences North East	Growing Audiences North East	£ 10,000.00
Peacock Visual Arts	Artistic Programme for 2010/11	£10,825.00
Royal Scottish National Orchestra	2010/11 Concert Series and Education Programme	£ 11,500.00
Royal Scottish National Orchestra	Renewal	£ 0.00
Scottish Culture and Traditions	Core Programme of Activities	£ 19,752.00
Sound	Sound Festival	£ 10,500.00
Station House Media Unit	shmu SOUND	£ 10,015.00
The National Galleries of Scotland	Silver City – Parallel Lives: Portrait of the Nation in Aberdeen	£ 7,500.00
The Skinny Radge Media Limited	Aberdeen Distribution and Expansion	£ 0.00
University of Aberdeen	University of Aberdeen Flagship Cultural Programme	£ 25,000.00

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

Category C - Over £10,000		
APPLICANT	PROJECT	APPROVED FUNDING
Wizard Festival Limited	Wizard Festival	£ 7,500.00
TOTALS		£ 408,282.72

BOOKINGS AND LETTINGS REVIEW

14. With reference to Article 21 of the minute of its meeting of 18 February, 2010, the Committee heard an oral update by Caroline Walker, Sports and Recreation Officer, which provided members with an update in regard to the bookings and lettings review. Ms. Walker advised that there was also a report in the Committee information bulletin which provided members with information regarding this issue and in addition outlined that officers had recently tested a new bookings and lettings application form through sport users. As a result, a few adjustments had been made to the form.

Ms. Walker further advised that two positive meetings had been held with janitorial staff to discuss the bookings and lettings review, with a further meeting planned for 27 April, 2010.

The Committee resolved:-
to note the oral update.

SPORTS GRANTS - ECS/10/040

15. With reference to Article 19 of the minute of the Committee of 18 February, 2010, the Committee had before it a report by the Director of Education, Culture and Sport which brought forward two applications for financial assistance from sports organisations within the city. The report advised that should the recommendations be approved, a balance of £66,322 would remain in the sports budget for the year 2010/11.

The Committee resolved:-

- (i) to award funding of £678 to Netball Scotland in order to assist with the hosting of the Netball Scottish Cup finals; and

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

- (ii) to award funding of £2,000 to North East Tennis Tournament Group, in order to assist with the hosting of two tennis tournaments to be held at the Westburn Tennis Centre.

NORTHFIELD AND CUMMINGS PARK SPORTS FACILITIES – ECS/10/042

16. With reference to Article 7 of the minute of meeting of Area Committee North of 23 September, 2008, the Committee had before it a report by the Director of Education, Culture and Sport, which provided an update on progress to develop sport facilities and opportunities in the Northfield and Cummings Park area.

The report advised that work had been ongoing in regard to improving sports facilities within the Northfield and Cummings Park area, and following resubmission of an earlier bid, £4,682 had been allocated from the Fairer Scotland Fund towards drainage improvements to the football pitches adjacent to the Allan Douglas Park and at Northfield Academy, as well as £4,110 towards the provision of a development programme at Northfield Academy in conjunction with Aberdeen Amateur Boxing club.

The report outlined that the revised proposal to the Fairer Scotland Fund Board was expanded to include an Active Schools project to work in conjunction with Aberdeen Amateur Boxing Club based at Cummings Park Community Centre, with the objectives being (1) to provide taster sessions and after-school coaching at Northfield Academy, (2) enable pathways to be formed between the local schools and Aberdeen Amateur Boxing Club, (3) to purchase new equipment and (4) to provide training opportunities for senior pupils, volunteers and sports coaches.

The report concluded by noting that the revised proposal was endorsed by the Northfield Forum on 23 February, 2010, prior to the bid being submitted to the Fairer Scotland Fund Board.

The report recommended:-

that the Committee –

- (a) note the progress to date in developing sports facilities and opportunities in the Northfield and Cummings Park area;
- (b) note that the Fairer Scotland Funding be used to improve the drainage for football pitches in Northfield; and
- (c) note that for Fairer Scotland Funding to be used to provide a programme of taster, coaching and coach education sessions for Northfield Academy pupils by Active Schools in conjunction with Aberdeen Amateur Boxing Club.

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

The Committee resolved:-

to approve the recommendations.

**REVIEW OF INTEGRATED CHILDREN'S SERVICES STRATEGIC PLANNING
GOVERNANCE STRUCTURE - ECS/10/036**

17. The Committee had before it a joint report by the Directors of Education, Culture and Sport and Social Care and Wellbeing which sought Committee approval for a review of the planning and governance arrangements to support and strengthen the delivery of integrated children's services.

The report advised that in 2009, the Children and Young People's Strategic Planning Group (CYPSPG) reviewed the governance and planning to support the delivery of integrated children's services in the city. The review considered the governance and resource management arrangements in place locally to deliver the Integrated Children's Services Plan, "For Aberdeen's Children". One-to-one interviews were held with 20 members of the CYPSPG and the Children and Young People's Services Management Group (CYPSMG), including Elected Members, the Education, Culture and Sport and Social Care and Wellbeing Directorates, NHS Grampian, Grampian Police and the Aberdeen Council of Voluntary Organisations (ACVO) who represented the Third Sector. As a result of this, the following recommendations had been put forward:-

- Improving outcomes for children and families;
- Overseeing the effective use of resources;
- The roles and accountabilities of partners in delivering improvements set out in the Integrated Children's Services Plan;
- Effective consultation, engagement and involvement of key stakeholders;
- Supporting local capacity building and capability development;
- The governance and principles of the partnership; and
- Managing risks and exercising controls.

The proposals contained in the report before Committee for approval had been designed to relate specifically to these recommendations.

The report also advised of the large membership of both the Children and Young People's Strategic Planning Group and the Children and Young People's Service Management Group and noted that the large size of both groups was not conducive to effective strategic planning. Following a meeting of representatives from key agencies, it had been agreed that governance and membership of the strategic

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

planning structure should be designed around key outcomes, and that membership of the management group should be at a more senior level. The management group would then remit work programmes to a small number of focused delivery sub-groups.

Finally, the report noted that the proposed strategic planning structure would take forward key messages from the Getting It Right For Every Child pathfinder model which was being developed in Highland Council in order to drive forward a change in practice. A series of seminars led by the proposed Integrated Children's Services Partnership and Management Group was to be arranged to deliver these key messages to staff. Further to this, events would be organised for teams within localities and associated school groups to ensure the change in practice was embedded at all levels.

Appended to the report were structure diagrams showing the current and proposed governance structures for Integrated Children's Services, as well as the proposed membership for the governance structure and a diagram detailing the committee reporting arrangements for the Children and Young People's Strategic Partnership.

The report recommended:-

- (a) that Committee agree that the integrated children's services strategic planning structure should be designed around key outcomes;
- (b) that the number of planning and working groups within the structure and the membership thereof, should be significantly slimmed down in order to assist an outcome focused approach;
- (c) that Committee approve the revised strategic planning structure and membership detailed at Appendix 1 to the report; and
- (d) that Committee note that a recommendation had been made to the Corporate Policy and Performance Committee that the Integrated Children's Services Partnership replace the Children and Young People's Strategic Planning Group as a Challenge Forum of The Aberdeen City Alliance to lead and coordinate the delivery of local improvement objectives to improve outcomes for children and young people within the Single Outcome Agreement.

The Committee resolved:-

to approve the recommendations contained in the report.

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

ROLL CAPPING IN ABERDEEN CITY SCHOOLS 2010/2011 - ECS/10/025

18. The Committee had before it a report by the Director of Education, Culture and Sport seeking approval for a limit on pupil intakes to certain secondary and primary schools. The report advised that it was necessary to limit pupil numbers through roll capping to certain secondary schools which could otherwise exceed capacity, while taking into account the rights of the Education Authority to reserve a number of places for incoming families to the area and to refuse placing requests for children who lived outwith the area zoned to a particular school if the school was full to capacity. The report sought approval to limit the S1 intake in session 2010/2011 for Aberdeen Grammar School, Cults Academy, Harlaw Academy and Oldmachar Academy.

It was noted that previously only a small number of primary schools had previously required to be roll capped, however due to the increasing demand for places in certain schools, the Council's decision to reduce class sizes to a maximum of 18 pupils in all primary 1 classes in schools within areas of deprivation would need to be determined by the ability of each school to accommodate the increase in classes. It was proposed to retain a maximum of 25 pupils for all other Primary 1 classes. The report advised that this could mean that some schools would have to reserve places for pupils who might move in zone during the school year. The report then listed the 10 primary schools which could potentially be affected in this manner:-

- Manor Park School
- Bramble Brae School
- Riverbank School
- Tullos School
- Kittybrewster School
- Seaton School
- Walker Road School
- Woodside School
- Heathryburn School and
- St Peter's RC School

The decision to cap a primary school would be based on the number of primary classes a school could accommodate, rather than the number of pupils, and would be related to the optimum class configuration which had to be adopted by schools.

The report advised that it could be necessary to employ staff on a fixed term basis until pupil figures were confirmed at the start of the new school session. This would ensure that the numbers of excess staff could be kept to a minimum.

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

The report recommended:-

- (a) that the Committee agree the following limits upon the S1 intakes of the following secondary schools:
- | | |
|-------------------------|------|
| Aberdeen Grammar School | 210 |
| Cults Academy | 180 |
| Harlaw Academy | 180 |
| Oldmachar Academy | 180; |
- (b) that the Committee agree that it might be necessary to cap a number of primary schools to accommodate any class size reductions in Primary 1- 3 to conform to class size regulations and local policy, noting that the schools in question could only be identified once class configurations had been established;
- (c) that the Committee agree the reservation of spaces in the above-named secondary schools and identified primary schools as appropriate, within the powers given to Local Authorities by the Standards in Scotland's Schools Etc. Act 2000; and
- (d) that the Committee require the Schools and Children's Service Managers to closely monitor the number of pupils transferring to the identified capped schools in August, 2010, relative to the roll limits being recommended.

The Committee resolved:-

- (i) to instruct officers to circulate roll forecasts for St Machar Academy to all Committee members; and
- (ii) to approve the recommendations contained in the report.

LEASED COMMUNITY CENTRES – COSTS OF REMEDIAL WORKS AND CONSULTATION OUTCOMES – ECS/10/030

19. With reference to Article 13 of the minute of its meeting of 7 January, 2010, the Committee had before it a progress report by the Director of Education, Culture and Sport on the development work undertaken in relation to leased community centres, including the cost of repairs to bring centres up to an acceptable Grade B standard; the development of a new model lease, management agreement, enhanced grant and constitution; and information on the outcomes of a social capital and financial analysis.

At its meeting in January, 2010, the Committee had approved both a lease and management agreement, and a financial model, with officers remitted to conclude negotiations with the leased centres on the approved documents. The report advised that, in response to issues raised by both Members and leased centres, there had been two versions of the lease produced with three revisions, as well as

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

three versions of the management agreement. The report then highlighted key concerns which had been raised by the leased centres in relation to the responsibility on centres to find any budget deficit arising from the historical costs of gas and electricity; the health, safety and financial implications if centres were to take responsibility for the routine testing and maintenance of fire equipment; the cost of public liability and employers' liability insurance; the disparity of costs covered by budgets and the difference in the settlements received by each centre; and the reduction in the centre development grants. The report outlined the officer responses to each area of concern, and advised that the centres were content with the responses provided. It was noted that officers had also identified an omission in the management agreement, which stated that the Council would be responsible for water charges. This omission had been corrected.

Officers recommended that there should be a transition year, with all centres receiving a one year lease. This would allow there to be a review of financial arrangements and a report on the longer-term financial implications for the Council would be brought before Committee in June, 2011, after one year of operation under the new scheme.

In relation to the cost of repairs to bring centres up to an Acceptable Grade B, the report advised that, as previously reported to Committee, centres had been assessed on a scale from A (pristine) to D (poor). While the overall condition of a building could, for example, be a Grade B, the report noted that there could be aspects of the building which were a Grade C and would therefore require attention in the immediate future. It was noted that the previous survey undertaken did not identify the detailed costs of remedial repair works, and it was advised that a further survey would be required to ascertain the cost to bring the centres to an acceptable Grade B level. The report advised that there was no internal capacity to undertake this work and therefore it would require to be out-sourced, leading to additional costs. It was recommended that once the cost of this work was known, it should be referred to the Finance and Resources Committee for approval of the necessary funding.

In relation to the model constitution, the report advised that since the previous report was considered by the Committee in January, 2010, the consultation with leased centres had resulted in further issues with the constitution being identified by both centres and officers. These had been discussed in full at a leased centre workshop which had been held on 5 March, 2010. The report advised that there had been concern raised in respect of the possibility of any future change to centres to charitable status and the need for amendments to the constitution in line with the Office of Scottish Charity Regulator, and the lack of provision for termination of Membership Appeals Process. Officers had also identified that more flexible options for the election of a centre Management Committee could avoid

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

difficulties in attaining quorate meetings. There were further concerns about the period of tenure for postholders, the prohibition on Ward members having voting rights or being office bearers, the influence of the Council over outside lets and the role and status of the proposed Community Centre Liaison Officer. The report outlined the action proposed to address each concern.

The report outlined the social capital survey which had been undertaken, and further details of the outcome of the survey were included at Appendix 3 to the report. Finally, the report advised on the revenue costs for each leased centre based on the actual out-turn with details relating to each centre provided at Appendix 4 to the report.

The report recommended:-

that the Committee:

- (a) note the progress made in discussions with leased community centre management committees on the model lease, management agreement, constitution and enhanced grant finance model;
- (b) agree a transition year, with one year leases being granted to all centres to allow centres to adjust to the new financial arrangements with officers providing a report reviewing implications in June, 2011;
- (c) agree that the City Solicitor be remitted to formally conclude the model lease and management agreement on terms and conditions as necessary to protect the Council's interests for a transition period of one year;
- (d) agree to refer the cost of out-sourcing work to assess the costs of remedial repairs to the Finance and Resources Committee;
- (e) agree that once costs were assessed that they would be considered as part of the Council's 5 year business plan and service priorities;
- (f) agree to receive a further report detailing all the financial implications of repairs to inform decisions on the granting of longer-term leases;
- (g) agree that the Council retain responsibility for the payment of:-
 - energy and water bills;
 - routine maintenance checks including fire equipment;
 - public liability and employers' liability insurance;
 reviewing and receiving a report on these commitments in June, 2011;
- (h) agree that a Leased Centre Efficiency Group comprising centre representatives, members and officers be set up to look at efficiency options for the proposed transition year;
- (i) agree the adoption of the new model constitution and Standing Orders as agreed by all parties; and
- (j) note the outcomes of the social and financial capital analysis and remit officers to put in place the identified supports.

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

At this juncture, the Convener advised that he proposed to move revised recommendations from those contained in the report, namely:-

“that the Committee:- (a) note progress made; (b) request a report back on implementing a 20 year lease with repairs and maintenance being undertaken in agreement with leased centres along the same lines as Devolved Educational Management Schools budgets were dealt with at the present moment; and (c) request that consultation must be undertaken with leased community centres on the formulation of this report.”

Councillor Donnelly moved, as an amendment:-

approval of the original recommendations contained in the report, subject to the amendment from a one year lease to 25 year leases at recommendation (b).

The Convener, having sought advice from the Director and the Head of Legal and Democratic Services which was then conveyed to the Committee, declared the motion to be incompetent within the terms of Standing Order 12(3).

The Committee resolved:-

- (i) to approve the amended recommendations as detailed above;
- (ii) to request that a report on the implementation of a 20 year lease be brought back to Committee by 16 September, 2010, at the latest; and
- (iii) to acknowledge the huge amount of work undertaken by officers and community centre management committees thus far.

PROVISION FOR CHILDREN WITH ADDITIONAL SUPPORT NEEDS – ECS/10/033

20. With reference to Article 17 of the minute of the Council meeting of 1 October, 2007, the Committee had before it a report which sought approval to conduct an options appraisal on the redevelopment of the Cordyce site to improve provision for children and young people with additional support needs arising from social, emotional and behavioural needs, on a spend-to-save basis.

At its meeting on 1 October, 2007, the Council had approved the Transformation Strategy which had included the following recommendations:-

- (a) in conjunction with the review of school estates and the Corporate Asset Management Strategy, to instruct officers to undertake a feasibility study for building/refurbishing and managing a full time placement facility for children and young people with social, emotional and behavioural needs; and a close support/semi-secure facility; and

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

- (b) the rebuild of a full time placement facility for children and young people with social, emotional and behavioural needs as part of the School/Learning Estate Strategy.

The report advised that the proposal before Committee was part of a wider review of inclusion aimed at improving and developing a continuum of support for children and young people within Aberdeen City to ensure best outcomes for all, while linking into the Social Care and Wellbeing plans for service redesign.

It was noted that the Cordyce School building was not fit for purpose to provide the standard of education expected in the 21st century. It was, however, situated on a large open site which was suitable for redevelopment, and would allow the range of outdoor space at the site to be used to enhance the learning environment for pupils.

It was proposed that an options appraisal be carried out on a spend-to-save basis, which would involve site surveys, ground investigations and concept designs. Although the proposal to build a new facility on the Cordyce School site would have long term financial implications, the report advised that spend on out of authority placements, residential care and education had increased over the past decade, with a £7.5m cost in 2008/2009. While overspend on the budget had reduced, in order to ensure that the out of authority spend reduced still further, it was essential that the Council improved local provision to support children and young people within the city, and the spend-to-save proposal would lead to revenue savings through more effective and efficient building infrastructure.

The report advised that if the options appraisal was approved by Committee, the matter would then be referred to the meeting of the Finance and Resources Committee of 6 May, 2010, for approval of the funding for the options appraisal. Information on the content of the options appraisal and the approximate cost to carry out the study was contained in a confidential appendix to be considered by the Committee in private session later in the meeting.

Appended to the report was a diagram which detailed stage provision for children and young people with additional support needs arising from social, emotional and behavioural factors.

The report recommended:-

- (a) that the Committee instruct officers to conduct an options appraisal on the redevelopment of the Cordyce site to include, in addition to a replacement school, a specialist residential facility on a spend-to-save basis, subject to confirmation of the required funding;

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

- (b) that the Committee instruct officers to refer the report to Finance and Resources Committee on 6 May, 2010, for approval of the funding of the options appraisal; and
- (c) if the Finance and Resources Committee agreed funding of the options appraisal, that the Education, Culture and Sport Committee instruct officers to bring a further report to Committee on 18 November, 2010 on the outcome of the options appraisal.

The Committee resolved:-

to approve the recommendations contained in the report.

**THE DEVELOPMENT AND OPERATION OF LEARNING PARTNERSHIPS –
ECS/10/073**

21. With reference to Article 13 of the minute of its meeting of 8 October, 2009, the Committee had before it a report by the Director of Education, Culture and Sport which advised on progress with the development and operation of Learning Partnerships and Learning Communities.

The report proposed to establish a network of learning partnerships across the city, based on one partnership in each learning community or cluster of learning communities. A learning community was defined in the report as a group of people who were learners and were based in geographical areas such as secondary school catchment areas. It was planned that each partnership would be operational by September, 2010.

Each learning partnership would take into account the particular circumstances of each learning community, and a dedicated member of Community Learning and Development staff would have responsibility for supporting and developing the partnership. It was proposed that Steering Groups would be set up in each area from May, 2010, to consider and identify the needs of the learning community and to make evidence-based decisions about the membership of each potential learning partnership. The membership of each Steering Group would comprise the Principal Community Learning and Development Worker, the Secondary School Head Teacher, a Primary School representative, a Parent representative, a Senior Pupil representative and a Community representative.

The report advised that the Local Learning Partnerships and the Lifelong Learning Forum would undertake a review of the learning community and learning partnership structures within eighteen months.

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

The report recommended:-

- (a) that the Committee agree proposals for a network of Learning Partnerships across the City to support the implementation of the Aberdeen Learning Strategy, "Aberdeen City of Learning"; and
- (b) that the Committee endorse that Learning Partnerships would support improvements in learning outcomes, support the Council's implementation of a Curriculum of Excellence and support people of all ages, abilities and backgrounds to become more involved in their own learning and their community's development to help develop lifelong learning in Aberdeen.

The Committee resolved:-

to approve the recommendations contained in the report, with the additional request that a further report on the matter be brought before the Committee at its meeting on 16 September, 2010.

MORE CHOICES, MORE CHANCES STRATEGY 2010-2013 – ECS/10/037

22. The Committee had before it a report by the Director of Education, Culture and Sport which sought approval of the Aberdeen City More Choices, More Chances Strategy 2010-2013.

The report advised that the Scottish Government had published its "More Choices, More Chances" Strategy in 2006, with the aim of reducing the proportion of young people not in education, employment or training in Scotland. In the intervening years, the impact of the economic recession had required a review of the response to national and local challenges in this matter, particularly for those young people most affected by the recession. It was noted that in 2008/2009, 82% of 1,730 statutory school leavers entered positive destinations in education, employment or training, which was a 2.9% reduction on the previous year and was well below the national average of 85.7%. The Council's More Choices, More Chances Strategy sought to encourage the local authority, community planning partners and local employers to undertake a broad range of interventions to rectify this situation, and ensure that young people in Aberdeen were supported to reach their full potential and make positive and sustained contributions to both the local economy and their communities.

Appended to the report was the More Choices, More Chances Strategy for 2010-2013.

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

The report recommended:-

that the Committee -

- (a) approve the Aberdeen City More Choices, More Chances Strategy 2010-2013;
- (b) note that regular updates on performance against the (a) school leaver destinations (annually); (b) implementation of 16+ learning choices (bi-annually for summer and winter leaver cohorts) to the Education, Culture and Sport Committee within the standing item: Education, Culture and Sport Performance report; and
- (c) note that implementation would be reported quarterly through the Integrated Children's Services Planning process and annually through the Single Outcome Agreement.

The Committee resolved:-

to approve the recommendations contained in the report.

CLASS SIZES IN ENGLISH AND MATHEMATICS S1/S2 – ECS/10/073

23. The Committee had before it a report by the Director of Education, Culture and Sport seeking approval to provide secondary school head teachers with increased curricular flexibility by removing the current constraint of maintaining average class sizes of twenty pupils in S1 and S2 English and Mathematics.

The report advised that in relation to the recruitment of extra teachers, the 2003 Partnership Agreement for a Better Scotland had outlined the reduction of class sizes to a maximum of twenty in S1 and S2 for Mathematics and English. This was further emphasised in a 2007 Circular from the Scottish Government. As a result of this, all secondary schools in Aberdeen had implemented the guidance and maintained an average class size of twenty in English and Mathematics in S1 and S2. The report advised that due to the current financial climate, schools had been required to reduce staffing costs by 5% from the start of the August, 2010 session, and as a result, maintaining average class sizes at twenty in S1 and S2 English and Mathematics would have significant budgetary implications for schools.

The report advised that by not allowing schools to alter class sizes, there was likely to be a reduction in the range of curricular choice available to pupils, a reduction in management time available to senior management teams, and a reduction in time available to guidance staff to work on pupil caseloads, which could mean less support for vulnerable pupils. It was also noted that schools would welcome the flexibility to internally decide the best deployment of staff to effectively deliver a curriculum for each pupil.

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

The report outlined that in a school of just over 1,000 pupils, the teaching staff savings required in 2010/2011 amounted to a reduction of 4.96 full-time equivalent (FTE) posts. By removing the requirement for an average of twenty pupils in S1 and S2 English and Mathematics, a saving of 1.2 FTE could be made in both Mathematics and English. This could account for 50% of the required savings for schools, and would mean that the impact on other aspects of educational delivery in the school would be reduced.

The Convener, seconded by the Vice-Convener, moved the recommendations contained in the report.

As an amendment, Councillor Laing, seconded by Councillor Collie, moved:-

That the Committee agree to maintain average class sizes of twenty pupils in English and Mathematics in S1 and S2.

On a division, there voted:- for the motion (15) – the Convener; the Vice-Convener; Councillors Corall, Cormack, Cormie, Leslie, Reynolds, Robertson, Jennifer Stewart, Kevin Stewart and Kirsty West; and Mrs. M. Abdullah, Mr. G. Bruce, Mr. P. Campbell and Mr. M. Vicca; for the amendment (4) – Councillors Collie, Cooney, Donnelly and Laing; declined to vote (1) – Councillor Boulton; and absent from the division (1) – Councillor Wisely.

The Committee resolved:-

to approve the recommendations contained in the report.

In terms of Article 2, the following items of business were considered with the press and public excluded.

CAPITAL BUDGET PROGRESS REPORT

24. With reference to Article 8 of this minute, the Committee heard an update from Brian Dow, Finance Manager in respect of Dyce Music School.

The Committee resolved:-

to note the update provided.

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

BELMONT MEDIA CENTRE – RE-TENDERING EXERCISE - ECS/10/026

25. With reference to Article 35 of the minute of the Finance and Resources Committee of 10 December, 2009, the Committee had before it a report by the Director of Education, Culture and Sport, which informed members of the current situation in relation to the instruction from the Finance and Resources Committee for a competitive re-tendering exercise in relation to the future management of the Belmont Media Centre.

At its meeting of 10th December 2009, the Finance and Resources Committee had approved the continuation of a supported media centre ensuring compliance with the Council's Standing Orders, the Public Contracts (Scotland) Regulations 2006 and State Aid legislation by undertaking a competitive tendering exercise. The aim of the procurement exercise was to seek competitive bids for the operation of the Belmont Media Centre which would include bids for the entire operation, including the lease of the Centre and the provision of cultural film programming and media education services to meet the Council's priorities.

The report went on to advise that the proposed draft lease would be provided on a similar basis to the previous tendering exercise carried out in 2000 and would be offered on a ten year Contract and Lease Agreement.

It was expected that the tender process would be concluded during the recess period, and therefore, delegated authority was sought to allow the Director of Education, Culture and Sport to enter into a formal contractual agreement with the successful bidder.

The report recommended:-

- (a) that the Committee agree the draft terms of the Invitation to Tender proposal highlighted within this report;
- (b) that the Committee provide the Director of Education, Culture and Sport, in consultation with the Head of Legal and Democratic Services and the Head of Finance with delegated authority to award the lease and operational contract to the bidder who submitted the most economically advantageous tender in response to the procurement process; and
- (c) that the Committee instruct officers to report on the outcome of the evaluation process and contract award to the next appropriate meeting of the Committee.

The Committee resolved:-

- (i) to provide the Director of Education, Culture and Sport, in consultation with the Head of Legal and Democratic Services and the Head of Finance, and in consultation with the Convener of the Education, Culture and Sport

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

- Committee, with delegated authority to award the lease and operational contract to the bidder who submitted the most economically advantageous tender in response to the procurement process; and
- (ii) to otherwise approve the recommendations contained in the report.

OPTIONS APPRAISAL – CORDYCE SCHOOL

26. With reference to Article 15 of this minute, the Committee had before it a detailed summary of the work which would be undertaken, and the costs involved, to carry out an options appraisal and feasibility study on the Cordyce site in relation to the improvement of provision for children and young people with additional support needs arising from social, economic and behavioural needs.

The Committee resolved:-
to note the information.

PROCUREMENT OF MANAGEMENT INFORMATION SYSTEM

27. With reference to Article 26 of the meeting of the Resources Management Committee of 16 June, 2009, the Committee had before it a report by the Director of Education, Culture and Sport which updated members on the procurement of a Management Information System (MIS) for schools and sought approval to award the contract to the preferred bidder.

The new system would improve the consistency of application of MIS throughout the schools in the authority and would ensure sustainable technical support as well as providing a comprehensive performance management tool for the authority's schools and central teams. It would allow reliable and real time data to be made available to schools and to the central team, and would ensure that there could be timely intervention in pupils' education if any problems were detected. Data could also be shared more easily between the school, partners and external agencies.

The Resources Management Committee had approved the capital and revenue funding required for the project and the subsequent responses to the tender document had been evaluated and were included in the report before Committee for approval.

EDUCATION, CULTURE AND SPORT COMMITTEE
15 April, 2010

The report recommended:-

that the Committee:-

- (a) approve entering into a contract with the preferred bidder, Bidder A, for the procurement and implementation of the Management Information System (MIS) (for schools), subject to agreement of Terms & Conditions of contract which were acceptable to the Council;
- (b) approve entering into a contract with the second placed bidder, Bidder B, for the procurement and implementation of the Management Information System (MIS) (for schools), should officers fail to reach agreement on suitable Terms & Conditions with Bidder A; and
- (c) that the report be referred to the Finance and Resources Committee for consideration of the capital funding implications.

The Committee resolved:-

to approve the recommendations contained in the report.

- **ANDREW MAY, Convener**.

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EDUCATION CULTURE AND SPORT COMMITTEE

COMMITTEE BUSINESS

27 May, 2010

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Area North Committee 18 November, 2008 Article 7	<u>Library Home Service Development</u> The Committee requested that the current fortnightly street site at Kingswells be maintained until January 2011, thereafter officers in Culture and Leisure, Neighbourhood Services (North Area) be instructed to report to Committee concerning the provision of a library service within the Kingswells community.	A report on the Kingswells service will be submitted in 2011.	Head of Communities, Culture and Sport	Early 2011	
2.	Policy & Strategy (Education) 3 March 2009 Article 7	<u>Improving Educational Outcomes in Aberdeen within a Strategic Framework</u> The Committee resolved, amongst other things, to instruct officers to bring an update report to the Committee at its June meeting and quarterly progress reports thereafter.	A report was considered by the Committee on the development of an Aberdeen Learning Strategy and officers were requested to implement the consultation and engagement process. Informal Consultation was completed on 3 rd July 2009 and analysis of consultation feedback and questionnaires undertaken during July and August 2009. A consultation summary booklet will be submitted to the Education Culture and Sport Committee in October, 2009. At its meeting on	Head of Service (Planning, Policy and Performance)	15.04.10	16.09.10

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
			<p>27 August, 2009, the Committee received a report on the draft Learning Strategy which provided details on the consultation which had been undertaken to date.</p> <p>A report was considered by the Committee on 8 October, 2009 and the Committee (a) agreed the principles, vision and priorities which had already been consulted on and which had met with wide approval among stakeholders; (b) agreed the short term objectives set out in the draft strategy and instruct officers to include these in future service plan objectives and to take forward work to see these objectives implemented; (c) instructed officers to carry out further work to widen out the strategy to better address learning to include school education and wider life long learning; (d) instructed officers to publish to stakeholders, the consultation results to date and the arrangements for taking forward the learning strategy; and (e) instructed officers to consult further on this and bring back a report to the Committee by April, 2010, a long term strategy for implementing the vision for Aberdeen: City of Learning,</p>			

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
			<p>including medium and long term proposals for the learning estate.</p> <p>Officers will bring the final Learning Strategy to the September meeting of the Committee.</p>			
3.	Policy & Strategy (Education) 9 June, 2009 Article 11	<p><u>Strategic Music Partnership</u> The Committee approved the recommendations in the report and requested that officers report back on potential links with Sistema Scotland.</p>	<p>A report was considered by the Committee on 8 October and the Committee, amongst other things (a) noted the costs, timescale and actions involved in being a Sistema Scotland orchestra centre; (b) instructed relevant officers to consider feasibility of the development of the Sistema Children's orchestra centre in Aberdeen as part of an integrated approach to community regeneration and to report to future committees as appropriate; and (c) requested a further report within 18 months, by which time the strategic music partnership would have been operational, on the feasibility of developing a Sistema Children's orchestra centre in Aberdeen as part of an integrated approach to community regeneration, with regular progress reports submitted to the Committee as appropriate.</p>	Head of Communities, Culture and Sport	16.09.10	

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
4.	Resources Management Committee 5 February, 2009 Article 12	<p><u>Community Learning Hubs - Review of Branch Libraries - Budget 2009/10</u></p> <p>The Committee instructed officers to develop the concept of Community Learning Hubs, in which public libraries would be a key component with the aims of improved access to individuals and the wider community to knowledge, learning and cultural opportunities, providing value added service delivery, being more efficient and effective and achieve ongoing savings for the Council and report back in June 2009.</p>	<p>A report on Community Learning Hubs was deferred for 2 cycles by the Committee at its meeting of 7 January, 2010. Officers were awaiting guidance on the options for the second round of consultation following a decision to defer the report at January committee.</p> <p>A report is on the agenda.</p>	Head of Communities, Culture and Sport	27.05.10	
5.	Education, Culture and Sport 15 April, 2010 Article 18	<p><u>Leased Community Centres</u></p> <p>The Committee noted progress made; requested a report back to Committee at its meeting on 16th September, 2010, on implementing a 20 year lease with repairs and maintenance being undertaken in agreement with leased centres along the same lines as Devolved Educational Management Schools budgets were dealt with at the present moment; and requested that consultation must be undertaken with leased community centres on the formulation of the report.</p>		Director of Education, Culture and Sport	16.09.10	

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
6.	Education, Culture and Sport 27 August, 2009 Article 10	<u>Kaimhill School – Braeside School - 3Rs project Decant</u> At its meeting on 27 August, 2009, the Committee resolved, amongst other things to agree to the provision of school transport for all nursery and primary 1 – 7 pupils, on an exceptional basis, due to the particular circumstances of the decant proposal, which this provision to be reviewed by officers on a weekly basis with reports to the Committee each cycle.	Information on this issue is now routinely included in the information bulletin.	Director of Education, Culture and Sport	27.05.10	
7.	Education, Culture and Sport 27 August, 2009 Article 15	<u>Review of Sports Grant Criteria</u> The Committee resolved to approve the principal of re-aligning the criteria for the Sports Grants against the objectives of the new sport and physical activity strategy and instructed officers to develop the detail of the criteria and report back to the Committee in October 2009.	The Committee considered a report on 8 October, 2009 and requested a report back with information on the Shared Education Trust being run in Aberdeenshire	Head of Communities, Culture and Sport	16.09.10	
8.	Audit and Risk 8 September, 2009 Article 5	<u>Property Sales Investigation – Follow-up Report</u> The Committee instructed each Director to report to their Service Committee in the next cycle on how many tied houses were still in existence, where they were located and with a statement explaining the justification for being tied houses, and requested the Finance and	A report was requested by the Committee on 24 November, 2009, to be submitted to the next meeting. At its meeting of 7 January, 2010, the Committee request officers to submit a report to the Committee, which would include details of all janitorial houses and confirmation of the property account which the properties were aligned with. A	Director of Education, Culture and Sport	27.05.10	

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
		Resources Committee to take a corporate overview by producing a corporate register for reporting back to the Audit and Risk Committee.	report was submitted to the Committee at its meeting on 15 April, 2010. A further report, referred from the Housing and Environment Committee of 13th April, 2010, is on the agenda.			
9.	Education, Culture and Sport 24 November, 2009 Article 7	<u>2009/10 Revenue Budget Monitoring</u> The Committee requested that a report on the pooling of the Education, Culture and Sport and Social Care and Wellbeing Budgets in relation to Out of Authority placements be submitted to Committee in January.	At its meeting of 7 January, 2010, the Committee requested that officers ensure that additional staffing resources for accounting in relation to Education, Culture and Sport be put in place as soon as possible and that the Committee be advised when this exercise had been completed.	Director of Education, Culture and Sport / City Chamberlain		
10.	Corporate Policy and Performance 21 January, 2010 Article 7	<u>Catering Services</u> The Corporate Policy and Performance Committee noted that the scheme utilised at Cults Academy where S1 and S2 pupils are not allowed to leave the school at lunchtime had resulted in an uptake of pupils having school meals, and requested that officers prepare a report for the Education, Culture & Sport Committee, with a follow-up report to Corporate Policy & Performance Committee for information, advising on the possible benefits to all schools of the Cults scheme and of the pilot to introduce the same menu in all schools.		Head of Schools and Educational Establishments	16.09.10	

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
11.	Finance and Resources 10 December, 2009 Article 4	<u>Financial Strategy Review Budget 2010/11</u> The Finance and Resources Committee resolved that in respect of non statutory education matters (1) to note that there would be a 20% reduction in the budget for nutrition; and (2) to instruct that a report be submitted to the relevant committee on the music teaching service and the balance of income generation in relation to these items.		Head of Schools and Educational Establishments	16.09.10	
12.	Education, Culture and Sport 18 February, Article 16	<u>Analysis of Scottish Index of Multiple Deprivation</u> The Committee, amongst other things, agreed to receive a further report on closing the gap in attainment.		Director of Education, Culture and Sport	16.09.10	
13.	Education, Culture and Sport 18 February, Article 21	<u>Bookings and Lettings Review</u> The Committee, amongst other things (i) agreed to receive a report back on the issue of an electronic Leisure Management System; (ii) agreed that officers would proceed with discussions with Trade Unions about options for the deployment of janitorial cover and report back; (iii) that officers report to a future meeting on the outcome of the review of the Corporate Budget; and (iv) to receive oral updates at each meeting on the Bookings and Lettings Review and its implementation.	A report is on the agenda.	Head of Communities, Culture and Sport	27.05.10	

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
14.	Education, Culture and Sport 18 February, 2010 Article 22	<u>A Games Legacy for Scotland</u> The Committee, amongst other things, agreed that further reports would be submitted in due course on how the initiatives could be supported and developed in Aberdeen City.		Head of Communities, Culture and Sport	16.09.10	
15.	Resources Management Committee 16 June, 2009 Article 20	<u>Provision for Children With Additional Support Needs – Raeden</u> A comprehensive review of provision for children and young people with complex needs was conducted between June and December 2005. At its meeting on 16 th June, 2009, the Resources Management Committee approved the development of a new specialist facility for children with additional support needs arising from complex factors on the current Raeden Development Centre site. At its meeting on 15 th April, 2010, the Education, Culture and Sport Committee requested that this remain as a standing item on the business statement.		Head of Planning & Policy for Education		

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
16.	Education, Culture and Sport 15 April, 2010 Article 20	<p><u>Provision for Children With Additional Support Needs – Cordyce</u></p> <p>At its meeting on 15th April, 2010, the Committee instructed officers to conduct an options appraisal on the redevelopment of the Cordyce site to include, in addition to a replacement school, a specialist residential facility on a spend-to-save basis, subject to confirmation of the required funding.</p>	The options appraisal was referred to the Finance and Resources Committee of 11 th May, 2010, for funding approval. If funding approval is granted, a further report will be submitted to the Education, Culture and Sport Committee on 18 th November, 2010.	Head of Planning & Policy for Education	18.11.10	
17.	Education, Culture and Sport 15 April, 2010 Article ??	<p><u>Learning Partnerships</u></p> <p>The Committee agreed to proposals for a network of Learning Partnerships across the City to support the implementation of the Aberdeen Learning Strategy, “Aberdeen City of Learning”; and noted these Partnerships would support improvements in learning outcomes, support the Council’s implementation of a Curriculum of Excellence and support people of all ages, abilities and backgrounds to become more involved in their own learning and their community’s development to help develop lifelong learning in Aberdeen. The Committee requested a further report back at its meeting on 16th September, 2010.</p>		Director of Education, Culture and Sport	16.09.10	

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
18.	Corporate Policy and Performance 29 April, 2010 Article ??	<p><u>Statutory Performance Indicators</u> At its meeting on 29th April, 2010, the Corporate Policy and Performance Committee agreed:-</p> <p>(i) that all Service Committees be asked to consider and agree discretionary statutory indicators for 2010/11 which appropriately address the requirements of “New SPIs 1 and 2”, as detailed in the report; and</p> <p>(ii) that all Service Committees receive a consolidated Service performance report 4 times per year which monitors, as appropriate:-</p> <ul style="list-style-type: none"> • all Statutory Performance Indicators which fall within the Committee’s remit; • other Key Performance Indicators which the Service and / or the Committee deem necessary to manage performance; • specifically, data showing actual and projected expenditure on revenue and capital budgets, as well as delivery of agreed savings; • progress with actions set out in the relevant Service Business Plan; and • the relevant Service Risk Register. 		Director of Education, Culture and Sport	16.09.10	

EDUCATION, CULTURE AND SPORT COMMITTEE

MOTIONS LIST

27 May, 2010

<u>No.</u>	<u>Motion</u>	<u>Date of Council Meeting</u>	<u>Committee Motion referred to / date/ decision of Committee</u>	<u>Action taken / Proposed Future Action</u>	<u>Responsible Head(s) of Service</u>	<u>Due Date</u>	<u>Is authority sought to remove motion from list?</u>
1.	<p><u>Motion by Councillor Cormack</u></p> <p>“That this Council agrees to promote further and to continue to develop parental involvement in the Council’s decision making process and that a report is therefore produced with recommendations for including parents in the work of the main Council committee with education responsibilities, relevant sub-committees and consultation processes.”</p>	<p>Policy and Strategy (Education) 28/04/09</p>	<p>The Committee resolved (i) that the terms of the motion be approved, subject to adding “guardian and carer” after parental; and (ii) to request that a background report be brought back to the Committee on the options for parental representation on the successor to this Committee within the new Committee structure, which should include information on other local authorities which have (a) parents as members of their education committees; (b) parental involvement units; and (c) should involve engagement with Aberdeen Parent Council Liaison Group, as well as the national development officer with regards to the plans being prepared nationally for parental involvement.</p>	<p>A report was submitted to Committee on 9 June, 2009, and it was agreed that the next report submitted provide additional detail on parental representation in other local authorities, and consider potential staffing implications of a parental involvement unit; that the report be circulated to parent councils, with formal consultation to take place at a later stage. At its meeting of 27 August, 2009, the Committee requested that Councillor Laing substitute Councillor Cooney on the informal group and that Councillor Wisely be invited to all future meetings.</p> <p>A report was submitted to the Committee on 24 November, 2009, and the Committee agreed to endorse the need to enhance parent representation in Education, Culture and Sport Services and agreed to the establishment of a representative forum of parents</p>	<p>Director of Education, Culture and Sport</p>	<p>27/5/10</p>	<p>No</p>

<u>No.</u>	<u>Motion</u>	<u>Date of Council Meeting</u>	<u>Committee Motion referred to / date/ decision of Committee</u>	<u>Action taken / Proposed Future Action</u>	<u>Responsible Head(s) of Service</u>	<u>Due Date</u>	<u>Is authority sought to remove motion from list?</u>
				<p>as set out in proposal 1 of the report, through the organisation of Parent Council elections, with a report back to a future meeting on the running of the elections, following consultation with parents.</p> <p>A report is on the agenda.</p>			
2.	<p><u>Motion by Councillor Cormack</u></p> <p>“That in the light of the restoration and reuse of Marischal College, the second largest granite building in the world, and in recognition of the central role that the granite industry has played in the city’s economic development and in its cultural identity, that this Council agrees to the production of a report with options on how the Council and its partners can properly acknowledge the key contribution that the use of granite has made to the environment of Aberdeen and the wider North East region.”</p>	18/11/10	<p>At its meeting of 7 January, 2010, the Committee agreed the terms of the motion and noted that a full report would be submitted to the a future meeting which would contain details of the potential links with local geology, oil companies and the Curriculum for Excellence and would look at partnership working with Aberdeenshire Council to promote the history of granite in the wider area.</p>	<p>Officers are meeting with Councillor Cormack at the beginning of February to progress the issue.</p>	Head of Communities, Culture and Sport	16/9/10	No

<u>No.</u>	<u>Motion</u>	<u>Date of Council Meeting</u>	<u>Committee Motion referred to / date/ decision of Committee</u>	<u>Action taken / Proposed Future Action</u>	<u>Responsible Head(s) of Service</u>	<u>Due Date</u>	<u>Is authority sought to remove motion from list?</u>
3.	<u>Motion by Councillor Graham</u> “That this Council works with the youths of Middlefield to develop proposals to floodlight the football pitch at Manor Walk.”	Education, Culture & Sport 15/04/10	At its meeting of 15 th April, 2010, the Committee resolved to agree the terms of the motion and request that officers from Education, Culture and Sport investigate options and associated costings for interim measures for lighting the football pitch in liaison with officers from Housing and Environment, in light of the site being zoned for future residential development as part of the Local Development Plan Main Issues report; with a report back on their findings no later than the 16 th September, 2010 meeting of the Committee.		Head of Communities, Culture and Sport	16/9/10	No

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ABERDEEN CITY COUNCIL

COMMITTEE	Education, Culture and Sport
DATE	27th May 2010
DIRECTOR	Annette Bruton
TITLE OF REPORT	Education, Culture and Sport Performance Report March 2010
REPORT NUMBER	ECS/10/055

1. PURPOSE OF REPORT

The purpose of this report is to provide Elected Members with a summary of performance data for the period to March 2010 for the Education, Culture and Sport Directorate within a scorecard format using themes of Resources Management; Impact; Businesses Processes and Organisational Learning and Development. Additional detailed information is provided.

An annual calendar of performance reporting for the Directorate has been developed for 2010-11 encompassing national and local reporting commitments, frequency of reporting and scheduling of data reporting to the service committee.

In addition, the report provides a brief update on the progress of developing a robust performance management framework for the Directorate.

2. RECOMMENDATION(S)

It is recommended that the Committee considers the performance reporting and analysis as contained in the Appendices.

3. FINANCIAL IMPLICATIONS

There are no direct financial implications arising from this report, however, adherence to revenue and capital budgets is a performance measure for each function.

4. SERVICE & COMMUNITY IMPACT

There are no direct implications arising from this report however, the purpose of performance measurement and reporting is to manage improvement to services to the community. The measures ensure linkage to the Single Outcome Agreement, the Administration's Policy Statement - Vibrant, Dynamic and Forward Looking and the themes contained in "Improving Scottish Education." Improvements in the services provided by Education, Culture and Sport impact positively on communities across the City.

5. OTHER IMPLICATIONS

This report will be of interest to the stakeholders of Education, Culture and Sport, and the media.

6. REPORT

6.1 This report presents the key management information and performance indicators for the Education, Culture and Sport Directorate.

The report consists of two appendices as outlined in 6.2 and 6.3 below:

6.2 Appendix 1 contains the Directorate's Balanced Scorecard for 26 key performance indicators.

The scorecard demonstrates:

- Recent performance as at the end of March 2010 against the four scorecard themes
- Targets
- Traffic Light (red/amber/green) status indicators.
Green = performance in the top quartile or significant improvement
Amber = some concerns regarding performance
Red = significant improvement required

Highlights of March's performance are:

- Indicator 1 – Sickness absence – where performance at 4.66 days is considerably lower than the target of 10 days
- Indicator 6 – Health and Safety Matrix – good performance of 95%
- Indicator 6.1 – Completed Internal Audit Recommendations - good performance of 99%
- Good progress with Neighbourhood Community Planning actions, with 68% of actions delivered

6.3 Appendix 2 contains the following detailed performance information and analysis sheets:

- Library and Information Service summary statistics which show an encouraging rise in book issues, Wifi and webpage usage and online databases together with busier than ever libraries
- Year-end report on Neighbourhood Community Action Plans
- City wide sports facilities admissions summary which show increased usage of dry facilities and pool admissions on target. It is likely that targets for city-wide admissions will be exceeded by around 25%. (Please note admissions to Aberdeen Sports Village are included in figures for September/October 2009 and January/February 2010)
- Museums and Galleries summary admissions showing sustained performance in the light of the economic downturn.

6.4 Work is ongoing to develop a robust performance management framework for the Directorate utilising Covalent as a performance management, monitoring and reporting tool.

The Directorate's Business Plan will set the priorities which will be undertaken in order to achieve the Council's key strategic objectives which are reflective of the National Priorities set by the Scottish Government, the Concordat and the Single Outcome Agreement. Performance and progress towards these will be reported to Committee on a quarterly basis.

7. REPORT AUTHOR DETAILS

Sarah Gear, Strategist Quality Assurance and Performance Management
Education, Culture & Sport

☎ 01224 522865

✉ sagear@aberdeencity.gov.uk

8. BACKGROUND PAPERS

Appendix 1	Performance Indicator Balanced Scorecard
Appendix 2	Detailed performance information and analysis sheets

EDUCATION, CULTURE AND SPORT SCORECARD SUMMARY (* indicates new data)

	Performance Measure	Outturn 2008/2009	Latest Update	Proposed target 2009-10 (See note below)	Comment and Benchmarking
Resources Management					
1.	Average number of days lost through sickness absence	Total for EC&S staff 4.11 days	Total for EC&S staff 4.66 (March 2010)*	10 days	Corporate 09/10 target for this SPI is 11.3 days. Sickness absence is a Statutory Performance Indicator. The corporate outturn figures for Local Government workers is provided as the required level of detail for Education, Culture & Sport is not available for previous years as this is a new service. This will be measured on a monthly basis in future from PSE (Employee Record/Payroll System)
6.	Score for compliance with health & safety matrix	93%	95% (March 2010)*	100%	100% indicates that we have complied with the key elements of health & safety. This is a cumulative total and 100% would be anticipated by the year-end. As far as we are aware, Aberdeen City Council is the only Scottish Council which operates a scored matrix for health and safety, which allows for internal benchmarking.
6.1	% of Internal Audit recommendations completed	92%	99% (March 2010)*		This performance measure is reported regularly to Education, Culture and Sports SMT and is anticipated to form regular reports to Audit and Risk Committee

N.B. Please note that targets for 2010 onwards are currently under review. The new target-setting framework will take effect from August 2010 and will be available in the September Performance report.

Appendix 1

	Performance Measure	Outturn 2008/2009	Latest Update	Proposed target 2009-10 (See note below)	Comment and Benchmarking
Impact					
7.	The proportion of schools receiving positive inspection reports	Primary:96% (10) Secondary:90% (2) Special:95% (4) Total:93.6%	Primary – 100% (3) Secondary – 0% (1) Total: 75% so far	Improvement	This cumulative update reflects 4 school inspection reports (Northfield 25/08/09, Raeden Centre 01/12/09, Airyhall 12/01/10 and Seaton 19/01/10) for the academic session 2009/2010 so far. Data for the 2008/2009 session across all sectors showed performance at 93.6%, surpassing the 2007/08 target of 83%. This has been included in the 2009/10 SOA. This measure is not yet ranked nationally
7.1	Positive inspections of Local Authority pre-school settings by HMie and Care Commission	92% (HMie) 100% (Care Commission) baseline	No further updates	Improvement	This update reflects the outcome of inspections in Local Authority pre-school settings for the academic session 2008/2009 and for the first quarter of the 2009/2010 session. This has been included in the 09/10 SOA. This measure is not yet ranked nationally.
7.2	Positive inspections of partner provider pre-school settings by HMie and Care Commission	100% (HMie) 94% (Care Commission)	No further updates	Improvement	This update reflects the outcome of inspections in partner provider pre-school settings for the academic session 2008/2009 and for the first quarter of 2009/2010 session. This has been included in the 09/10 SOA. This measure is not yet ranked nationally.

N.B. Please note that targets for 2010 onwards are currently under review. The new target-setting framework will take effect from August 2010 and will be available in the September Performance report.

Appendix 1

	Performance Measure	Outturn 2008/2009	Latest Update	Proposed target 2009-10 (See note below)	Comment and Benchmarking
8.	HMle inspections of learning communities result in positive reports in relation to Q.I. 2.1 Impact on young people and adults as participants	100% (2)	100% (1) No further updates	100%	This cumulative update reflects the outcome of only 1 learning community inspection report (Northfield) for the academic session 2009/2010 so far. This has been included in the 09/10 SOA. This measure is not yet ranked nationally
9.	Positive reports from HMle Inspections in relation to Quality Indicator (QI) 4.1 Impact on Communities over the year	100% (2)	100% (1) No further updates	100%	This cumulative update reflects the outcome of only 1 learning community inspection report (Northfield) for the academic session 2009/2010 so far. This has been included in the 09/10 SOA. This measure is not yet ranked nationally
10.	Primary & Secondary pupil attainment for reading, writing & maths.	Primary: Reading:79%	Mid year predictions: Reading:80% (improvement but below target & below consortium)	Primary: Reading:87% Writing:79% Maths:90% Secondary: Reading:74% Writing:55%	Included within 0809 & 09/10 SOA and reported in detail at E, C&S Committee October 2009. Actions so far: Attainment data circulated to Committee 5-14 & STACS seminar held on 7/12/09 Mid-year performance data included and verbal update to Committee in February

N.B. Please note that targets for 2010 onwards are currently under review. The new target-setting framework will take effect from August 2010 and will be available in the September Performance report.

Appendix 1

	Performance Measure	Outturn 2008/2009	Latest Update	Proposed target 2009-10 (See note below)	Comment and Benchmarking
		Writing:74%	Writing:84% (improvement & exceeded target & above consortium)	Maths:69% Targets to be revised for 2010-2013	2010. Members should note that this will, in time, be superseded by Curriculum For Excellence age and stage measures, with benchmarking as appropriate. Building the Curriculum 5 was published 20/01/10 and is available online at http://www.ltscotland.org.uk/curriculumforexcellence/buildingthecurriculum/guidance/btc5/index.asp . A full report will be available in September 2010.
		Maths: 82%	Maths:77% (decrease & below target & below consortiu)		
		Secondary:	Secondary:		
		Reading:67%	Reading:69% (Improvement but below target & slightly below consortium)		
		Writing:51%	Writing:58% (Improvement & exceeded target & above consortium)		

Appendix 1

	Performance Measure	Outturn 2008/2009	Latest Update	Proposed target 2009-10 (See note below)	Comment and Benchmarking
		Maths: 58%	Maths:62% (Improvement but below target & slightly below consortium)		
11.	Cumulative attainment of National Qualifications by all pupils in publicly funded secondary schools for S4 and S5.	<u>English and Maths at level 3 by the end of S4</u> 94%	Mid year analysis indicates slight increase in attainment based on MidYIS predictions	<u>English and Maths at level 3 by the end of S4</u> 96%	<p>This has been included in the 2009/10 SOA as a directional target & reported in detail at October 2009 ECS Committee.</p> <p>Actions so far: STACS seminars – 17/09/09 & 07/12/09 STACS challenge visits held in all secondary schools.</p> <p>Members should note that these qualifications will, in time, be replaced with a new qualifications framework which recognises literacy & numeracy skills, replaces Standard Grades & Intermediates & revises Highers & Advanced Highers.</p> <p>Members should also note that the targets are predicted figures only and actual results will be available in September 2010 when testing and examinations are completed.</p>
<u>5 or more level 3 awards by the end of S4</u> 91%		Mid year analysis indicates slight increase in attainment based on MidYIS predictions	<u>5 or more level 3 awards by the end of S4</u> Improvement		
<u>5 or more level 5 awards by the end of S5</u> 42%		Mid year analysis indicates slight increase in attainment based on MidYIS predictions	<u>5 or more level 5 awards by the end of S5</u> 47%		

Appendix 1

	Performance Measure	Outturn 2008/2009	Latest Update	Proposed target 2009-10 (See note below)	Comment and Benchmarking
12.	Proportion of school leavers in positive and sustained destinations	Outturn 07-08 Young people aged 16-19 85.75% in total 51.4% of school leavers from special education in positive destinations	2008/2009 data Young people aged 16-19. 82.6% in positive destinations in total 43.6% of school leavers from special education in positive destinations 50% of School leavers who are Looked After Children in positive destinations	91% in positive destinations	Included as outcome within 0809 & 0910 SOA. The SOA sets a target of 9% outwith positive destinations by 2011. The SOA target is for a year on year improvement of 5% from the 2006/07 baseline of 82% positive destinations.
13.	Academic achievement: the number and percentage of young people ceasing to be looked after, who achieved SCQF level 3 or better in English and Maths or other subjects	Outturn 08/09 Eng & Maths All (55.6%) At home (59.3%) Away from home (52.8%) SCQF level 3 All (82.5%) At home (74.1%) Away from home (88.9%)	SPI ranks Eng & Maths All (7 th) At home (7 th) Away from home (17 th) SCQF Level 3 All (9 th) At home (16 th) Away from home (7 th)	72.2%	Data for this SPI refers to academic performance for the 07/08 session and is collected in the financial year 2008/09. It is intended that 2008/2009 data for this indicator will be reported in the performance report in September 2010. Included as a 0809 & 0910 SPI. The SOA sets the target as a progressive improvement in the outcome to improve the life chances of looked after children. This measure is not ranked nationally.

N.B. Please note that targets for 2010 onwards are currently under review. The new target-setting framework will take effect from August 2010 and will be available in the September Performance report.

Appendix 1

	Performance Measure	Outturn 2008/2009	Latest Update	Proposed target 2009-10 (See note below)	Comment and Benchmarking
13.1	Violent Incidents against School staff in Primary, Secondary and Special Schools	Outturn 08/09 Primary- 122 Secondary - 156 Special – 231	Figures to be updated in September 2010	Primary – 256 Secondary – 190 Special - 190	Data for this indicator refers to incident reporting for the 08/09 session. Indicative figures show all targets have been met for all sectors. 3 year targets to be set 2010-2013 and will be reported in September 2010..
13.2	% occupancy of Primary and Secondary schools	Outturn 08/09 Primary Below 60% - 31% 61-100% - 69% Secondary Below 60% - 8% 61-100% - 92%	School capacity figures revised January 2010. Revised occupancy figures to be available April 2010	60% capacity as minimum	Data for this Statutory Performance Indicators (SPI) refers to the pupil census undertaken in September 2008 and was collected in the financial year 2008/09. Ranking data was not published for 2008/2009. It is anticipated that 2009/2010 data for this indicator will be reported, using the September 2009 census data, in the performance report in September 2010.

Appendix 1

Business Processes					
	Performance Measure	Outturn 2008/2009	Latest Update	Proposed target 09-10	Comment and Benchmarking
15.	CC 1 Sport and Leisure management – the number of attendances per 1,000 population for all pools	2710 (target 2895)	SPI rank: 2007/2008 18 th 2008/2009:27 th	2,940	Pool maintenance issues and re-instatement of Tullos pool have had a negative impact on admissions for this SPI. Difficult to estimate the impact of Trust status. Please also refer to detailed performance in Appendix 2 where performance for 2010 reflects a positive and improving admissions trend.
16.	CC 2 Indoor facilities – the no:of attendances per 1,000 population for other indoor sports & leisure facilities, excl pools.	3,994 (target 4196)	SPI rank: 2007/2008 14 th 2008/2009:25 th	5,272	It is hoped that the re-instatement of Linx Ice Arena and the opening of the Aberdeen Sports Village will impact positively on admissions figures for this SPI. Difficult to estimate the impact of Trust status. Please also refer to Appendix 2 where performance for 2010 reflects this positive & improving admissions trend.
17.	CC 3 (b) Museum services – the number of visits to/usages of council funded or part funded museums that were in person per 1,000 population	1,561 (target 1539)	SPI rank: 2007/2008 4 th 2008/2009:4 th	1,539	Continuation of the current level of visitors is expected for this SPI. There has been a reduction of opening hours, with closure on non-holiday Mondays. Please also refer to Appendix 2 where performance of virtual visitors has significantly increased.

N.B. Please note that targets for 2010 onwards are currently under review. The new target-setting framework will take effect from August 2010 and will be available in the September Performance report.

Appendix 1

	Performance Measure	Outturn 2008/2009	Latest Update	Proposed target 09-10	Comment and Benchmarking
18.	CC 3 (a) Museum services – the number of visits to/usages of council funded or part funded museums per 1,000 population	3,246 (target 3010)	SPI rank: 2007/2008 4 th 2008/2009:2 nd	3,010	Continuation of the current level of visitors is expected for this SPI. There has been a reduction of opening hours, with closure on non-holiday Mondays. Please also refer to detailed performance in Appendix 2 where performance of virtual visitors has significantly increased.
19.	CC 5 (a) Use of libraries – the number of visits to libraries per 1,000 population	5,841 (target 6000)	SPI rank: 2007/2008 10 th 2008/2009:14 th	6,000	The decrease in opening hours will impact significantly on this SPI. Estimated visit figures will decrease by at least 10%. 09/10 Target reflects 1.7% decrease. Please also refer to detailed performance in Appendix 2
20.	CC 5 (b) Use of libraries – the number of borrowers as a percentage of the resident population	27.6% (target 28%)	SPI rank: 2007/2008 4 th 2008/2009:5 th	28.0%	No longer an SPI requirement but we will continue to report. Includes WiFi statistics which help balance the decrease in hard wired PC access where at least 10% decrease expected. Please also refer to detailed performance in Appendix 2.
21.	CC 6 (a) Library Learning centre & learning access points – number of users as a percentage of the resident population	18.2% (target 17%)	SPI rank: 2007/2008 6 th 2008/2009:6 th	17.0%	This is no longer an SPI requirement but we will continue to report. We now include WiFi statistics which help balance the decrease in hard wired PC access where as above for CC5 (a) at least 10% decrease expected. Please also refer to detailed performance in Appendix 2

N.B. Please note that targets for 2010 onwards are currently under review. The new target-setting framework will take effect from August 2010 and will be available in the September Performance report.

Appendix 1

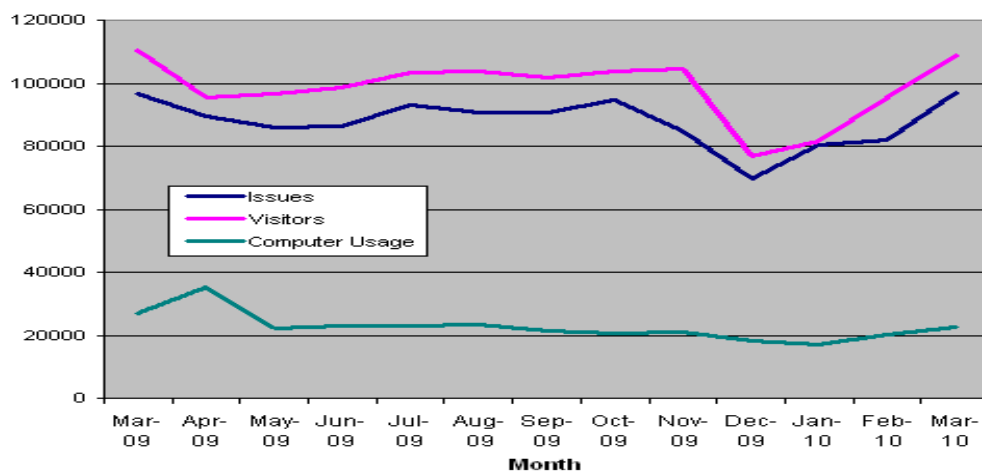
	Performance Measure	Outturn 2008/2009	Latest Update	Proposed target 09-10	Comment and Benchmarking
22.	% of success in dealing with written queries & complaints within 15 working days	88%	98% Feb 2010*	95%	It is likely that throughout the year we will receive a small number of enquiries which, due to their complexity or through other factors, may take more than 15 working days to resolve. A target of 95% is considered challenging, but deliverable. Latest performance in February 2010 shows promising performance at 98%.
Organisational Learning & Improvement					
23.	% eligible staff appraised in past year	-	Not yet available from PSE	100%	The Education, Culture and Sports Service is committed to Appraisal and Performance Review and Development and recognises the importance of these key elements of individual performance management. Arrangements will be put in place to measure this indicator on a monthly basis from PSE in 2010.

Appendix 2

Library and Information Services Summary Statistics (Source: L&I Service) March 2010

Definition	Performance indicators from libraries across the city. These include total visitor figures, issues, enquiries, requests and reservations, computer usage, library web page hits, WiFi usage.				
	2009/10	2008/09	Variance		
Number of days open	27	26	1		
Number of hours open	2984	3509	-525		
Summary of Use					
	2009/10	2008/09	Variance	2009/10 Avg Hour	2008/09 Avg Hour
Issues	96646	95812	834	32.4	27.3
Enquiries	9781	10163	-382	3.3	2.9
Requests	2415	1900	515	0.8	0.5
Visitors	108833	110336	-1503	36.5	31.4
Computer usage	22477	26736	-4259	7.5	7.6
Webpage hits	53137	52089	1048		
WiFi hours	1410	1012	398		
WiFi new customers	79	85	-6		
Arts Equipment Issues	480	722	-242		
All Issues	97126	96534	592		

Key Performance Indicator Trends



Analysis:

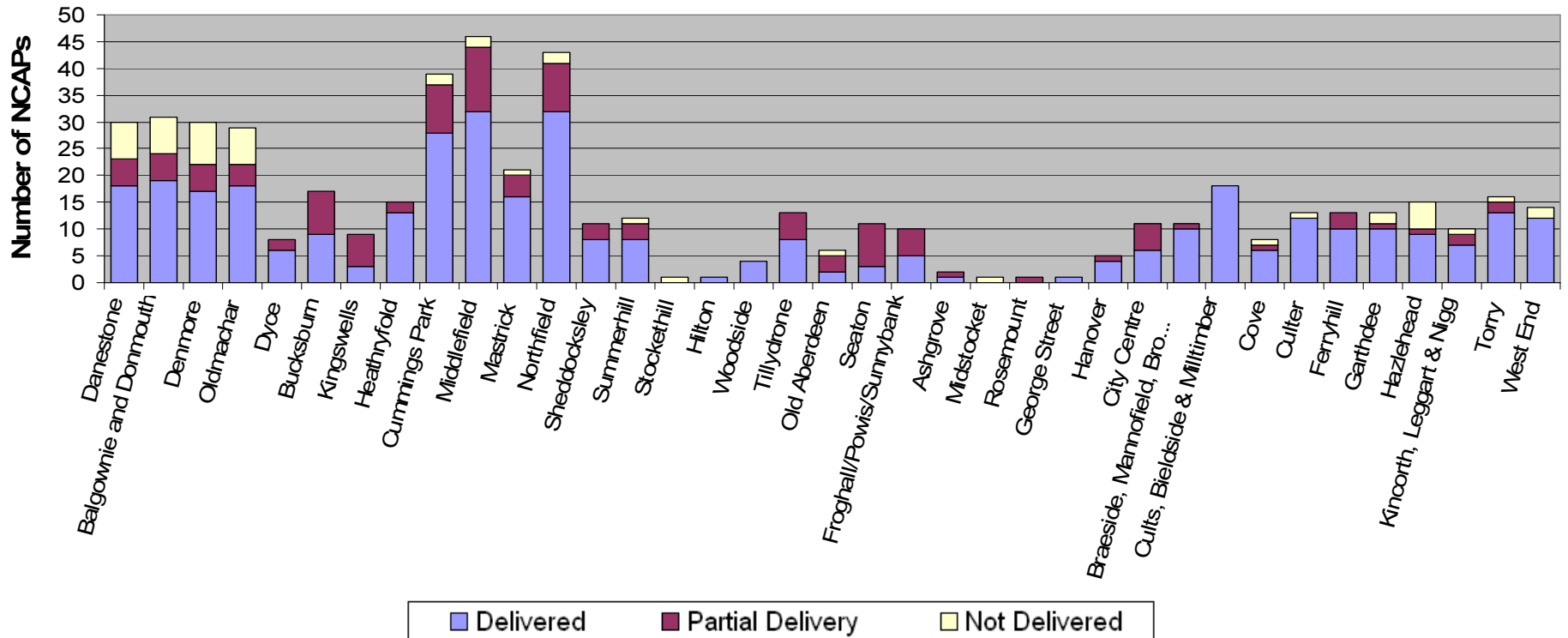
Despite the reduction in opening hours during 2009, which continues to impact negatively on levels of business in comparison to 2008/9, it is encouraging to see that book issue figures on the whole are rising. This is in line with national trends and in particular there has been a marked increase in childrens loans at the Central Children's Library and at several community libraries across the city including at the new community library in Bucksbrun. The Mobile Library vehicle continued to experience major mechanical problems during the month with only 8 full days of operation out of 18. Alternative arrangements were put into place to ensure delivery to sheltered housing complexes and homes.

PC usage was affected by there being no Internet access on 3 Mar 5 pm - 8 pm due to essential maintenance and 3 Aberdeen College PCs were out of action at Media Centre and Tillydrone during the month.

The overall trends continues to show that we are busier per hour open in relation to issues, visitors and enquiries than last year. Wifi usage has again increased and has gone some way to offsetting the downturn in PC uage figures due to the reduction in opening hours. Web pages hits had increased with people accessing our library pages to view our catalogue, renew their items on loan and to place requests. More people have been accessing our on line databases especially the family history and newspaper archives. This reflects the increas in local history enquiries received by our information services.

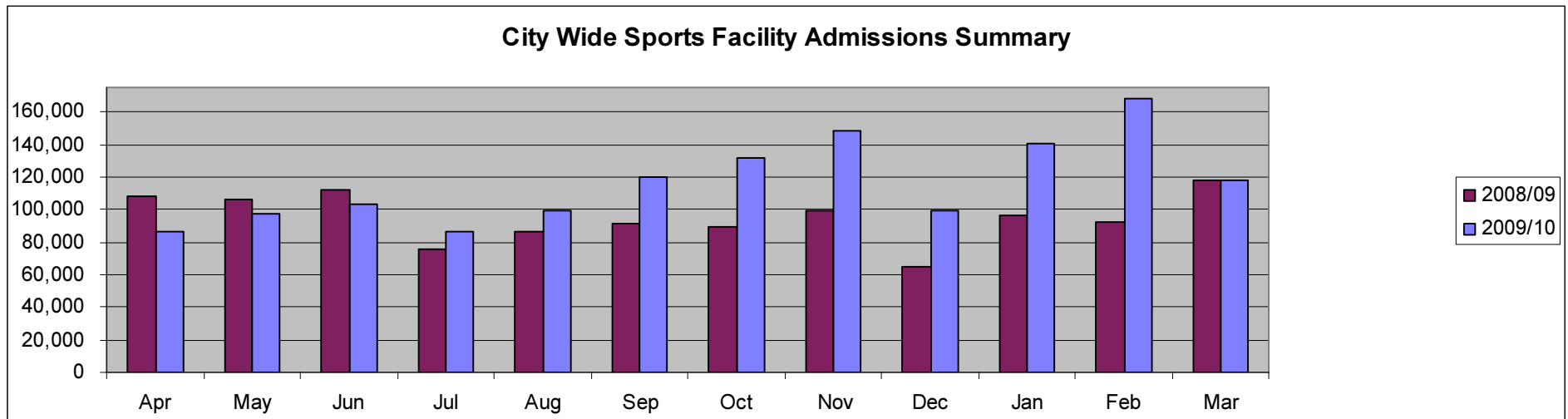
Actions: Work is underway to extend Wifi coverage across the city. Work was completed on the 5th March to establish a direct fibre network link to St Nicholas House to prevent further network failures. This will increase the link from a 1 gig to a 10 gig connection but will not affect Internet speeds which will remain the same. New PCs are on order for for Cove, Childrens Library and the Information Centre at the Central Library and will be rolled out over the next few weeks to replace aging PCs as part of our four year rolling programme. We have added a subscription to the Scotsman archive to our colection of online databases available 24/7 through our library web pages for library members and are investigating other suitable databases to add. We are also exploring access to downloadable e-books and audio books in partnership with Aberdeenshire Library Service which we hope to indroduce during the coming months. Various activities and exhibitions are planned for coming weeks at libraries across the city to encourage people to visit their local library, whether to borrow books to read, get support for homework, search the internet, find out about their local community, and access various other services including online databases and career information. Bucksburn Community Library's open day on the 4th March was very successful at highlighting services available including those offered by partners such as Community learning and Aberdeen College. The Local History Week exhibition on the theme of Shops and Shopping will be travelling around the community libraries. Library children's services team are currently developing a programme of summer reading for children and plans for Adult Learning week in May are being finalised.

Neighbourhood Community Action Plan Summary



Neighbourhood Community Action Plans	Total Actions	Delivered	Partial Delivery	Not Delivered
Total	540	369	117	53
	100%	68%	22%	10%

It very encouraging given the current operating circumstances that the Council and community planning partners have completed 68% of actions with 90% completed or partially completed. The delivery programmes for this reporting period are in the Members Library as they are contained within a large document. Neighbourhood specific or neighbourhood cluster group delivery programme updates have been supplied to local Members and further copies are available on request from Neighbourhood Community Planning Officers.



Analysis:	<p>Dry Sports Centres: (Aberdeen City Council) Admission figures for March, supported largely by the performance of the Linx Ice Arena, and with increases in the number of admissions at a number of other smaller facilities, including sustained growth at Alex Collie Sports Centre has delivered a 3% increase in year on year monthly admissions. Whilst the cumulative picture still reflects a year end reduction in the level of admissions to Council facilities, the more recent 're-claims' on admissions suggest that this reduction will be reversed further in 2009/10 and enable facilities to more closely align with the target growth figure. Dry Sports Centres (City-wide): Incorporating Aberdeen Sports Village data for March (available late April), based on average monthly attendances at around 40-45,000, is likely to produce a total City-wide end of year outcome in the realms of 720-730,000 admissions at year end which is some 58-60% above the original whole year target.</p>
Analysis:	<p>Pool Facilities: Although Admissions to Pool Facilities in March showed a 3% decrease in comparison with 2009, whole year admissions of 712,848 represents admissions growth against 2008/09 of some 2%, which exceeds the generic target for sports of 1.5% per annum and reflects well on the facilities, having recovered from a relatively poor start to the year. Given that this figure has been achieved in the absence of an operating facility at Tullos, and assuming that this pattern can be replicated in 2010/11, it would be reasonable to predict that Pool Admissions will meet the % target figure set for the future year.</p>
Actions:	<p>Total admission figures for March (excluding ASV) are marginally below comparative levels for 2008/09. However, the sustained performance of a majority of facilities, particularly towards the end of the year, gives ground for optimism in terms of the potential pattern of development for 2010/1. Whilst, as previously noted, it is not unreasonable to indicate that the KPI target for 2009/10 will likely be met and exceeded by around 25%, the shadow Sport Aberdeen management team have developed the formal Business Plan which will highlight the strategy for developing those facilities within it's remit to capture and enhance the progress being made and Aberdeen Sports Village is currently in dialogue with the Council to ensure that their future Business Planning addresses any areas of additional development identified from the initial period of operation. These actions will, by nature, need to take cognisance of the intended re-alignment of current City-wide targets to ensure that an ethos of continuous development is encouraged and that these are credible.</p>

Appendix 2

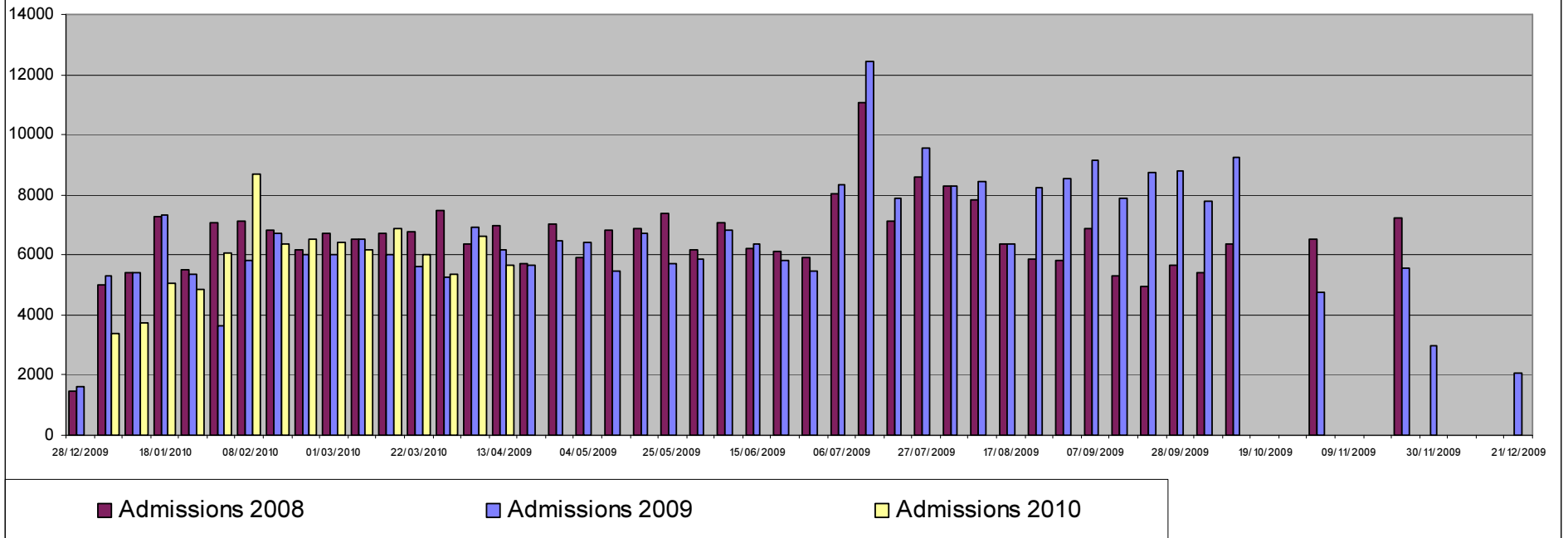
Admissions KPI (CC1& 2 Extract) The number of attendances at indoor sports and leisure facilities, including pools

Key Performance Indicator			Number of admissions to City Wide Sports Facilities					
MONTH	ADMISSIONS 2008/09	CUMULATIVE 08/09	ADMISSIONS 2009/10	CUMULATIVE 09/10	MONTHLY VARIANCE	CUMULATIVE VARIANCE		
Apr	108,343	108,343	86,882	86,882	-21461	-21,461		
May	106,629	214,972	97,258	184,140	-9371	-30,832		
Jun	112,566	327,538	103,225	287,365	-9341	-40,173		
Jul	75,488	403,026	86,663	374,028	11175	-28,998		
Aug	86,856	489,882	98,938	472,966	12082	-16,916		
Sep	91,542	581,424	119,736	592,702	28194	11,278		
Oct	89,925	671,349	131,501	724,203	41576	52,854		
Nov	99,591	770,940	148,249	872,452	48658	101,512		
Dec	65,196	836,136	99,222	971,674	34026	135,538		
Jan	96,828	932,964	140,430	1,112,104	43602	179,140		
Feb	92,827	1,025,791	167,896	1,280,000	75069	254,209		
Mar	118,438	1,144,229	117,681	1,397,681	-757	253,452		
Total			Total					
		1,144,229			1,397,681			

ANNUAL TARGETS		
2008/09		1,146,241
2009/10		1,174,897
2010/11		1,203,553
2011/12		1,232,209
2012/13		1,260,865
2013/14		1,289,521
2014/15		1,318,177

TARGET - 15% INCREASE BY 2015 (BASELINE 2008/09)
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Museums and Galleries Summary Admissions 2008-2010



ABERDEEN CITY COUNCIL

COMMITTEE	Education, Culture and Sport
DATE	27 May 2010
DIRECTOR	Annette Bruton
TITLE OF REPORT	Parent Involvement in Education
REPORT NUMBER:	ECS/10/047

1. PURPOSE OF REPORT

This Report serves to inform Committee of actions and progress following Councillor Cormack's Motion and previous reports. In particular, the report informs Committee of the arrangements that have been put in place to establish an Aberdeen City Parent Forum.

2. RECOMMENDATION(S)

That Committee endorses the work undertaken by parent council representatives and officers to establish the new Forum.

3. FINANCIAL IMPLICATIONS

Costs for holding meetings of the new Forum will be met from current resources.

4. SERVICE & COMMUNITY IMPACT

Developing and implementing ways of further enhancing parent involvement supports community engagement with local communities and helps to develop a strong partnership with parents.

5. OTHER IMPLICATIONS

None

6. REPORT

Background

6.1. The last report in November to this Committee outlined background issues in detail. It set out in particular the meetings with parent councils to discuss the establishment of an Aberdeen City Parent Forum. Officers facilitated two face-to-face sessions with Parent Council Chairs and representatives on 16 September and 4 November to discuss representation and related matters. The meeting on

16 September set the scene, with the meeting on 4 November focusing exclusively on the issues to do with representation. The feedback from those sessions, particularly from the session on 4 November was included in the last report to Committee. The feedback demonstrated that there was a range of views about the Authority's idea for establishing a City Parent Forum. A main concern was that any new Forum would result in the Authority consulting only with the Forum. Officers gave reassurance that the Authority would continue to consult directly with all parent councils on key matters.

Setting up the new Forum

6.2 In order to take forward the formation of a City Parent Forum, a crucial matter had to do with how individuals were to be identified to serve on the Forum and the remit of the Forum. In order to focus on these issues explicitly, an additional meeting was arranged for 14 January, 2010. Ahead of that meeting, officers provided parent councils with a discussion paper setting out possible proposals for nomination and selection of representatives for the new Forum. That paper is attached as Appendix 1. Eighteen parent council representatives attended, representing 16 parent councils. In addition to issues about how to secure nominations, officers also discussed with parent council representatives the possible remit for the new Forum.

6.3 As a result of this meeting, it was agreed to circulate to all parent councils a pro-forma seeking their views on the appropriate mechanisms for identifying representatives to the Forum. Whilst three possible alternatives/models were set out in the officer paper sent to parent councils, representatives were invited to provide their views not only on the three officer proposals but also to suggest any other alternatives. The three proposals put forward by officers were:

- City-wide elections
- Each Associated School Group (ASG) to determine nominations
- Determine categories or communities of interest

and parent councils were asked to consider the pros and cons for each model as well as the practical issues involved in establishing each model (see Appendix 1).

6.4 It was further agreed that the next scheduled meeting on 22 February would focus on the feedback and views of parent councils, and through debate, determine the preferred arrangements for establishment of the Forum. It was acknowledged that this might not be straightforward to achieve because of the variety of opinion and views.

6.5 As part of the feedback and following the meeting in January, Walker Road School Parent Council Chair contacted officers with suggestions for vision/remit for the new Forum. The Chair from Airyhall School Parent Council also made some suggestions.

6.6 The meeting on 22 February was attended by thirteen representatives, representing nine parent councils. The Authority had received written feedback from two parent councils (Walker Road and Cults Academy) setting out the views of those two parent councils on the preferred mechanism for securing representatives to the new Forum. These, along with the views expressed by others during the meeting on 22 February, generated a debate that resulted in

those present agreeing, 10 votes to 3 to opt for ASG model of representation to the new Forum.

6.7 Those present also considered the issue of a remit for the Forum. Prior to the meeting officers had discussed with the chair of Walker Road School parent council the suggestions from Walker Road and (with a few agreed amendments) this was shared with parent council representatives, along with the suggestions from Airyhall. This draft remit is attached as Appendix 2. Those present agreed that the remit was very appropriate as a draft and recognised that the new Forum may wish to consider further refinement before adopting it.

6.8 Following the February meeting officers produced information, for consideration at the May meeting of parent councils, which set out the process for securing nominations to, and establishing the Forum. This is set out in the timeline at Appendix 3. This timeline plans for the first meeting of the new Forum to take place in the week commencing 21 June, 2010 with a preparation meeting scheduled on 16 June with officers. It will be at this meeting that the date of the first meeting of the Forum will be finalised. Roles and responsibilities, and the means by which the Forum will ensure wide representation, will be published following the constitution of the body.

6.9 The Director of Education, Culture & Sport wrote to each parental council encouraging attendance at the next meeting on 18 May and proposed that it might be possible to accelerate identification of the two nominees from each ASG by using the May meeting for this purpose. Officers will update Committee on the outcome from the May meeting.

7 REPORT AUTHOR DETAILS

Sohail Faruqi
Strategist (Support for Children & Young people)
sfaruqi@aberdeencity.gov.uk
01224 522695

8 BACKGROUND PAPERS

- (i) Policy & Strategy (Education) Committee Report June 2009
(The Background Report)
- (ii) Policy & Strategy (Education) Committee Report September 2008
(The Parental Involvement Strategy)

Aberdeen City Council Meeting with Parent Council Representatives

Thursday 14 January 2010

ESTABLISHING THE ABERDEEN CITY PARENT FORUM

(Tentative name)

Nomination and selection process

Introduction

The Education, Culture & Sports Committee has now agreed to the establishment of an Aberdeen City Parent Forum. The key purposes in establishing an Aberdeen City Parent Forum are about enhancing parent voice and influence. Such a Forum has to be seen in the context of a clear desire on the part of Parent Councils in Aberdeen for the Education Authority to continue to liaise with **all** Parent Councils on important matters. An Aberdeen City Parent Forum adds value to the relationship of Parent Councils with the Education Authority and builds upon that relationship by helping to create a more focussed voice for parents.

In establishing a new Forum, it is essential that the Forum as a whole is (and is seen to be) a representative one. It is also important for the Forum not to be seen as a body or committee of the Education Authority. The role of the Education Authority is to support the establishment of the Forum and to support the on-going development of the Forum.

In establishing the Forum, there are a number of approaches for identifying individuals. However, it is important to minimise the bureaucracy that may be associated with any process; for the process to be inclusive; and for the process to be transparent. It is also important not to over complicate the process.

A key issue is one of the size of the Forum. The Committee report suggested a membership of 12-24 ie. one or two from each ASG. Given the desire expressed by Parent Councils for the Education Authority to continue to liaise with all parent councils, it may be best to consider the higher figure of 24 representatives. Whatever the number, it is also important to ensure a balance in the type of representative eg. special school, etc. The types of representative could include, **for example:**

- Primary schools – 12 nominations
- Secondary schools – 6 nominations
- Special schools – 1 nomination
- Additional supports needs – 4 nominations
- Black and minority ethnic – 1 nominations

Given the issues, it would be easy to overcomplicate the process for securing nominations.

Suggested way forward

Given the importance of this development, it would be inappropriate for the Authority solely to determine a process for establishing the new Forum. The purpose of the additional parent council meeting on 14 January, 2010 is for parent councils to consider the way or ways of establishing the new Forum of up to 24 members. The more obvious ways seem to be:

- City-wide elections
- Each ASG determines nominations to the new Forum
- Determine appropriate categories/communities of interest and numbers of nominations being sought from each such category. Each category/community of interest then to determine its nominations

There are pros and cons of each approach and also practical considerations eg. holding elections. As already highlighted, we need to ensure that the process is open and transparent and not overly complicated.

Timescales

We are hoping to be able to work through the issues with parent councils and to support the inaugural meeting of the new Forum in March. We have our next scheduled PC meeting on 22 February which will focus on the Forum as well.

What happens after the Forum is established?

Officers will work with the Forum to address a number of issues, such as:

- The Forum will need to establish its Terms of Reference
- The Forum, via its Terms of reference will need to determine its remit and ways of working eg agenda setting, etc
- A key aspect is communication with all parent councils
- Clarifying the support that the Forum will need from the Authority and also clarifying the relationship with the Authority
- Consider the practical issues in securing a representative on the Education, Culture & Sports Committee

This above is not meant to be an exhaustive list, but does highlight some of the key issues.

Appendix 2

Draft vision and aims for the new Forum

VISION: To represent the views of Aberdeen City parent councils at local and national level regarding matters that have relevance to all school categories.

AIMS: The Forum will:

- provide representation for Aberdeen schools at national forum level
- provide representation for Aberdeen schools at local council level on matters that have relevance to all
- provide the initial communication to its members regarding general ACC issues
- collate feedback from its members and present it to ACC
- provide feedback from ACC to its members
- monitor communication links with members

The Forum will not:

- become involved with the issues of individual schools unless there is relevance to all schools
- act in such a way that is detrimental to the interests of one or more individual schools

In addition the new Forum would also need to demonstrate an:

- Ability to network
- Ability to share good practice

Note.

The Forum has no basis in law and acts purely in an advisory capacity

Appendix 3

Establishing the Aberdeen City Parent Forum Timeline

Action	When
<ul style="list-style-type: none"> Letter and Nomination Form sent to all parent council chairs. 	20 May
<ul style="list-style-type: none"> Nomination Forms returned to the council. 	28 May
<ul style="list-style-type: none"> If there are more than two nominations from an ASG, officers will advise the nominees and ask them to liaise amongst themselves to resolve. Officers will facilitate this if requested. 	31 May
<ul style="list-style-type: none"> All parent council chairs advised of the names and email addresses of the final 24 representatives. 	7 June
<ul style="list-style-type: none"> Induction and preparation meeting involving officers and the designate representatives. The purpose of this meeting is to confirm a number of operational matters eg. setting the agenda for first meeting, frequency of meetings, etc; as well as clarifying the responsibilities involved in acting as an ASG representative. 	10, 14 or 15 June. At 7.30pm. Venue to be confirmed.
<ul style="list-style-type: none"> Prior to the inaugural meeting, officers will, on behalf of the Parent Forum designate, send out a communication to all parent councils confirming date and agenda of first meeting, etc. 	16 June
<ul style="list-style-type: none"> Inaugural meeting of Aberdeen City Parent Forum, at which a Chair will be identified. 	Week commencing 21 June. To be agreed at the induction meeting.
<ul style="list-style-type: none"> The Chair will send out to all parent councils a minute of the inaugural meeting. 	Week commencing 28 June.
<ul style="list-style-type: none"> Second meeting of Parent Forum. 	September, but details to be confirmed.
<ul style="list-style-type: none"> Meeting of Aberdeen City Council with all parent councils. 	16 September

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ABERDEEN CITY COUNCIL

COMMITTEE:	Education, Culture and Sport
DATE:	27 May 2010
DIRECTOR:	Annette Bruton
TITLE OF REPORT:	Bookings and Lettings Review: Varying Charges Proposals
REPORT NUMBER:	ECS/10/056

1. PURPOSE OF REPORT

The Education, Culture and Sport Committee on 18 February 2010 decided that groups from outwith the city should pay increased charges for the use of city facilities available via the lettings scheme. This report provides options for the introduction of varying charges for these groups. The report also provides an update on the progress on the implementation of the bookings and lettings review.

2. RECOMMENDATIONS

That the committee:

- i. Note the progress being made in implementing the bookings and lettings review.
- ii. Suspend standing order 22(2) to revoke the decision of the Education, Culture and Sport Committee of 18 February 2010: 'that varying charges be applied to those living outwith the city boundary by using an Accord Card or Visiting Accord Card;', for the reasons outlined in the report; and
- iii. Agrees to introduce a requirement for all lettings groups to provide a declaration on the percentage of their membership who live in Aberdeen city, as part of the application process.
- iv. Subject to agreeing recommendation (iii), that the committee agrees that if more than 50% of the participants live outwith the city, then the group would pay increased charges, which are either:
 - a) 'Core' charges plus 10%
 - b) 'Core' charges plus 25%
 - c) 'Core' charges plus 50%
 - d) 'Core' charges plus 100%

3. FINANCIAL IMPLICATIONS

The review seeks to improve the quality of the service provided from a customer perspective, while ensuring improvements in efficiency of delivery, therefore achieving revenue budgetary efficiencies.

The budget for janitorial overtime to support lettings in educational establishments for 2009/10 is £333,000.

The budget for income from lettings within educational establishments for 2009/10 is £309,347, which includes approximately £140,000, which is funded from the corporate lettings budget, managed by Corporate Governance.

Currently there is no reliable data available to identify the number of users who would be included in the differential charges relating to residency outwith the city. It is therefore difficult to identify the potential income, which would be derived from increasing charges. However from the analysis, carried out by officers, this is unlikely to amount to more than a few thousand pounds per annum.

The Accord Card team have indicated that to introduce and administer Accord Cards for all members of lettings user groups, (even assuming a fairly lowly average of 20 members per user group), would cost in the region of £54 - 55K simply to set up, plus annual renewal costs of approximately £9 – 10K per annum, (this would require the provision of 20 x 450 Accord Cards = 9,000 at £5 per card, plus at least £9 – 10K staff costs to set up and administer).

4. SERVICE & COMMUNITY IMPACT

The report relates to the arts, heritage and sport strand of the community plan, specifically in relation to the sports, leisure and recreation vision of developing Aberdeen as an “Active City” and in relation to ensuring that our community has ‘access to services of a high quality that meet their needs.’ under the ‘We value our people’ strand and Single Outcome Agreement Outcomes 6, ‘We live longer, healthier lives’ and 13, ‘We take pride in a strong, fair and inclusive national identity.’

The report also links to Vibrant, Dynamic and Forward Looking through culture, arts and sport:

- Increase participation in sport, provide support for athletes and reward excellence
- Ensure high quality, well managed sports facilities in Aberdeen
- Recognise the contribution of sport, culture and arts to promoting the area as a tourist destination
- Recognise the role of sport and arts in tackling anti-social behaviour

The report relates to *Fit for the Future: a Sport and Physical Activity Strategy for Aberdeen City 2009-2015*, which has 5 key objectives:

- Promote and increase opportunities for participation in sport and physical activity for everyone in Aberdeen

- Provide a comprehensive and high quality range of sports facilities in Aberdeen City Council
- Maximise the social, educational, health and economic benefits of sport and physical activity in Aberdeen city
- Develop and sustain pathways which nurture local, regional and national sporting people to reach their potential
- Raise the profile of sport in Aberdeen

The report also links to the *Vibrant Aberdeen: the Cultural Strategy for Aberdeen*, the draft *Learning Strategy* and the *Aberdeen City Council Out of School Care Policy 2008*.

5. OTHER IMPLICATIONS

There is a risk of non-residents not using city council facilities due to differential charges having been applied.

Benchmarking suggests that this is not an approach used by other local authorities.

There are concerns that the application of differential charges may be perceived to have a negative impact on efforts to improve City and Shire relationships, particularly in the light of an increasing range of joint-working initiatives, such as the establishment of a regional sports partnership.

6. REPORT

Background

The bookings and lettings review report, which was presented to the Education, Culture and Sport Committee on 18 February, set out 14 key elements for approval with regards to the revision of the bookings and lettings policy and procedures for the booking of sports facilities and the letting of educational establishments.

The committee resolved to approve 10 of the recommendations as detailed in the report, with the remaining 4 being approved with amendments.

A further amendment/ recommendation was approved as detailed in the minute of the committee meeting:

‘That varying charges be applied to those living outwith the city boundary by using an Accord Card or Visiting Accord Card.’

The proposed timescale for implementation of the bookings and lettings review is August 2010, in order to coincide with the start of the new academic year for educational establishments. This timescale also enables the new sports trust, Sport Aberdeen, which will be managing bookings and lettings for both sports and educational establishments, to be fully established prior to implementation.

A bookings and lettings officer working group, consisting of the key services involved has been in operation since November 2009 to drive forward the review, and ensure that specific areas of work are completed in line with the implementation date identified.

Progress

Bookings and lettings administration

- Advert inviting applications appeared in the press on 28 & 29th April 2010.
- New lettings process was operational from 4 May 2010.
- Letting information pack available via the web site and in hard copy.

Communication plan

- Meeting held on 6 May 2010 with community learning and development team leaders to address issues relating to lets within community centres.

Janitorial cover

- Meeting with trade unions held on 7 May 2010 to progress discussions on reviewing janitorial provision for community lets.

External audit

- Meeting held with Henderson Loggie on 29 April 2010 to address audit recommendations.

Principle of varying charges

During the workshop with Education, Culture and Sport Committee members in December 2009, a number of councillors felt that there should be some form of differential charging for non-Aberdeen city residents and groups. This was discussed as part of the public consultation and the general opinion of the current customers was that this would be very difficult to implement and monitor, as many groups operate on a Grampian-wide basis, or individuals within groups, (including the person making the let application), may live outwith the city, whilst the majority of members of the group may be resident in the city.

Following the decision on 18 February to implement this varying charges procedure Officers have been exploring options for implementation and the potential implications of this procedure.

The principle of varying charges is based on the belief that those not resident in Aberdeen City should not benefit from subsidised city council facilities, and therefore should pay higher charges for use of city council facilities.

The city council does not currently monitor or differentiate between users from within or outwith the city boundaries, but there would appear to be a concern that a significant number of users from outwith the city are using city council facilities.

Officers have reviewed information from the existing lets scheme, and there are currently only two ways in which the council can potentially identify where members of user groups live:

- 1) Home address of the person making the application

It is normally the secretary of the club or society who makes the let application on their behalf. Whilst these individuals may live either within or outwith the city, this clearly does not indicate that all, or the majority of group members have the same residential arrangements.

However, the information within the lettings database for the current year indicates that from the total number of lets of 459, only 65, or 14% were applied for by someone who lives outwith Aberdeen city. Even amongst these, there are quite clearly a significant number of Aberdeen-based clubs and societies, (e.g. Aberdeen Draughts Club; Aberdeen Tae Kwondo School; and Dyce Amateur Swimming Club), together with organisations which straddle City and Shire, (eg. North East Junior Badminton; North Region Girls Football League).

2) Name of the groups

From reviewing the names of the 459 lets within the current database, only 8 of these can be clearly identified by name as relating to a place outwith Aberdeen City, (e.g. Newmachar United FC; Deeside Choristers).

In addition, the names of 14 groups relate to Grampian, or North East of Scotland Branches of organisations, which obviously includes the City, as well as a wider sub-region. Examples of these types of groups included: the Grampian Learning Difficulties Association; the Indian Association of North East Scotland; and Grampian Flyers Basketball Club). The remaining 22 lets, which could not be identified as specifically Aberdeen city-based, were mainly nationwide organisations or businesses.

The above analysis suggests that it is currently difficult to establish the composition of individual groups or clubs, which use council premises, based on the information currently collected within the letting scheme. However it does suggest that the number of groups using facilities from outwith Aberdeen city is a fairly small percentage of the overall usage, with only 9.5% of the groups having non-Aberdeen titles.

Options

In order to move to a position where the composition of each of the groups is considered in relation to their eligibility to subsidised lets, there would appear to be two options:

a) By using the Aberdeen City Council Accord Card

The Accord Card is Aberdeen City Council's existing smartcard scheme. From April 2006 the Scottish Executive launched a national entitlement card to carry national services and this has been combined with the Accord Card. This combined card is referred to as the Accord / national entitlement card and provides access to a variety of local and national services.

Since the introduction of the Accord Card in the city, there have been approximately 88,000 cards issued to residents, of which, it is estimated, there are

potentially 60,000 active card users. The approximate distribution of these active card users can be attributed as follows:

- 44,000 users among the over 60 age group, (for whom the card acts as concessionary travel card)
- 10,000 users among the secondary school age group from 12-18 years
- 6,000 among the various categories such as Access to Leisure.

Whilst councillors suggested that there may be a role for the Accord Card to assist in administering varying charges for non-city user groups, the view of the Accord Card team is that the Accord Card has been developed as a scheme for individual entitlement to services, and as such does readily facilitate the administration of groups.

Furthermore, the Accord Card team have indicated that to introduce and administer Accord Cards for all members of lettings user groups, (even assuming a fairly lowly average of 20 members per user group), would cost in the region of £54 - 55K simply to set up, plus annual renewal costs of approximately £9 – 10K per annum, (ie. this would require the provision of 20 x 450 Accord Cards = 9,000 at £5 per card, plus at least £9 – 10K staff costs to set up and administer).

The above suggests that the cost of introducing and administering this approach would significantly outweigh any limited additional income likely to be generated, and therefore Officers feel that the use of the Accord Card is not a financially viable option.

Given that the Education, Culture and Sport Committee at their meeting on 18 February 2010 decided to pursue the Accord Card approach, it is therefore proposed that if members agree that this is no longer viable, then there would be a need to suspend standing order 22(2), in order to revoke the relevant section of the committee minute.

b) By Declaration

As an alternative, it would be possible to ask all applicants to provide a declaration on the percentage of their membership who live in Aberdeen city, as part of the application process. If this approach was adopted, the council could apply the same principle as has been introduced for concessionary categories, whereby if more than 50% of the participants live within the city, then the group would receive the subsidised city council 'core' charges. Conversely, if a group had less than 50% of their membership resident within the city, then they would be liable for higher charges, as outlined below.

Charges for non-Aberdeen city resident groups

In developing proposals, officers have had to consider a number of factors, to justify introducing higher charges for non-city groups:

- Individuals from outwith Aberdeen will undoubtedly already be spending considerably more than city residents in travelling to and from Aberdeen to take part in their activity.

- There is a strong likelihood that they will also spend money in the city, whilst visiting Aberdeen, even just in the form of petrol or snacks on their way home.
- The principle behind the charges covered by the bookings and lettings review was that the 'core' charges levied for most local adult community organisations represent approximately 50% of the average cost of providing the facilities for let.
- If charges are increased too much for non-Aberdeen user groups, they are likely to become unaffordable. This may result in the groups either ceasing to operate, or moving elsewhere, thus depriving local city residents of the opportunity to take part in specialist activities.
- A large number of the user groups, which use city council facilities, including both City and Shire groups, are already facing significantly increased charges from August 2010 onwards. These changes were brought about by the review of the bookings and lettings policy and procedures, which was agreed by committee in February 2010. A number of groups, (such as the North East of Scotland-wide Pipe Band organisation), have already indicated that meeting additional charges may prove challenging.

Charging Options

Officers have therefore proposed a range of options for surcharging non-Aberdeen user groups, as follows:

- 'Core' charge plus 10% - this charge is likely to be reasonably acceptable to user groups, but is unlikely to cover the additional administration costs of implementation.
- 'Core' charge plus 25%
- 'Core' charge plus 50%
- 'Core' charge plus 100% - whilst this represents the notional 'true' cost of providing the service, Officers feel that a charge of double the 'core' charge would be unrealistic, and would result in groups either ceasing to operate, or moving elsewhere.

7. REPORT AUTHOR DETAILS

David Wright
 Service Manager (Communities)
dwright@aberdeencity.gov.uk
 01224 814765

Caroline Walker
 Culture and Leisure Strategy Officer
cwalker@aberdeencity.gov.uk
 01224 814595

8. BACKGROUND PAPERS

- Sports Transformation Programme – approved at Council 13 Feb 2008
- Digest of Charges for Sports Facilities; Scotland 2008/2009- A research study by SportScotland
- 'The Challenge of Charging' – Accounts Commission 1999
- 'Fit for the Future': A Sport and Physical Activity Strategy for Aberdeen City
- 'Vibrant Aberdeen': A Cultural Strategy for Aberdeen
- Aberdeen City Council Learning Strategy (Draft)
- Out of School Care Policy 2008 Aberdeen Early Years and Childcare Partnership
- '2006 Accord for the Protection of Children in Scottish Sport' – Children 1st & SportScotland
- Henderson Loggie External Audit Report on School Lets (2006/07)
- Report & minutes of Education, Culture & Sport Committee of 18 February 2010

ABERDEEN CITY COUNCIL

COMMITTEE:	Education, Culture and Sport
DATE:	27 May 2010
DIRECTOR:	Annette Bruton
TITLE OF REPORT:	Sports Grants
REPORT NUMBER:	ECS/10/049

1. PURPOSE OF REPORT

This report brings before the Committee applications for financial assistance from sports organisations and makes a recommendation for each application. There have been six funding applications received.

2. RECOMMENDATION(S)

That the Committee considers the applications and approves the recommendations:

2.1	City of Aberdeen Gymnastics	£3400
2.2	Aberdeen Churches League	£ 500
2.3	Scottish Schools Gymnastics	£1000
2.4	Aberdeen Youth Rugby Association	£10000
2.5	Grampian Institute of Sport	£2000
2.6	Aberdeenshire Ladies County Golf Association	£ 500

3. FINANCIAL IMPLICATIONS

The Sports Grants budget for the year 2010/11 is £69,000. Assuming that the recommendations are approved there will be £48,922 available for the remainder of the financial year.

4. SERVICE & COMMUNITY IMPACT

The report relates to the Arts, Heritage and Sport strand of the Community Plan, specifically in relation to the Sports, Leisure and Recreation vision of developing Aberdeen as an "Active City".

The report also links to Vibrant, Dynamic and Forward Looking through Culture, Arts and Sport:

- Increase participation in sport, provide support for athletes and reward excellence
- Recognise the contribution of Sport, Culture and Arts to promoting the area as a tourist destination
- Recognise the role of Sport and Arts in tackling anti-social behaviour

5. OTHER IMPLICATIONS

The local sports groups and organisations adopt a variety of methods to attract funding, however, some groups would be unable to host an event or develop further without the financial assistance from this grant. Groups who do not meet the criteria will be assisted by officers to source alternative solutions.

6. REPORT

The Financial Assistance budget for 2010/11 has been set by the Council at £69,000. A copy of the guideline notes for sports organisations is included in the City Council Funding Pack sent to potential applicants. In addition a copy of the new sports grants criteria approved at the Education, Culture and Sport Committee on 8 October is provided outlining the assessment process. The new criteria are directly linked to the five key objectives of Fit for the Future, the Sport and Physical Activity Strategy for Aberdeen. Applicants are assessed against the criteria and recommendations made for Committee approval.

City of Aberdeen Gymnastics

The City of Aberdeen Gymnastics was constituted in July 2007 and brings together all the gymnastics clubs in the city. The objective of the group is to address the needs of all gymnasts at various degrees of ability from grass roots through to elite level. This request is in support of hosting the second Open Competition to be held by the group at the Beach Leisure Centre on 12/13 June 2010. It is anticipated that the event will not only attract local gymnasts but will also have competitors from clubs all over Britain. The expected competitor number is 400 with an age range from 8 Years old through to adult. This event is intended to become an annual event which should help promote Aberdeen as a venue for gymnastics and a sporting city.

Funding Request	Funding Recommendation
£7070	£3400

Aberdeen Churches League

The purpose for which the grant is required is to support the cost of holding a one day Open Bowling Tournament at Westburn Park Bowling Centre at the end of May 2010. The event is organised by Aberdeen Churches Bowling League and is open to all bowlers both novice and experienced.

The aim is to draw attention to the League and further encourage participation

in Council venue bowls. It is a natural follow up to an earlier publicity attempt to draw in more potential teams which successfully recruited a new team playing out of Northfield. This is the second year of the competition and it is hoped to attract over 100 competitors.

Funding Request	Funding Recommendation
£500	£500

Scottish Schools Gymnastics

This request is to offset some of the costs incurred in hosting a competition for primary and secondary pupils from schools in Aberdeen to participate in a team gymnastics competition. Children of all levels and abilities are provided with the opportunity to participate in this competition held at the Beach Leisure Centre in November 2010. This is a regional heat, with selected participants going forward to represent Aberdeen in the National Final in Perth. This a very successful event which has grown in the number of schools participating since the first event held in 2007. The children have the opportunity to develop their skills within the P.E. curriculum time.

Funding Request	Funding Recommendation
£1950	£1000

Aberdeen Youth Rugby Association

Aberdeen City Council currently contributes £10000 funding in support of a Rugby Development Officer for the city. The officer is employed by Aberdeen Youth Rugby Association, which contributes matched funding, as do the Scottish Rugby Union. This partnership has worked effectively over the last two years and has lead to a substantial growth in rugby participation especially for children of primary school age. In 2008 the Scottish Rugby Union brought the Scotland v Canada Autumn International game to Aberdeen, which contributed to raising the sporting profile of Aberdeen in addition to a growth in local participation and interest in the sport of rugby. This partnership approach has been effective and discussions are currently being held with regards to future matches in the city and the development of a Partnership Agreement including financial support for the development officer's post.

Funding Request	Funding Recommendation
£10000	£10000

Grampian Institute of Sport

The Grampian Institute of Sport (GIS) is one of six Area Institutes of Sport in Scotland. The Area Institutes form an integral part of the Scottish Institute of Sport network. Officially launched in 2000/2001, they were set up to offer Scotland's most promising young athlete's access to essential support services. They aim to provide selected athletes with individually tailored programmes designed to help improve their performances, achieve selection to the Scottish Institute of Sport and ultimately develop their potential to reach the top level in their chosen sport. A number of the current athletes are potential athletes for the Commonwealth Games in Delhi this year. As of April 2010 there were 30 athletes supported by the GIS, of which 12 are Aberdeen City athletes. This request is for an annual partner contribution to programme funding in support of the work undertaken and services delivered to city athletes and coaches.

Funding Request	Funding Recommendation
£2000	£2000

Aberdeenshire Ladies County Golf Association

This request is in support of hosting a Ladies Open competition at Hazlehead No1 Golf Course on 8 July 2010. This competition is part of a series of open meets held in both Aberdeen and Aberdeenshire. This year the organising committee aim to attract women golfers back to playing at Hazlehead by the staging of the competition on the No1 course. Courtesy of the tee has already been approved for the competition. The competition, which is open to all females over the age of 18, has a wide age range of competitors and attracts golfers from approximately 20 clubs throughout the North East. The award of the grant would ensure that the competition is affordable and accessible to all who are eligible to enter.

Funding Request	Funding Recommendation
£500	£500

Summary of Sports Grants Awarded 2010/2011

Sports Organisation	Grant	Committee Approval
Netball Scotland	£678	15.04.10 Education Culture and Sport
North East Tennis Group	£2000	15.04.10 Education Culture and Sport
Total Grant Funding awarded to date	£2678	
Grant Funding Remaining	£66322	

7. REPORT AUTHOR DETAILS

Caroline Walker
Culture and Leisure Strategy Officer
cwalker@aberdeencity.gov.uk
01224 814595

8. BACKGROUND PAPERS

Aberdeen City Council Funding Pack
Fit for the Future, A Sport and Physical Activity Strategy for Aberdeen City
Sports Grant Criteria

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ABERDEEN CITY COUNCIL

COMMITTEE	Education, Culture and Sport
DATE	27th May 2010
DIRECTOR	Annette Bruton
TITLE OF REPORT	Learning Estate Strategy (Schools) - Rezoning Exercise (Secondary)
REPORT NUMBER	ECS/10/052

1. PURPOSE OF REPORT

Aberdeen City now has two state of the art secondary schools. These proposals would assist us in our aim to bring all secondary schools up to that standard.

This report informs committee of the latest phase of the development of the Learning Estate as approved by committee on 19th February, 2010.

Officers have investigated options for reducing the number of secondary schools and re-defining catchment areas.

This will allow a more efficient delivery of secondary school education.

2. RECOMMENDATION(S)

It is recommended that the Committee:

- i. instructs officers to engage widely on the proposal to move as soon as is practicable to, in the first instance, an eight secondary school model as described in Section 6.3.2 and report back to Committee in September 2010 on the outcome of this stakeholder engagement. Recommendations to move to statutory consultation on specific schools and zones will be included in that report.;
- ii. instruct officers to prepare detailed plans to provide accommodation for additional pupils generated by proposed new housing developments under the Structure Plan;
- iii. instruct officers to prepare a proposed schedule of improvements to the Learning Estate which will bring all establishments up to a standard at least equivalent to schools being completed under the 3Rs Project;
- iv. instruct officers to undertake a further re-zoning exercise of primary schools, to take account of any decisions taken by Committee on the secondary school estate.

3. FINANCIAL IMPLICATIONS

The recommendations above have, in themselves, no significant financial implications for the Council. Stakeholder engagement can be carried out largely within existing resources and any additional costs that may be incurred to publicise and deliver the public events and produce

supporting information in hard copy and on the website can be met from existing service budgets. Existing officer time can be allocated to allow these activities to take place. The outcome of the public engagement and resulting decisions on implementation will potential have significant financial implications for the Council. These will be identified in the Report back to Committee and will be set in the context of the Services Priority Based Budget and the 5 year costed Business Plan.

4. SERVICE & COMMUNITY IMPACT

The report articulates with the vision in the Community Plan to develop Aberdeen as a 'City of Learning'.

It is in line with Priorities 1-6 within *Vibrant Dynamic and Forward Looking*.

- 1) implement the ambitious £110 million 3Rs schools project;
- 2) ensure Aberdeen's pupils and teachers have school buildings fit for the 21st century;
- 3) continue work to improve attainment across city schools;
- 4) ensure education is appropriate to pupils' needs and ensure pupils leave school with skills essential for living;
- 5) establish a network of community learning hubs across the city;
- 6) continue work to raise the achievement of vulnerable children and close the attainment gap across the city.

There are likely to be significant implications on communities where there is variation to delineated areas of schools (re-zoning) or other change to provision. There will be a continuing commitment to provide local schools for local pupils and to give all learners access to learning opportunities in their community as far as is practicable.

This Report fits within the proposed Service Plan Priority 'Fit for Purpose Schools and Learning Centres', whereby all learners will have access to high quality learning environments and facilities supporting them to achieve their full potential. This will include planning for an affordable and sustainable learning estate which makes best use of resources, ensuring focus on areas of greatest need and delivery of Learning Estate Strategy.

5. OTHER IMPLICATIONS

There may be implications on Parental Placing Requests (Out of Zone Requests). There may be significant public interest in the proposals which result in changes to educational provision. Should the number of Secondary Schools be decreased, there may be a requirement for staff re-deployment.

6. REPORT

6.1 Introduction

In 2009, a range of stakeholder engagement was carried out on the Learning Strategy. The primary focus was on developing the potential options to improve the Learning Estate (primarily schools but also other places where learning takes place).

Officer events were held, prior to a programme of over 25 stakeholder engagement events, based upon each Associated Schools Group and including engagement with partner agencies and Business partners. Parents/carers and pupils were also provided with opportunities to

submit their views on potential changes to provision and on the learning environment within and around schools.

From this engagement, Priorities and Principles for the Learning Estate were established and these were approved by Committee in February 2010.

In 2010, further Officer Events considered all influences upon the Learning Estate. These focussed on the more immediate priority of **Zoning of Secondary Schools**.

A clear emphasis throughout this exercise was to investigate the provision across the city and there was a commitment to concentrate the whole city, rather than on individual localised communities.

Officers across directorates have taken account of a wide range of data, explored and considered the advantages and disadvantages of a wide range of possible models, as described in Section 6.

The recommendations are based upon this evidence-based research.

The following three main influences are critical in planning delivery of the service.

Sufficiency A revised strategy on the evaluation of school capacities has been accepted by Committee and all school capacities have been re-evaluated. It is essential to ensure that we have the right size of schools in the right places.

Suitability An evaluation of the Suitability of all schools to deliver a modern, relevant curriculum has been carried out, using the methodology included within The Suitability Core Fact, Scotland's School Estate published by Scottish Government in 2008. Some of our current schools are not particularly suitable for the delivery of a modern curriculum and inferior to that provided by the schools being completed under the 3Rs Project.

Condition The Condition of all schools is evaluated using a methodology which rates 24 aspects on a four point scale which, with elemental weightings, provides an overall evaluation of condition. The cycle of evaluating all schools is under way with completion likely by summer 2010. Some of our schools are not in good condition and will deteriorate further over time. There are aspects in all schools which are not in satisfactory condition, other than the schools being completed under the 3Rs Project.

The status quo would not allow us to provide a financially sustainable school estate where the Sufficiency, Suitability and Condition are acceptable.

6.2 Vision

As reported to Committee previously, there is a commitment to bring all places of learning, including schools, up to a standard which is equivalent to or better than the schools being completed under the 3Rs Project.

This is a challenging task, particularly in times of financial constraint. It is therefore essential to ensure that any decisions taken rely upon sound educational rationale, offer value for money and meet the aspiration of communities.

This report articulates with the report to this committee on '**Community Learning Hubs and Review of Learning in the Wider Community**'.

6.3 Main Considerations

6.3.1 Sufficiency

The revised capacities as agreed by Committee in February 2010, indicate that there are currently 16008 Primary and 10896 Secondary pupil places.

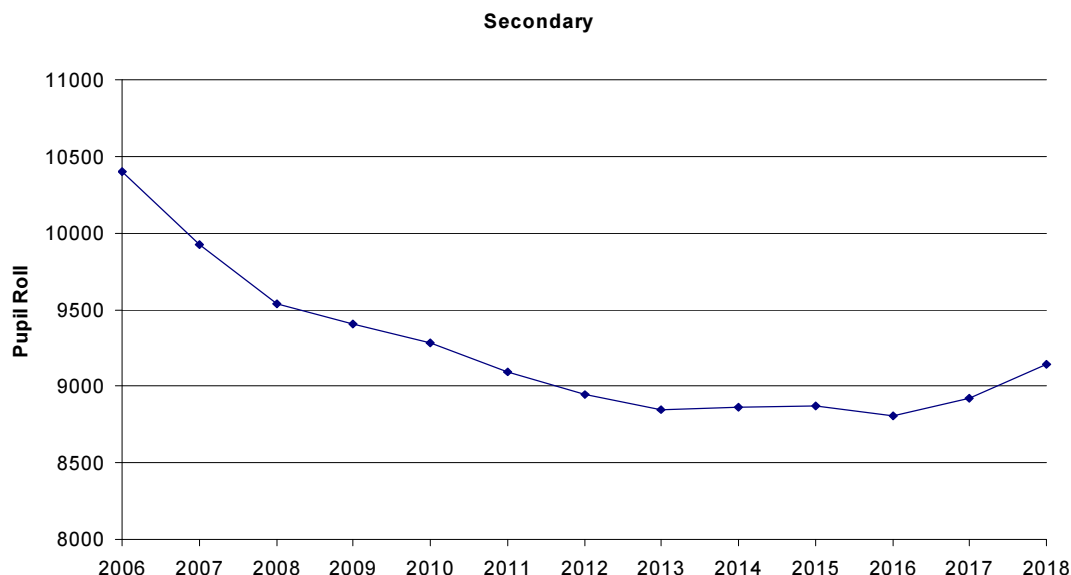
The primary roll at 22 April 2010 was 11819 (74% occupancy).

The secondary roll at 22 April 2010 was 9208 (85% occupancy).

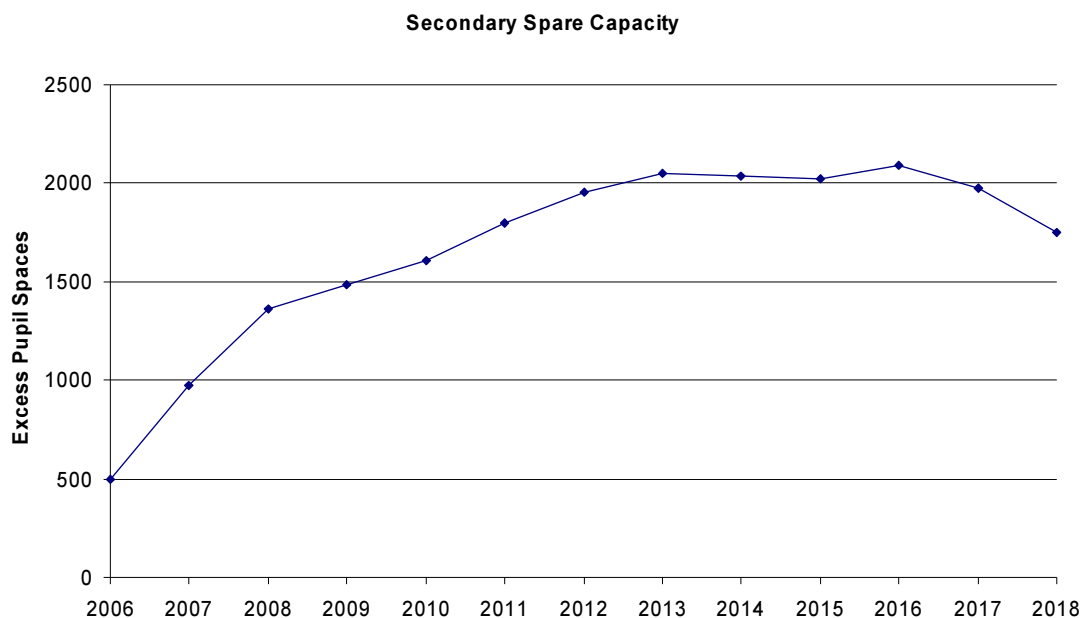
These global figures conceal the fact that some schools are over-subscribed while others are under-occupied.

There are currently significantly more places than school-age pupils. The current level of over-provision in Secondary Schools is of the order of 1700 places and this is forecast to rise to over 2000 by 2013 which will continue until 2018.

Graph 1: Projected Roll (Secondary)



Graph 2: Projected Spare Capacity (Secondary)



Based upon officers' professional experience and research, the optimal size of a secondary school ranges between 800 and approximately 1200 pupils. This is large enough to provide sufficient curricular choice and a relatively low 'cost per pupil'. The cost per pupil decreases as the size of school roll increases.

Schools at or below about 1200 tend to avoid the negative aspects of very large schools such as pupils feeling less engaged, teachers feeling less happy with the climate in larger schools and there is some evidence of incidence of some kinds of challenging behaviour rising as school size increases.

There is, however, no conclusive evidence on these elements. **Reference 1** refers to a synopsis of evidence in a Systematic Review of studies into Secondary School Size, published in 2004.

Assuming the optimal size of secondary schools lies between 800 and 1200, the minimum requirement of provision can be calculated.

Table 1: Estimation of minimum number of secondary schools required (2010-2011)

	Current	2010	2011
Secondary Pupil Roll	9208	9284	9094
Average pupil roll per school (12 schools)	768	774	758
Number of schools required (minimum 800*)	12	12	12
Number of schools required (maximum 1200*)	8	8	8

* *Bucksburn Academy is not included in the school size calculations due to attendance of pupils with Additional Support Needs.*

It is appropriate therefore to investigate the options around an **eight academy model**.

Section 6.3.3 provides the options to be consideration under an eight academy model and describe why not every combination of schools is feasible.

The eight academy model assumes that secondary schools should have a capacity of approximately 1200. The longer term proposals below would work towards this objective.

There are, however, educational reasons why this would not necessarily be appropriate in all schools. For example, the provision for pupils with Additional Support Needs at Bucksburn Academy would not be appropriate in a school of 1200 pupils. It is widely acknowledged that a more supportive environment for pupils with Additional Support Needs is better provided in a smaller secondary school.

In addition, there are some schools whose location and footprint would not easily allow expansion to accommodate 1200 pupils should this be required. It is essential that a flexible approach is taken so that future changes in required provision can be accommodated.

It is, however, worthwhile to investigate the proposal to plan future schools of this size and, where practicable, investigate which schools could be reasonably adapted to meet this capacity.

6.3.2 Options

Appendix 1 provides information on the current secondary rolls, capacity and occupancy, condition and suitability of secondary schools.

Table 1 below provides information on existing arrangements where there is collaboration between schools to provide and deliver courses. This identifies only established timetabled arrangements and does not include one-off arrangements, for example, where a single pupil has transferred from one school to another to complete sixth year.

Table 1: Existing Consortium Links between Secondary Schools

School	Links with
Aberdeen Grammar School	No formal arrangements at present
Bridge of Don Academy	Oldmachar Academy
Bucksburn Academy	Joint S5/6 timetable with Dyce Academy
Cults Academy	Occasional Links with Harlaw Academy
Dyce Academy	Joint S5/6 timetable with Bucksburn Academy (occasionally S3/4)
Harlaw Academy	Some S6 links with AGS
Hazlehead Academy	No formal arrangements identified
Kincorth Academy	Joint S5/6 Timetable with Torry Academy
Northfield Academy	No formal arrangements at present
Oldmachar Academy	Bridge of Don Academy
St Machar Academy	No formal arrangements at present
Torry Academy	Joint S5/6 Timetable with Kincorth Academy

Some schools have adopted a common timetable in the upper years of secondary education.

Links with Higher and Further Education also exist, with pupils attending College Courses and College staff delivering courses in schools.

There is currently on-going development of co-operative arrangements between schools and with other partners and this is to be encouraged. This also includes developing innovative approaches to delivery of courses using ICT and of sharing resources.

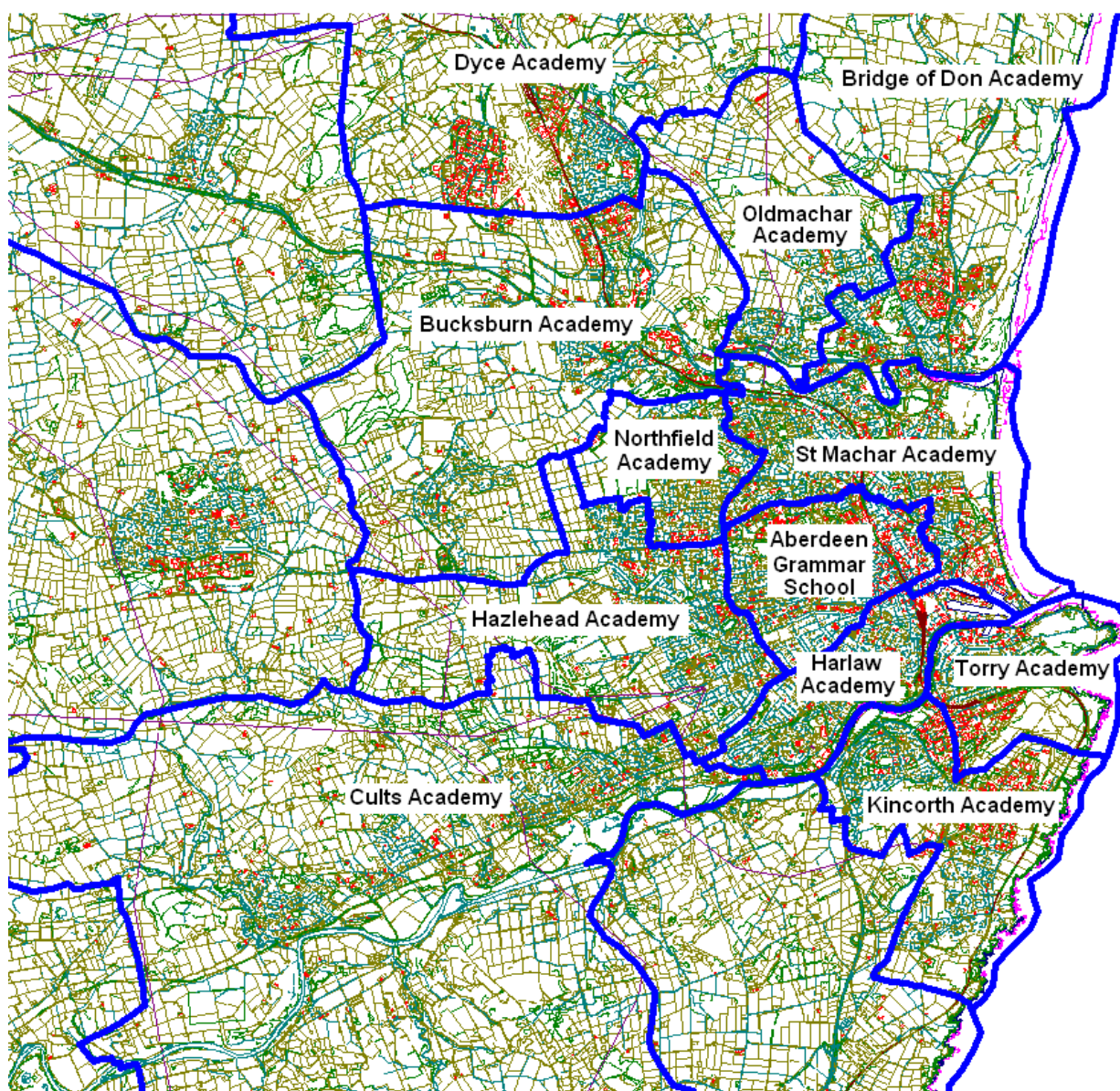
Many Local Authorities across the UK consider such consortium arrangements integral in providing sufficient curricular choice for learners, particularly at the upper stages of schools.

Provision of additional subject/course choice can be achieved through the use of technology and, in particular, virtual learning, using for example, video conferencing which is widely used to extend course choice to pupils in other Local Authorities. . This will increasingly be required as individual schools decrease in pupil numbers and choice becomes more limited. It is expected that consortium arrangements and use of technology will continue to develop to sustain or increase choice.

The geographical lay-out of Aberdeen precludes consideration of certain school combinations. It is also logical to build upon existing consortium arrangements. Some schools do not have additional space available but these should not be precluded from consortium arrangements.

The potential exists to further develop these existing links. Assuming the full development of links to reach the stage of contiguous timetabling, shared staffing would lead to the provision of eight Communities of Learning.

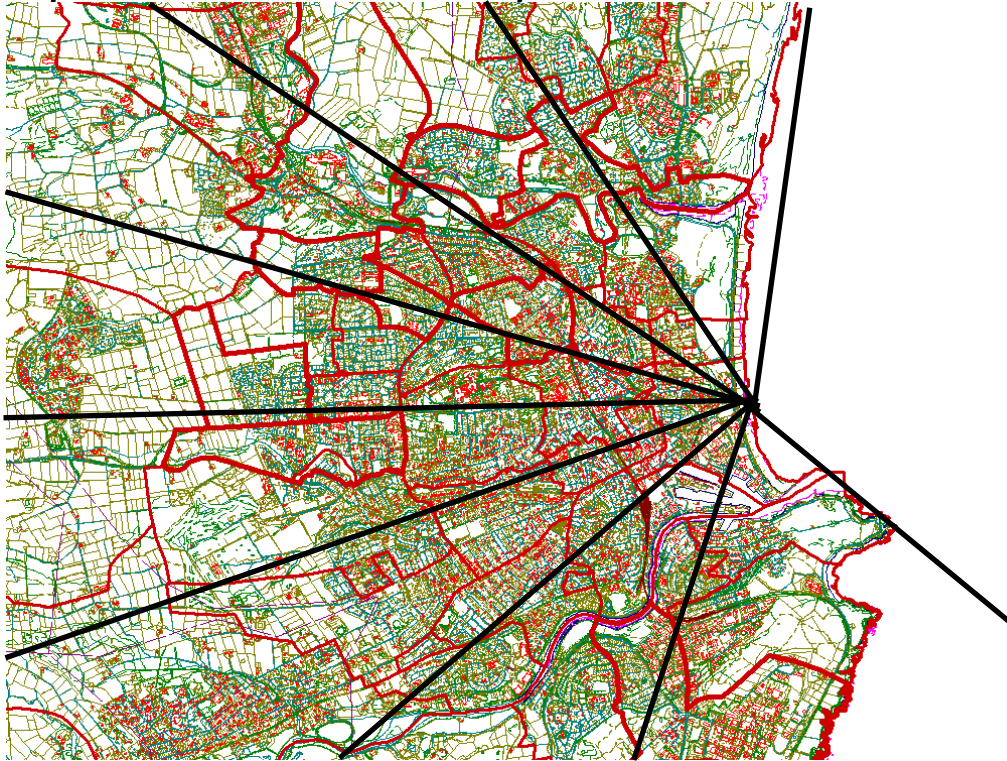
Map 1: Current Configuration (12 Academies) - Option 1 Status quo



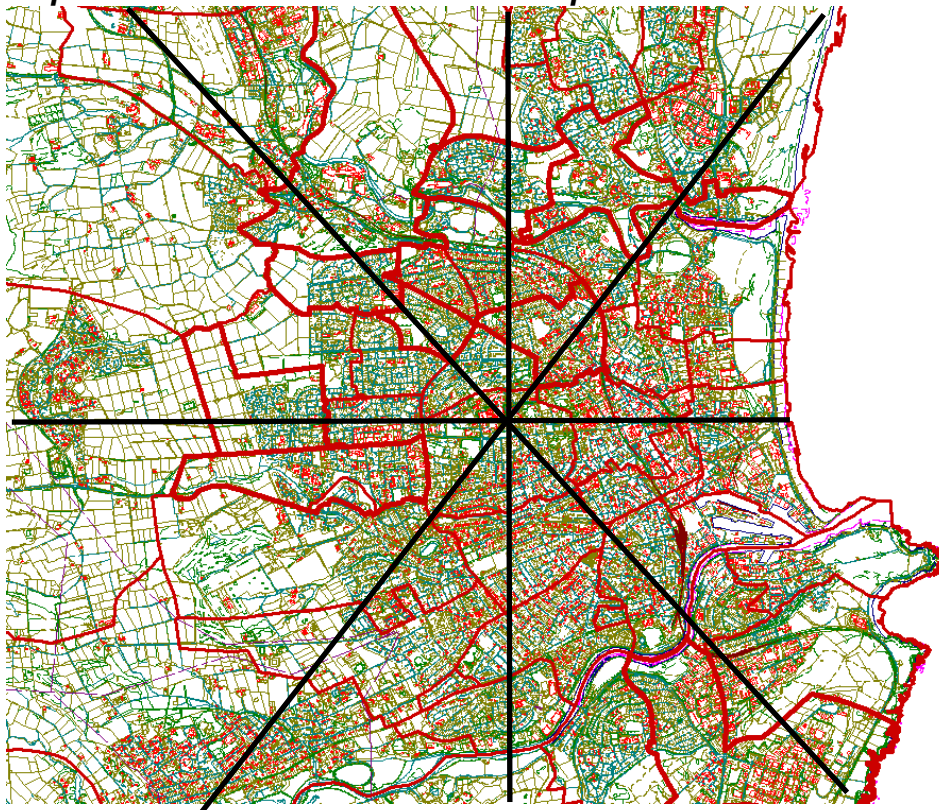
6.3.3 Short Term Proposal (0 to 2 years) Options

Potential Configurations Eight Academy Models

Map 2: Radial Zones from East- Option 2



Map 3: Radial Zones from Centre -- Option 3

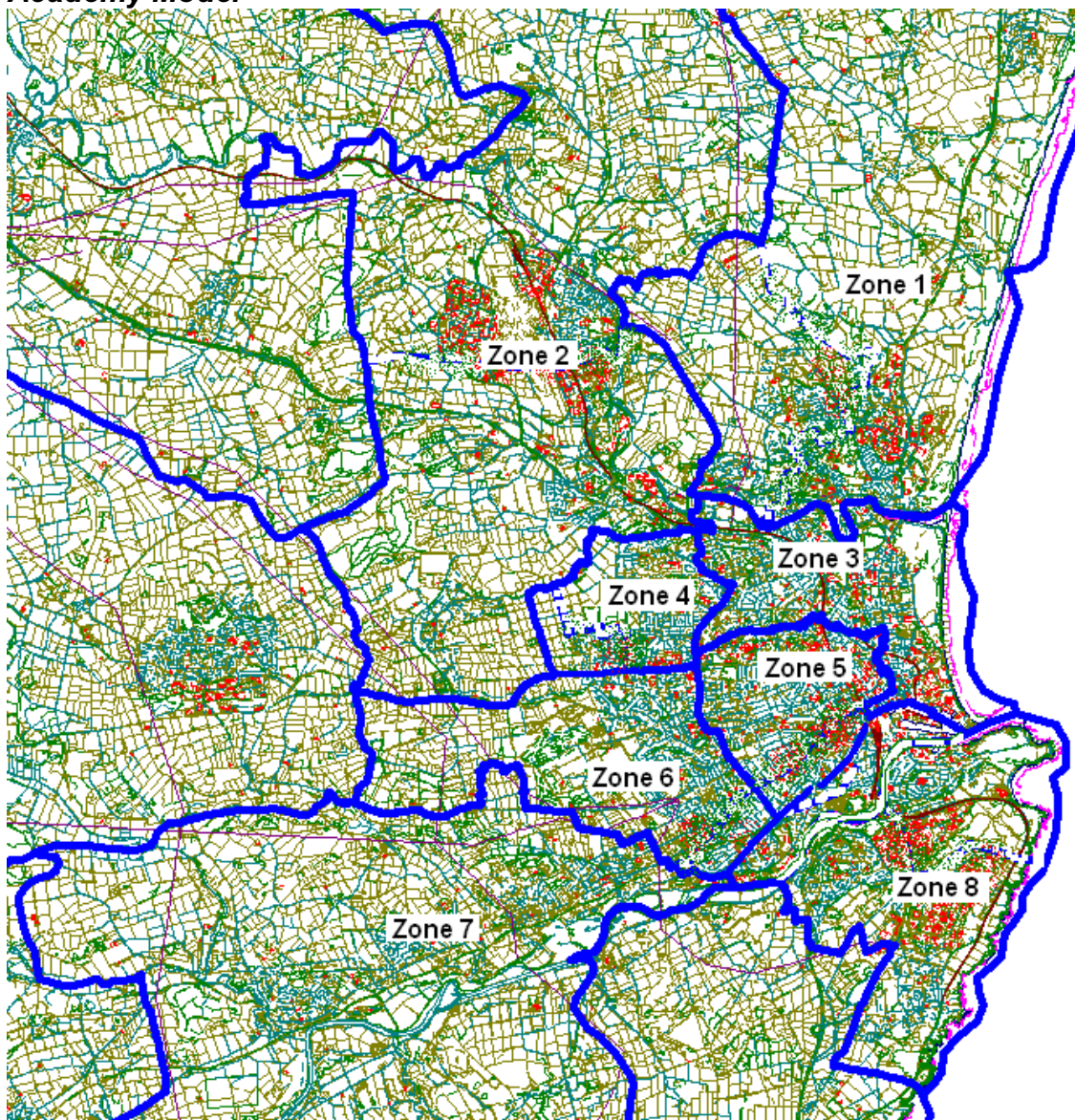


The two configurations above would obviously require to be amended to follow trunk roads/main routes and such a level of detail has not been developed as arrangements would be done for logistical rather than educational reasons. The resultant zones would be of unequal size in terms of pupil numbers and involve significant travelling for some pupils and are therefore unlikely to be practicable. It would also mean that some schools would lie well outside the communities which they are intended to serve.

Given the time scales involved in changing school provision due to the requirement to consult upon closures, amalgamations and changes to school zones, it is proposed to utilise the next two years to prepare a robust programme to prepare delivery of education into the next phase.

Accordingly, the proposal is to develop existing consortium arrangements between schools and work towards formalising arrangements between schools.

Map 4: Enlarged zones building upon consortium arrangements - Option 4: Eight Academy Model



Implications of Option 4

Aberdeen Grammar School (Zone 5)

Some variation in Zone by taking in some of Harlaw Academy Zone and some of St Machar Academy Zone.

Bridge of Don Academy (Zone 1)

Full integration with Oldmachar Academy with school initially operating on split site.

Bucksburn Academy (Zone 2)

Full integration with Dyce Academy with school initially operating on split site.

Cults Academy (Zone 7)

No change to provision.

Dyce Academy (Zone 2)

Full integration with Bucksburn Academy with school initially operating on split site.

Harlaw Academy (Zones 6&8)

Full integration with Hazlehead Academy, with some re-zoning to AGS, significant re-zoning to Kincorth/Torry Academy.

Hazlehead Academy (Zone 6)

Full integration with Harlaw Academy with school initially operating on split site. Significant re-zoning to Northfield Academy.

Kincorth Academy (Zone 8)

Full integration with Torry Academy with school operating initially on split site.

Northfield Academy (Zone 4)

Some change in zoning adding in some of Hazlehead Academy Zone.

Oldmachar Academy (Zone 1)

Full integration with Bridge of Don Academy with school initially operating on split site.

St Machar Academy (Zone 3)

Some change to zones, resulting in increase in pupil roll.

Torry Academy (Zone 8)

Full integration with Torry Academy with school operating initially on split site.

Other potential arrangements could be proposed but these build upon existing arrangements and, consequently are the next step in the progression towards a more efficient estate which has sufficient choice for learners.

6.3.4 Future Developments

Medium (3-5 years) and Long Term Proposals (6-10 years and beyond)

As housing developments come on stream under the Structure Plan, additional places in schools will be required i.e. the sufficiency will be affected.

The condition and suitability of schools will also change over time.

These are dependent upon developers submitting planning applications and carrying out building programmes.

Other factors which will impact upon the timing and extent of expansion will be:

- Changes to the curriculum
- Advances in technology used to deliver learning
- Links with partner agencies – universities, colleges, employers and other training organisations
- Developments in Aberdeenshire
- The size, extent and nature of developments – types of housing
- Extent to which families utilise Independent Schools
- Plans for the delivery of other services of the Council

A number of alternatives can be investigated

It has been estimated that, depending on the types of developments being built, a standard new pupil yield of 18.6 additional primary school pupils per 100 new dwellings, or 14.0 additional secondary school pupils per 100 new dwellings has been used.

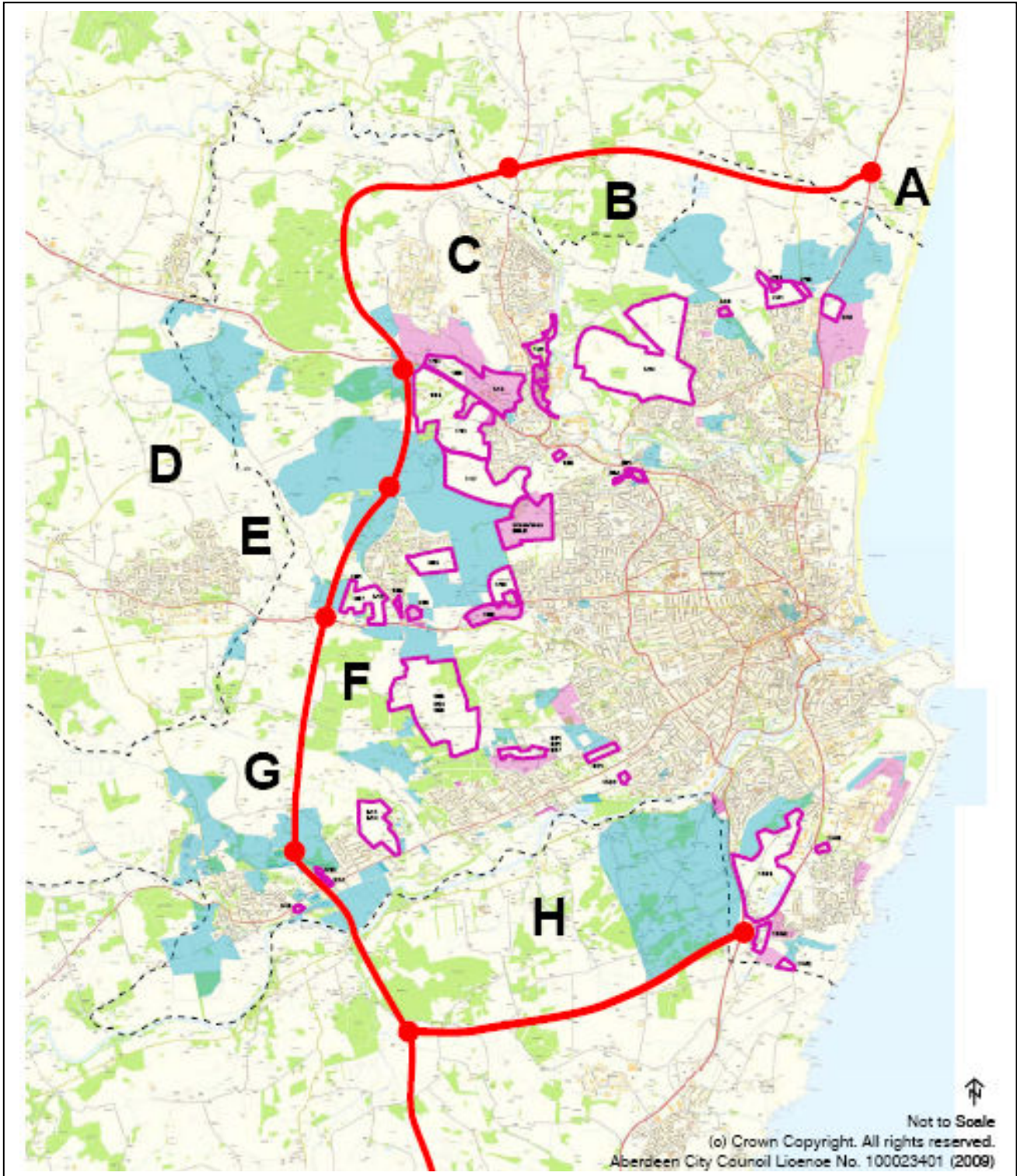
This factor is dependent upon the size and type of properties being developed.

The number of potential pupils attending Local Authority Schools is also influenced by the types of properties being built. There is historical evidence that very large, more expensive family homes result in few additional pupils attending Local Authority Schools.







Consideration will be given to current patterns of attendance in Private Schools and the likely impact on the number of pupils generated from new housing developments.

Map 5: Proposed Areas for Growth (2007-2030)

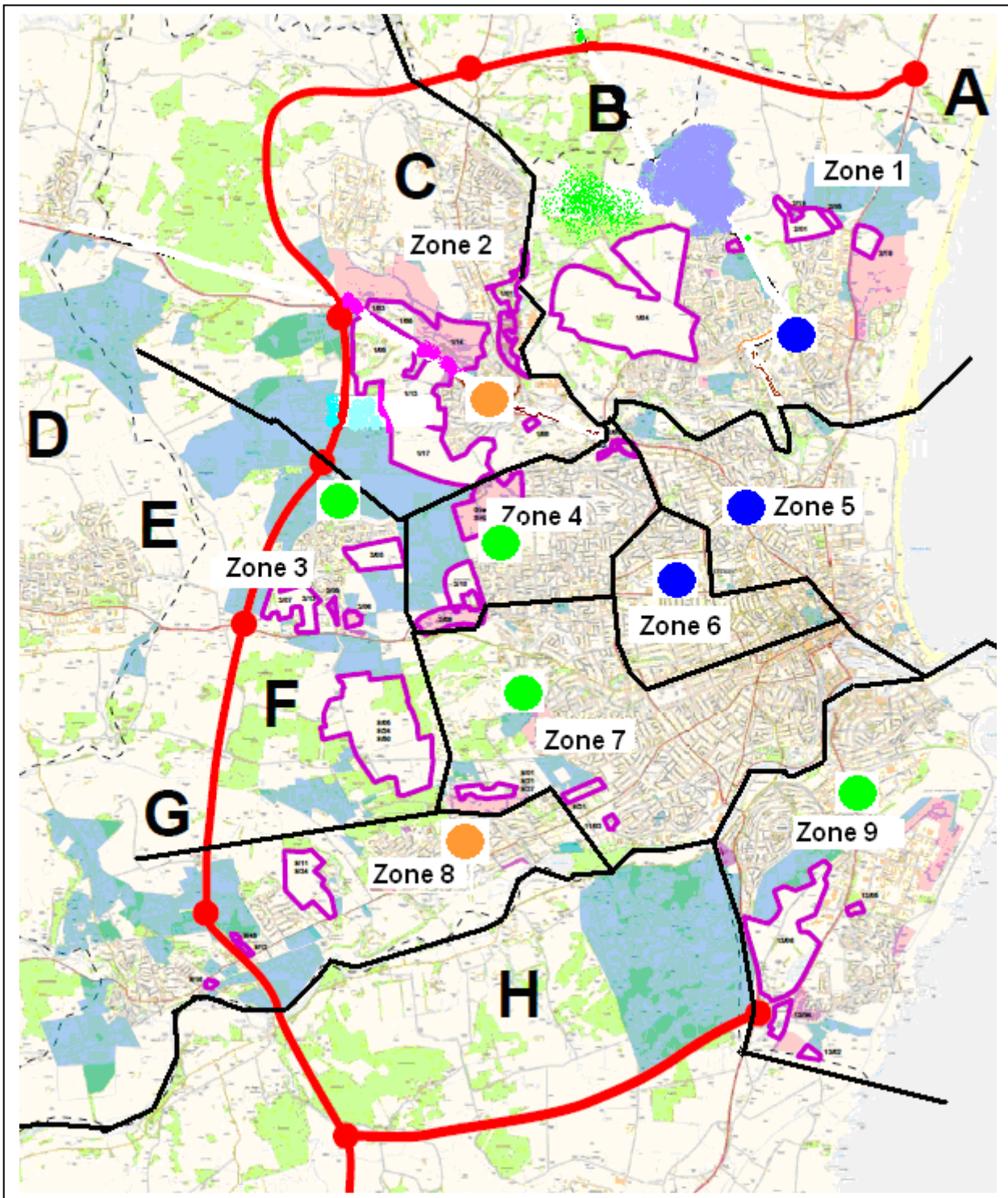
Areas A-C and E-H indicate the preferred areas for growth. The following maps are taken from the Main Issues report and the sites which are actually developed are subject to change.






Legend

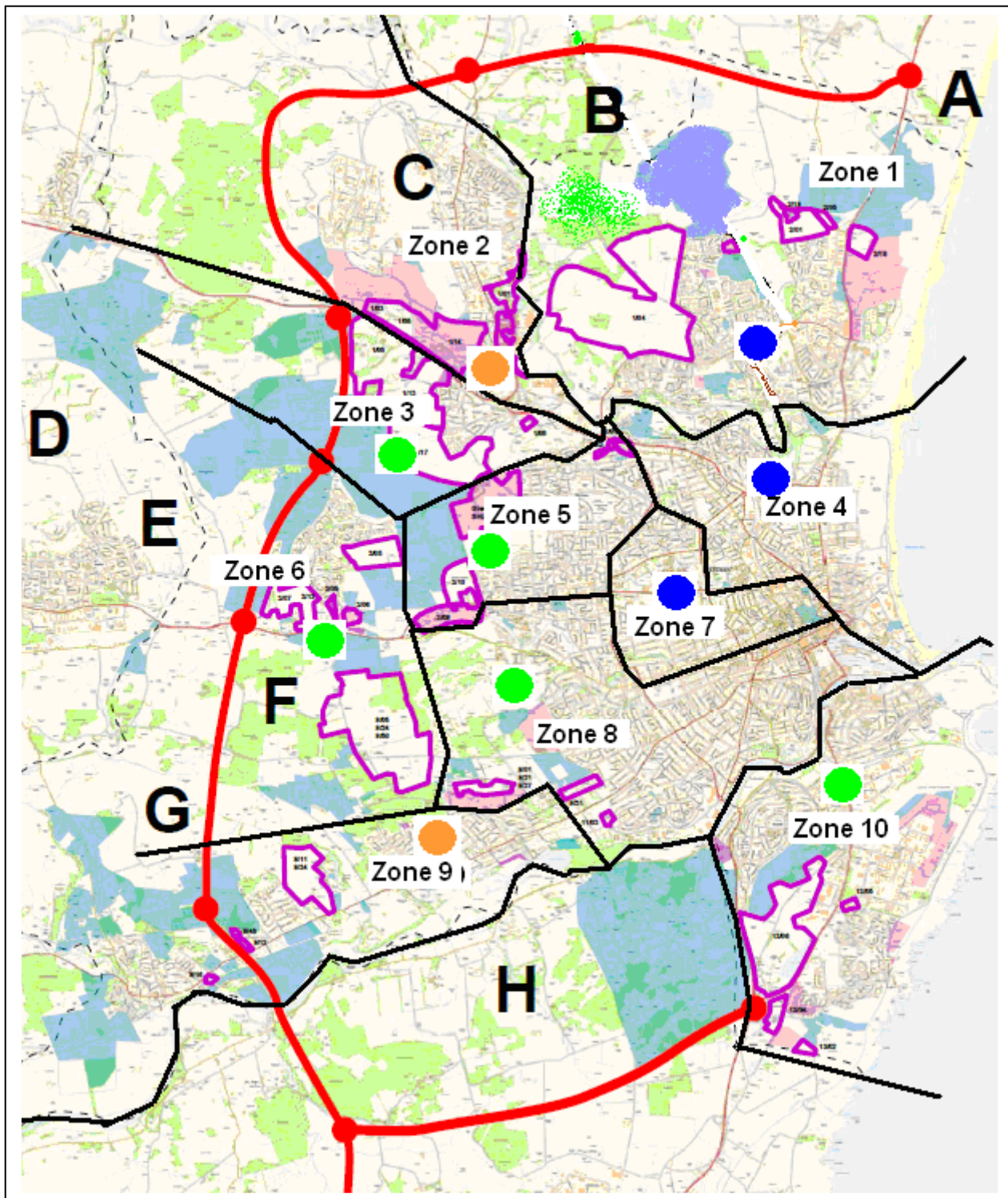
-  City Boundary
-  Preferred Options sites
-  Sites allocated in the Local Plan
-  Development Options assessed as undesirable
-  Proposed Route of AWPR
-  Proposed Junctions along AWPR




Map 6 : Option 5 - Nine Academy Model



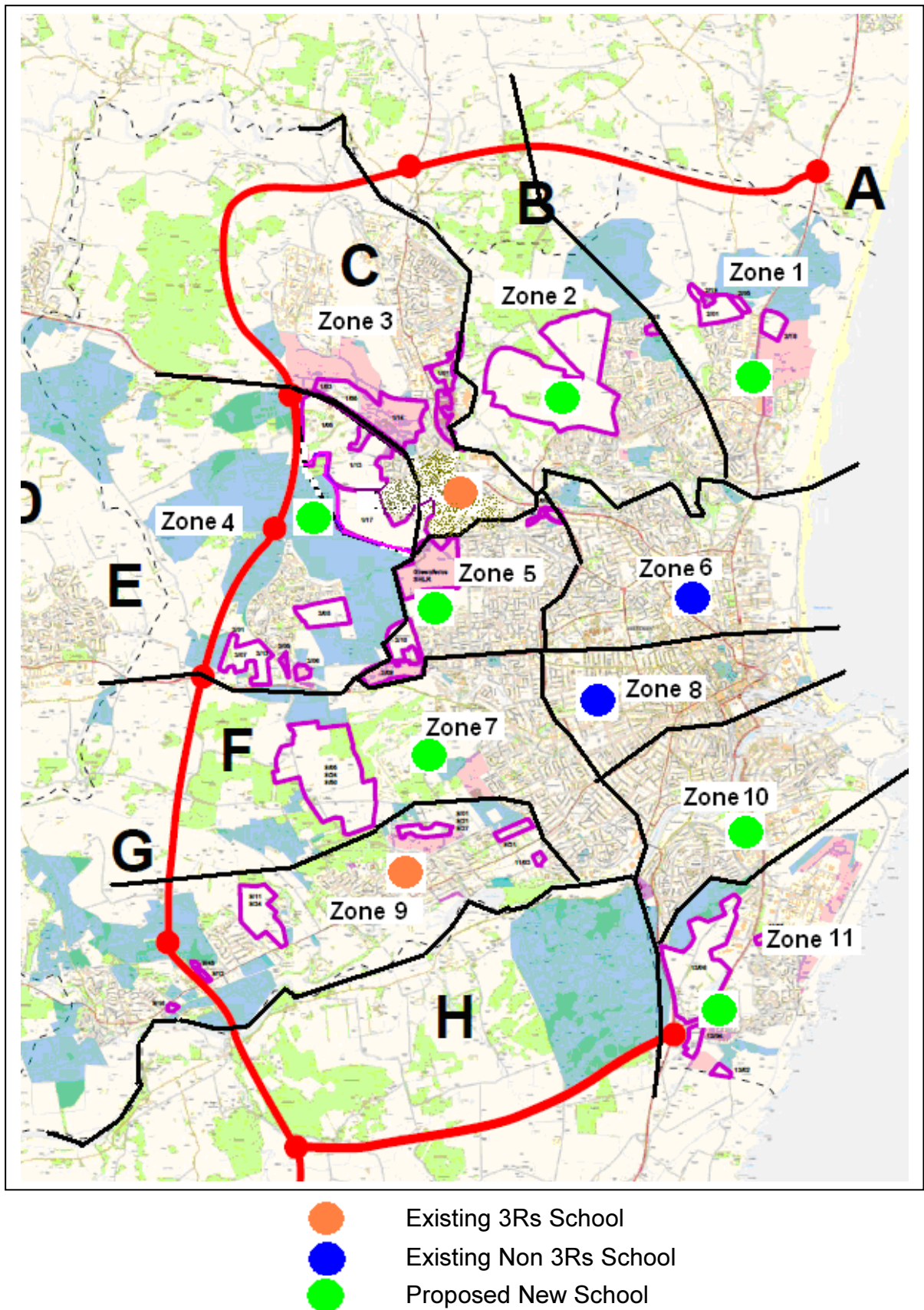
-  Existing 3Rs School
-  Existing Non 3Rs School
-  Proposed New School

Map 7: Ten Academy Model (2015-2030)



-  Existing 3Rs School
-  Existing Non 3Rs School
-  Proposed New School

Map 8: Eleven Academy Model (2015-2030)



The exact delineations within these proposals would be the subject of the engagement proposed within this report.

Future Plans

School	First Phase	Second Phase
Aberdeen Grammar School		Total refurbishment
Bridge of Don Academy	Consolidation with Oldmachar Academy	1) New (Replacement) Academy on preferred site within existing greater Bridge of Don Area. 2) New Academy within new development in Area B
Bucksburn Academy	3Rs School - Consolidation with Dyce Academy	Provision of new Academy in Area E
Cults Academy	3Rs School	
Dyce Academy	See Bucksburn Academy	
Harlaw Academy	Consolidation with Hazlehead Academy	New Academy
Hazlehead Academy	See Harlaw Academy	
Kincorth Academy	Consolidation with Torry Academy	1) New Academy on preferred site between Torry and Kincorth 2) Provision of new Academy serving Cove and the new potential development in area H
Northfield Academy	Provision of New Academy to west of area.	
Oldmachar Academy	See Bridge of Don Academy	
St Machar Academy		Total refurbishment
Torry Academy	See Kincorth Academy	

Rezoning will be required to ensure sufficiency and efficiency in all zones.

6.4 Other influences

It will be necessary to establish an order of priority for addressing issues within existing buildings and grounds, based upon Sufficiency, Suitability and Condition.

The proposals around Aberdeenshire Council's Local Plan will influence both the timing and capacities of proposed new secondary schools in Aberdeen.

Availability of funding to carry out these proposals, although they are medium to long term will be critical in identifying when developments will take place.

The costs involved in the construction of new schools are substantial. For example, it is likely that a new school of 1200 pupils is likely to cost of the order of £35 million at today's prices.

There would, however, be opportunities to offset at least some of these costs as the value of any vacated sites could be a potential source of income to the Council.

The indicative 'book price' of Education, Culture and Sport properties, provided in **Appendix 2** does not reflect the market value of properties which cannot be definitive until properties are marketed. This does, however, provide an indication of the level of potential income which disposal of these sites might realise. In some instances, this would potentially provide a significant contribution to costs of building new, fit for purpose replacement schools in a difficult financial climate.

There is an expectation that developers will contribute to the cost of providing additional pupil accommodation as part of the planning process. Future support from central government will also be sought as and when such opportunities arise. By having a well-developed plan in place that prioritise the replacement of schools will put the Council in a strong position when Local Authorities are asked to bid into new funding opportunities. It may be possible to release some of the significant finance by disposing of properties which are deemed to be excess to the Service. The financial benefits of investing this source of money would be considerable.

Other potential funding sources, such as legacy contributions from large multinational corporations within the city, should be investigated as well as traditional methods of funding the procurement of new facilities.

Energy and other revenue costs will be reduced by provision of modern, efficient buildings.

6.5 Engagement Process

6.5.1

Engagement on development of the Learning Estate Strategy

With whom	How	When	Feedback by
Staff in Schools (Teaching and Support Staff)	<ul style="list-style-type: none">• City-wide events• Face-to-face briefing• HT Briefings	4 events (2 twilight + 2 evening/weekend) On request throughout engagement period	written submissions verbal comments email to dedicated address

	<ul style="list-style-type: none"> • Website 		
Pupils in Schools	<ul style="list-style-type: none"> • City-wide events • In-school learning activities • Website 	4 events (2 twilight + 2 evening/weekend) On request throughout engagement period	written submissions verbal comments email to dedicated address
Community Learning and Development	<ul style="list-style-type: none"> • City-wide events • Officer Discussions • Website 	On-going	written submissions verbal comments email to dedicated address
Other Services of the Council	<ul style="list-style-type: none"> • City-wide events • Officer Discussions • Website 	On-going	written submissions verbal comments email to dedicated address
Libraries	<ul style="list-style-type: none"> • Leaflet 	Throughout engagement period	written submissions
Business Leaders and Employers	<ul style="list-style-type: none"> • City-wide events • Website 	4 events (2 twilight + 2 evening/weekend) On request throughout engagement period	written submissions verbal comments email to dedicated address
Higher and Further Education	<ul style="list-style-type: none"> • City-wide events • Website 	4 events (2 twilight + 2 evening/weekend) On request throughout engagement period	
Parents (including Parent Councils)	<ul style="list-style-type: none"> • City-wide events • PC Meetings • Website 	4 events (2 twilight + 2 evening/weekend) On request throughout engagement period	written submissions verbal comments email to dedicated address
Community Councils	<ul style="list-style-type: none"> • City-wide events • Website 	4 events (2 twilight + 2 evening/weekend) On request throughout engagement period	written submissions verbal comments email to dedicated address
Elected Members	<ul style="list-style-type: none"> • City-wide events • Admin Leaders' Briefing • Members' briefing • Website 	Members' Briefing event and access to all other engagement opportunities	written submissions verbal comments email to dedicated address
Partner Agencies: NHS(Grampian), Grampian Police Voluntary Sector	<ul style="list-style-type: none"> • City-wide events • Face-to-face briefing • Website 	4 events (2 twilight + 2 evening/weekend) On request throughout engagement period	written submissions verbal comments email to dedicated address

Aberdeen Youth Forum	<ul style="list-style-type: none"> • City-wide events • Face-to-face briefing • Website 	One-off event and 4 events (2 twilight + 2 evening/weekend) On request throughout engagement period	written submissions verbal comments email to dedicated address
General Public	<ul style="list-style-type: none"> • City-wide events • Website • Press Briefing 	4 events (2 twilight + 2 evening/weekend) On request throughout engagement period	written submissions verbal comments email to dedicated address

6.5.2

The period of engagement with stakeholders will begin on **31st May 2010** and run until **26th August, 2010**, both dates inclusive.

7 REPORT AUTHOR DETAILS

Derek Samson
Education Officer
dsamson@aberdeencity.gov.uk
(01224) 346315

8 BACKGROUND PAPERS

Appendix 1 Secondary School Data

Appendix 2 Gross Book Value – Education, Culture and Sport

Reference 1 Garrett Z, Newman M, Elbourne D, Bradley S, Noden P, Taylor J, West A (2004) Secondary School Size: A Systematic Review. In: *Research Evidence in Education Library*. London: EPPI-Centre, Social Science Research Unit, Institute of Education, University of London

Appendix 1 Secondary School Data

Appendix 1

Secondary Schools

School	Roll at April 2010	Capacity Revised	Occupancy Revised	Condition	Suitability (unverified)
AGS	1058	1141	93%	B	B
Bridge of Don	674	799	84%	B	B
Bucksburn*	478	683	70%	A	A
Cults	1012	1141	89%	A	A
Dyce	541	653	83%	B	C
Harlaw	887	907	98%	B	B
Hazlehead	886	1008	88%	B	C
Kincorth	673	930	72%	B	B
Northfield	668	857	78%	B	C
Oldmachar	956	1104	87%	B	C
St Machar	929	1035	90%	B	B
Torry	448	638	70%	B	B
Total	9208	10896	85%		

*plus 100 ASN pupils

Appendix 2 Gross Book Value – Education, Culture and Sport Secondary Schools

Secondary Schools

OA0926002	St Machar Academy, St Machar Drive	20,342,288.97	
OA095001	Northfield Academy, Granitehill Place	20,271,477.07	
OA0972001	Bankhead Academy, Bankhead Avenue	5,067,355.00	original school - now demolished(3Rs)?
OA0983001	Cults Academy, Hillview Drive, Cults	2,063,714.00	original school - now demolished(3Rs)?
OA1090001	Hazlehead Academy, Groat's Road	18,058,697.69	
OA1236001	Torry Academy, Tullos Circle	13,932,574.09	
OA2428001	Kincorth Academy, Kincorth Circle	15,937,595.17	
OA2515001	Harlaw Academy, 18/20 Albyn Place	22,027,426.63	
OA2573001	Rosemount Annexe	3,665,213.00	
OA2573003	Aberdeen Grammar School, Skene Street	37,857,925.79	
OA2653002	Bridge of Don Academy, Braehead Way	16,766,893.06	
OA2798001	Oldmachar Academy, Jesmond Drive	18,813,402.60	
OA2944001	Dyce Academy, Riverview Drive, Dyce	16,715,432.30	
		211,519,996.37	

3R's Schools

Cults Academy	opened 08/10
Bucksburn Community Campus	opened 08/10
Airyhall School	opened 08/10
Braehead School	under construction
Heathryburn School	opened 08/10
Manor Park School	under construction
Mile End School	opened 08/10
Kaimhill School	under construction
Seaton School	being refurbished
Hazlehead School	under construction

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ABERDEEN CITY COUNCIL

COMMITTEE:	Education, Culture and Sport
DATE:	27 May 2010
DIRECTOR:	Annette Bruton
TITLE OF REPORT:	Community Learning Hubs and Review of Learning in the Wider Community
REPORT NUMBER:	ECS/010/050

1. PURPOSE OF REPORT

This report seeks approval for the recommended options for the development of Community Learning Hubs across the city. These options have been developed through further consultation, research and consideration of the best use of the Council estate, including opportunities for service co-location, partnership working and sharing resources.

The revised proposal is to consider eight learning community options which complement the proposals for city wide rezoning which is discussed earlier in this agenda. These are based on Associated School Groups or clusters:

1. Dyce / Bucksburn
2. Bridge of Don / Oldmachar
3. St Machar
4. Torry/Kincorth
5. Grammar
6. Harlaw & Hazlehead
7. Cults
8. Northfield

The subsequent recommendations are geographically presented with the underpinning rationale and research information detailed in the report. Consultation outcomes and supporting maps are included as appendices.

2. RECOMMENDATION(S)

1. To approve the preferred option for the Dyce / Bucksburn Associated School Groups community learning hub as Bucksburn 3Rs Campus, comprising Bucksburn Academy, The Beacon Centre and Bucksburn Community Library, as outlined in Section 6.1 of the report.
2. To instruct officers to undertake a capital business case in relation to the provision of a new community facility for the Bridge of Don / Oldmachar Associated School Groups to include a library and community learning hub in the light of new developments outlined in Section 6.2 of the report.

3. To approve the preferred short-term community learning hub option for the St Machar Associated School Group as Seaton 3Rs School and to approve the actions outlined in Section 6.3 of this report.
4. To approve Rosemount Community Learning and Development Centre as the community learning hub for the Grammar Associated School Group area in the short to medium term as outlined in Section 6.4 of the report, subject to the approval of a bid to the Non Housing Capital Programme 2011/12 to meet the costs of adapting the Centre as a community learning hub; and to instruct officers to prepare this bid and submit it to the Finance and Resources Committee.
5. To approve Torry Academy as the preferred option for the community learning hub for the Torry / Kincorth Associated School Groups in the short to medium term and to approve the actions outlined in Section 6.5 of this report, including the submission of a capital bid for the financial year 2011/12 to the Finance and Resources Committee for immediate remedial repair and maintenance costs for Kincorth Community Learning and Development Centre.
6. To approve the preferred option for the Harlaw and Hazlehead Associated School Groups community learning hub as Kaimhill 3Rs Primary School, co-locating the school, library and community learning and development centre and to approve the actions outlined in Section 6.6 of this report.
7. To approve Cults 3Rs Academy as the short-term community learning hub for the Cults Associated School Group allowing consideration of and consultation on other options as outlined in Section 6.7 of the report, remitting officers to provide a further report.
8. To approve the preferred short to medium term option for a community learning hub for the Northfield Associated School Group as Northfield Community Learning and Development Centre and Library as outlined in Section 6.7 of the report.
9. To note the budget savings identified in this report and to approve in principle that any savings over the £100,000 required for the 2010 - 2011 budget settlement are used to undertake necessary capital work and service redesign/improvement and to refer this for consideration to the Finance and Resources Committee.

3. FINANCIAL IMPLICATIONS

The potential full year revenue savings detailed in the body of the report are summarised below. Projected spend to save items will be further developed on the basis of the options approved and will need to be considered in the context of affordability. Revenue savings over and above those required for the 2010 – 11 budget settlement will allow capital borrowing at the current forecast rate to offset building redesign and refurbishment costs.

Item	Revenue saving (£)
Woodside Library staffing cost saving	8,000
Linksfild Library staffing and building costs	31,000
Hilton CLD Centre staff base closure	23,000
Staff savings identified in Grammar ASG	18,000
Torry Community Learning and Development Centre at Oscar Road Nursery building costs	32,000
Relocation of Summerhill activity and Mastrick Youth Project	5,889
Savings from Cummings Park flat	2,000
TOTAL	119,889
Subject to decision on potential savings from:	
Building costs of Torry CLD Centre at Abbey Place	6,000
Building costs of Ruthrieston CLD Centre	17,000
Estimated capital receipts from building sales:	Estimated Capital Receipts
Cairnfield Leased Community Centre	125,000 – 200,000
Hilton CLD Centre and Nursery	800,000
Torry CLD Centre at Abbey Place	40,000
Ruthrieston CLD Centre	250,000
TOTAL	1.215M - 1,290M

If the Council declares identified property surplus to its requirements at some future date, then around that time officers would instruct determination of its market value for the purposes of assessing capital receipts. It is not practice to instruct that exercise at this stage for reasons of fluctuation in market value and because judgement would need to be made about when best to release properties for sale onto the market.

Savings on Community Learning and Development support costs will be contingent upon restructure which will be the subject of a further report. Staffing savings do not take account of any exit costs associated with rationalisation.

Any revenue and capital requirements for service and building redesign will be subject to committee decision and a further report on costs.

4. SERVICE & COMMUNITY IMPACT

The links to the Community Plan, the Single Outcome Agreement and Vibrant, Dynamic & Forward Looking are as follows:

Vibrant, Dynamic and Forward Looking – The Liberal Democrat and SNP Programme for Aberdeen City Council: This contains a commitment to establish a network of Community Learning Hubs across the city.

Combined Community Plan and Single Outcome Agreement – The development of Community Learning Hubs and review of community centres and community learning and development activity contribute to SOA Outcomes as follows:

- People of all ages take an active part in their own learning to achieve their full potential.
- Learning and training is appropriate and accessible to learner's needs

- Children and young people access positive learning environments and develop their skills, confidence and self esteem to the fullest potential
- Children, young people and their families/carers are involved in decisions that affect them. Their voices heard and they play an active and responsible role in their communities
- Educational attainment in Aberdeen is continuously sustained and improved
- School leavers enter positive destination of employment, training or further and higher education with a focus on and support for young people who require More Choices and More Chances
- Children and young people actively participate in their communities and have optimum involvement in decision making
- All children, young people and their families have access to high quality services when required and services provide timely, proportionate and appropriate response that meeting the needs of children and young people within Getting it Right for Every Child, (GIRFEC) requirements
- Improve the quality of life in our most deprived areas
- Citizens are increasingly more active in their communities regardless of age, gender, sexual orientation, ethnic origin, where they live, disability or faith/religion/belief and contribute to 'active citizenship'
- Develop pathways to participation which enhance the diversity of local representation at and engagement with regional, national and international arts, heritage and sporting events
- Our public services are consistently high quality, continually improving, efficient and responsive to local people's needs

An Equalities & Human Rights Impact Assessment has been undertaken and submitted.

5. OTHER IMPLICATIONS

This report has other implications as follows:

Legal – in relation to employment legislation where posts may be at risk as a result of certain options being exercised.

Property and personnel – options for co-location of services, partner agencies and staff and changes to the Council estate.

Sustainability - options for consideration are intended to provide more sustainable services that are fit for the future.

Health and safety – co-location of services will reduce lone working.

6. REPORT

The background information and detail on previously tabled options for seven community learning hubs and supporting learning satellites across the city was contained in report ECS/09/032 to 8 October 2009 meeting of the Education Culture and Sport Committee. The options contained in that report are now under consideration following consultation undertaken with stakeholders from October through to 3 December 2009.

Consultation Outcomes on Local Options for Hubs and Satellites with Identified Savings for each ASG or ASG Grouping

On the basis of research presented in the last report to Committee, officers consulted on the identified options for seven Community Learning Hubs and the Learning Satellites that could support them.

Consultations and briefings were held as follows:

Date	Type of Consultation / Briefing	Attendance
25. September 09	Union Briefing	3 + officers
28 September 09	Staff Briefing	41
28 September 09	Report sent out to Community Councils, Community Groups and Community Centre Management Committees	
8 October 09	Report ECS/09/044 to Education, Culture & Sport Committee	
14 October 09	Leased Community Centre Consultation	32 + 4 Members
26 October 09	Staff Consultation	34 staff
27 October 09	Leased Centre Consultation	7 + officers
28 October 09	Staff consultation	30 staff
28 October 09	Public citywide consultation	21 + officers
29 October 09	Lifelong Learning Forum	12
29 October 09	Public citywide consultation	18 + officers
2 November 09	St Machar ASG consultation	23 + 1 Member
4 November 09	Torry/Kincorth ASG consultation	103 + 3 Members
5 November 09	Early Years and Childcare Partnership	13
5 November 09	Cults, Harlaw, Hazlehead consultation	9 + officers
10 November 09	Bucksburn/Dyce ASG consultation	9 + 2 Members
11 November 09	Northfield ASG consultation	4 + officers
18 November 09	Bridge of Don / Oldmachar ASG consultation	24 + 1 Member
19 November 09	Grammar ASG consultation	6 + 1 Member
23 November 09	Member Briefing – Question and answer session	19
24 November 09	Verbal update to Education, Culture & Sport Committee	
1 December 09	Leased Centre Document Meeting	23
3 December 09	Aberdeen Civic Forum Briefing	6
20 April 2010	Torry Abbey Place	5
26 April 10	Portal CLD Centre & Tilly Youth Project	27 + officers
27 April 10	Seaton CLD Centre, School Road	29, 2 members & officers
27 April 10	Ruthrieston CLD Centre	30 + 1 Member plus officers

During the course of these consultations, participants were asked to express their views and offer any alternatives for further consideration. The hubs are based on Associated School Groups (ASGs) or ASG clusters. Delivery would need to be phased and synchronised with other development plans and timelines for implementation will be presented once decisions have been made on the way forward. Consultation outcomes were as follows.

6.1 Dyce / Bucksburn Associated School Groups

6.1.1 Option for a Community Learning Hub and Learning Satellites.

Bucksburn 3Rs Campus was suggested as a community learning hub with learning satellites at Dyce Academy, Dyce Primary School & Community Learning and Development Centre, Bucksburn, Kingswells, Stoneywood and Newhills Primary Schools, Dyce Library, Carnegie Hall Community Centre, Kingswells Leased Community Centre/s. Map 1 shows the locations of these sites.

Rationale

This campus of facilities provides modern, purpose built facilities with co-location of a range of learning services in close proximity and provides a best fit with Learning Estate proposals.

6.1.2 The following paragraph summarises the comments received from the consultation in relation to the options for these Associated School Groups:

Concern that staff will be moved around and local contact lost.
Supporting expanded Youth & Adult Learning programmes
Want and welcome accessible learning satellite & hub options more fully worked up
Want more joined up working across the Council
Concern about the community learning and development programme within the Beacon Community / Sports Centre and the role of the management committee

A more detailed breakdown of key points from this local consultation exercise is at Appendix 1.

6.1.3 Alternative options

Officers were asked to explore the feasibility of re-siting Dyce Library to the Carden School Garden site adjacent to Dyce Primary School. It was felt that this would make the library more accessible to the wider community providing a campus of facilities including the primary school with Dyce Community Learning & Development Centre, police station and library.

A site visit was made and a summary of findings was that the site was not suitable for two reasons:

1. The condition of building which has been vacant for some time, has a flat, leaking roof and would require reconfiguration of the internal layout, repair to fabric and refurbishment and redecoration together with improved disabled access.
2. The location of the building for reasons of its distance away from other community facilities and inaccessibility by public transport, (as assessed as a potential customer access point in August 2008)

The current Dyce Library was assessed in the same aforementioned report as being in an ideal location, "in terms of location, accessibility and having an existing face to face service." For these reasons, and in the

light of objective assessment officers do not recommend a relocation of Dyce Library.

6.1.4 Further research information

Beacon Community / Sports Centre - A Service Level Agreement is being developed in relation to the delivery of a community learning and development programme at the Beacon Community / Sports Centre. This will detail the programming at specified times within the designated parts of the building.

6.1.5 Revenue Savings

Proportion of revenue costs of Bucksburn Library to be quantified although it is likely savings are likely to be required to offset the unitary charge.

Savings on Community Learning and Development support costs contingent upon restructure.

6.2 Bridge of Don / Oldmachar Associated School Groups

6.2.1 Option for a Community Learning Hub and Learning Satellites

The suggestion of Scotstown Primary School as a community learning hub with a co-located library service is no longer viable due to an increase in primary school pupils and the consequent lack of space. An alternative option in the short term is the development of a community learning hub based around the Bridge of Don Academy and comprising facilities at primary schools, St Columba's Church of Scotland and Roman Catholic Church, Alex Collie Sports and Community Centre, Bridge of Don Library, Health Centre and St Nicholas Pupil Support Centre. Learning satellite options listed are at Bridge of Don Library, Oldmachar Academy, Braehead, Danestone, Forehill and Middleton Park Primary Schools. Also locations at Middleton Park Community Centre with a possible option to work with Sport Aberdeen to use the LP Alex Collie Centre and Jesmond Centres and have limited use of learning points at Balgownie and Danestone Leased Community Centres. Map 2 shows the locations of these sites.

Rationale

The Academy provides a focal point for supporting learning in the wider community. Options for the future will require consideration through the development of a capital business case that takes account of any changes to school zoning and new housing developments. The age and condition of the current Bridge of Don library means that the building has a limited lifespan and the footprint is too small for the needs of the local community. The move towards integration and co-location of local facilities will achieve economies of scale, reduced revenue costs and capital receipts. This also takes account of current Learning Estate Proposals.

6.2.2 The consultation for the Bridge of Don and Oldmachar ASGs took place when the proposal for the co-location of a community learning hub and library within Scotstown Primary School was still current. The following paragraph summarises the comments received:

Concern about option for co-location of library with Scotstown Primary School due to security and accessibility for less ambulant users
Desire for library to remain in or close to its current location because of ease of access
Desire for a revamped and upgraded library possibly funded through further local housing development
Bridge of Don community deserves better integrated range of community facilities
Concern about nature of lease arrangements for leased community centres

A more detailed breakdown of key points from this local consultation exercise is at Appendix 2.

6.2.3 Alternative options

Glashieburn School

Glashieburn School has been suggested as an alternative location for the library. This option has been examined but is not considered viable because the accommodation within the school is not considered large enough for library use and is not readily accessible by the public. It is also not in an optimum location and public parking is not available close by.

6.2.4 Further research information

LP Alex Collie Community Centre

A Service Level Agreement is being developed in relation to the community centre and any future options for community learning and development programming at the Alex Collie Community / Sports Centre. This will detail the programming at specified times within the designated parts of the building.

Bridge of Don Library – The library is already the second busiest community library in the city and is well over its capacity and severely space constrained. The current building does not allow for any service development and this is a particular concern given the potential increase to the local population as a result of Local Development Plan proposals. The current building size would not accommodate the projected increase in the older population for the Bridge of Don and the need for dedicated provision for this section of the community. There is also no room for expansion of the children's service, provision of employability services in relation to the 0.9% 2008 unemployment rate and there is limited space for public access PCs.

The library is a flat roofed building, beyond its intended 30 year lifespan and has been earmarked for replacement for the past 10-15 years. Alternative accommodation is required and the proposed co-location of the library within Scotstown Primary School would have provided a suitable solution. The inability to progress this because of changes identified to the primary school roll in April 2010, will require further research into possible options for future integrated service provision.

6.2.5 Capital & Revenue Savings

Capital receipts from Cairnfield CC –are calculated by Asset Policy to be within £125,000 and £200,000.

Savings on Community Learning and Development support costs contingent upon restructure

6.3 St Machar

6.3.1 Option for a Community Learning Hub and Learning Satellites

In the short term, Seaton 3Rs Primary School was suggested as a community learning hub with an option to consider a medium to long term hub at Riverbank Primary School or a new build in Tillydrone Regeneration area as part of the housing regeneration. Learning satellite options listed were at Cornhill Community Learning and Development Centre in Cornhill Primary School and Sunnybank Community Learning and Development Centre in Sunnybank Primary School, Kittybrewster and Hanover Street Primary Schools, Tilly Community Flat, Fersands, and Printfield Community Projects, St Machar Parent Support Project and Aberdeen Lad's Club. Additional learning satellites also at Woodside and Fountain Customer Access Point, Cornhill and Tillydrone Libraries and, where space is available at Cairncry, Hanover, Hilton, Pittodrie, Tillydrone and Powis Gateway Community Centres. Map 3 shows the locations of these sites.

Rationale

It is considered that this is best use of an existing 3Rs facility. The option also recognises that a medium term school roll increase at Seaton Primary School and potential squeeze on other services may mean that opportunities for utilising space within an extended Riverbank Primary School or a new-build community facility in the medium term as part of housing regeneration would be a sensible route to follow.

6.3.2 The following paragraph summarises the comments received from a consultation held on 2 November 2009 in relation to the options for these Associated School Groups.

More details required on future nature & location of services provided in the Portal Community Centre, Tilly Youth Project, Linksfield and Woodside Libraries

Concern about retention of local services

Support for Woodside Library service and as a building of historic value

Desire for academies to be open for wider community use

Want modern investment in Tillydrone

Concern over future and capacity of Riverbank School for growing pupil numbers

Consideration of continued use of School Road Community Learning and Development Centre for health outreach work unsuitable to be located within a primary school.

A more detailed breakdown of key points from local consultation exercises is at Appendix 3 and 3A.

6.3.3 Alternative options

It was suggested that officers consider the use of Tillydrone Leased Community Centre for Tilly Youth Project. This does not provide suitable accommodation for the needs of Tilly Youth Project and is not in an accessible location.

6.3.4 Further research information

Medium to Long-term Hub Options

It is recommended that, in liaison with other Directorates and partner agencies, officers undertake further work and report back on medium to long term community learning hub options.

Portal Community Learning and Development Centre and Tilly Youth Project- Detailed discussions have taken place with housing over the planned housing regeneration programme for the Tillydrone area as this will impact upon both sites. The regeneration plans are still under development but the use of the land on which Tilly Youth Project is located is likely to be in the first phase requiring a more imminent need to relocate this service. The youth project is the main focus for youth work in Tillydrone providing support for young people, alternative education for young people at risk of exclusion and will include the 16 + Learning Choices programme as it develops.

It is anticipated that the St Machar Primary School site will transfer, as previously approved at Full Council in November 2008, to the Housing Revenue Account in this financial year and that it will be possible to continue community learning and development service provision at the Portal Community Learning & Development Centre for approximately 2-3 years. The Portal centre could house Tilly Youth Project with some internal building adaptation however, officers are still exploring alternative venues for TYP activity to minimise the need for reallocation of Portal services to other local venues. The outcome of this research will be reported to the next committee cycle.

If the Portal was to house TYP, it is known that some crèche places could be provided elsewhere in the community and that Adult Learning needs could be accommodated within the Portal CLD centre, Tillydrone Library and Tilly flat. There will be a requirement to isolate the utility supplies to the Portal site as they are currently supplied through the school. The site will also need to be fenced off from the school site allowing the building to operate independently and for the remaining school site to be cleared.

A further consultation was undertaken on 26 April 2010 with stakeholders of the Tillydrone Youth Project and The Portal CLD Centre over options identified for continued delivery of community learning & development services in Tillydrone. The options identified were:

Option A	Close Portal Community Centre and relocate services to other local sites
Option B	Close Portal Community Centre and Tilly Youth Project and relocate services to other local sites
Option C	Retain Portal Community Centre in short term, relocating

	Tilly Youth Project to the site
Option D	Close Portal and Tilly Youth Project and relocate to Aberdon House co-locating with Housing use

Comments received at and following the meeting were as follows:

Community support for services at Tilly Youth Project (TYP) and the Portal to go into Aberdon House but only if not used as a homeless hostel. Dual use considered inappropriate and unsafe to CLD service users.

Options A & B broadly unsupported

Option C is a possibility with some concern expressed at amount of space for TYP and possible loss of services

Tillydrone Library

The library can provide space and facilities for adult learning classes. Aberdeen College are due to upgrade their computers at Tillydrone Library and are keen to provide learning opportunities locally.

Hilton Community Learning and Development Centre officer base

The previous report suggested vacation and closure of this base which also provides a location for the community dentist. Officers investigated the site as a potential location for a family contact centre but this is now no longer considered viable. Staff accommodation is available at Rosemount Community Learning and Development Centre. An alternative location is required for the community dentist and discussions are ongoing with NHS Grampian to achieve a replacement venue for this site and the facilities at Linkfield. Officers recommend that this building is declared surplus to the requirements of the Education, Culture and Sport Directorate once the building is vacated.

Linkfield Library – This is currently located within Linkfield Academy which will be demolished for 50m pool and is likely to be closed by the end of 2010. A review of Linkfield use is currently underway to determine where users reside and what services in particular they use and when. Alternative service delivery options are to provide a redesigned service within Seaton 3Rs Primary School or to promote community use of Tillydrone Library or the Central Library.

Woodside Library - The level of investment required to ensure the building is fit for purpose is estimated at £250,500 over 4 – 6 years. This is because the windows and heating system need replacing, extensive fire safety work needs to be carried out inside the building if it is to remain open to the public and repairs are required to the exterior walls and roof. Officers recommend retention of the building as an archive / store in the short-term with medium term option of building being taken over and run for alternative community use.

Given comments received from members of the community it is clear that there is a wish to retain a library service within Woodside. A review of Woodside use is currently underway to determine where users reside and what services in particular they use. Alternative service delivery options are to consider relocation within other Council buildings and a further report will be prepared on these options.

Woodside and Fountain Centre– A range of organisations and services including the Woodside Leased Community Centre are co-located within this new development.

Seaton Community Learning & Development Centre on School Road - This centre currently houses a range of services which were displaced during the decant from Seaton Primary School during 3Rs refurbishment. These include a variety of services to people in drug rehabilitation, adult learning and youth work services and a pensioner's group.

The one to one drugs counselling and rehabilitation service would not be compatible within the proposed hub at Seaton 3Rs School. Alternative locations have been looked at by an inter-agency group but, to date, no suitable alternative venue has been identified. It was on the basis of an ability to rehouse this important local service that officers previously recommended that the building could be declared surplus to the requirements of Education, Culture and Sport.

A local consultation was held with service users, partners and stakeholders of the services at School Road CLD Centre on 27 April 2010. The key messages from this were:

The centre provides as an informal core 'hub' in the local community with all service users integrating well
The location of the site on the main road lends itself to a discreet drop-in drugs rehabilitation and support service that is well-liked and well-used
The drugs rehabilitation project outcomes had improved markedly since it had moved to the premises
There was general support for the view that the school would not be suitable for any drugs related work and that less local people with rehab needs would access a less central location and shared site with CL&D, School and Police in same building with resulting negative consequences for the whole community.
Stakeholders wish time to consider options for retaining the building and seeking funding sources to enable this.

Officers are therefore recommending that any decision on the future of this centre is deferred pending further investigation on funding options which will be included in a report for the next committee cycle.

6.3.5 Revenue Savings

Woodside Library staffing cost saving - £8,000
Linkfield Library - £31,000
Building revenue savings from closure of Hilton Community Learning and Development Centre, (£23,000),
Savings on Community Learning and Development support costs contingent upon restructure

6.4 Grammar Associated School Group

6.4.1 Option for a Community Learning Hub and Learning Satellites

Rosemount Community Learning and Development Centre has been identified as the community learning hub being the only building currently available. The Education, Culture & Sport Directorate would want to use the available accommodation efficiently and flexibly, providing accommodation for other services and certain refurbishment works will be required. Refurbishment costs are currently being assessed at current market rates with a view to being resubmitted to the 2011 -12 Non Housing Capital Programme for consideration.

Learning satellite options listed are at Mile End 3Rs Primary School, Skene Square and Gilcomstoun Primary Schools, Catherine Street and / or Froghall leased community centres, Aberdeen Grammar School. Map 4 shows the locations of these sites.

Rationale

Few options due to lack of buildings in this ASG. Best fit with current Schools Estate proposals and insufficient space within Mile End 3Rs Primary School.

6.4.2 The following paragraph summarises the comments received from the consultation in relation to the options for this Associated School Group:

Query re role of community centre management committees in relation o community learning hubs in the future
Will capital receipts be available to support new facilities or go into city funds generally
How long will Rosemount Community Centre exist and what level of refurbishment will there be to support the hub?
Where would a new school/hub be located?
Where would the Rosemount staff and programme go during refurbishment

A more detailed breakdown of key points from this local consultation exercise is at Appendix 4.

6.4.3 Alternative options

None suggested.

6.4.4 Further research information

Rosemount Community Learning & Development Centre –If the centre becomes a community learning hub, staff operating community learning and development services for City Centre/George St/Ashgrove/Rosemount would be based on 1st floor office with additional accommodation required on 2nd floor for the Healthy Minds Team, (relocated from Hilton CLD staff base) & Adult Literacies staff (relocated from Linkfield CLD centre which is closing for the 50m pool development).

6.4.5 Revenue Savings

Savings on Community Learning and Development support costs of £18,000

Revenue savings identified for St Machar Academy ASG through co-location of workers previously located at Linksfield CLD Centre and Hilton CLD staff base.

6.5 Torry / Kincorth Associated School Group

6.5.1 Option for a Community Learning Hub and Learning Satellites

Torry Academy was suggested as a community learning hub with the option to co-locate Whitespace ceramic and glass activity. Learning satellite options listed were at Tullos Community Learning and Development Centre in Tullos School, Walker Road Primary, Torry Youth Project, Kincorth Academy, Kirkhill, Abbotswell and Charleston Primary Schools, Kincorth Customer Access Point, CLD Centre and Library, Loirston Community Centre in Loirston Primary School. Also included as potential learning satellites were Altens and Balnagask Leased Community Centres, (subject to capacity and willingness of their respective management committees) and Torry and Cove Libraries. Map 5 shows the locations of these sites.

Rationale

This is considered best use and fit with current Schools Estate thinking of an under occupied Academy and could provide a basis for a South of city vocational based learning centre in line with regeneration needs of the area.

6.5.2 The following paragraph summarises the comments received from the consultation in relation to the options for these Associated School Groups:

Want more community facilities in Cove not less for a growing community
Unhappy about consultation process and lack of informed research
Wish to ensure that the benefits to the community through building developments should be maximised
Concern about future of community centre at Abbey Place
Support for location of the hub option at Torry Academy from Torry Community Council
Representations received from Torry Community Council, Lead Scotland and staff arguing that the Torry Learning House should be retained because it provides for sections of the community that could not access learning at a school
Balnagask Leased Community Centre does not want to be a learning satellite

A more detailed breakdown of key points from this local consultation exercise is at Appendix 5.

6.5.3 Alternative options

Torry Community Centre at Abbey Place

Officers are pursuing research and the necessary support for Abbey Place Community Centre to be considered for a community ownership pilot. Details are being worked up with help from the Scottish

Government and DETAS (Development Trust Association Scotland).
The centre programme is currently:

Day	Time	Activity
Monday	Morning	Torry Health Action
	Afternoon	Torry CC Bowling Group
	Evening	Torry Bingo
Tuesday		Not used
Wednesday	Morning	Torry Health Action
Day	Time	Activity
Wednesday	Evening	Advanced Social Dancing
Thursday	Evening	Beginners Ballroom Dancing
Friday	Afternoon	Torry Health Action

If the building were to close, an appropriate, alternative site would need to be considered for the valuable work of Torry Health Action. It is the view of officers that the centre programme is not sufficiently active and would need to be developed if the building were to be viable in community ownership. There is no revenue budget for this site so urgent decisions on future self-financing need to be made.

A consultation meeting took place on 20 April 2010. This was attended by 1 member and 5 people from Torry Health Action and the Association for Promoting a Community Trust in Torry and officers undertook to make the committee aware of the following views:

A wish to retain the building for community use of this area of Torry given the loss of other community facilities;

Recognition of the specific regeneration needs of the Torry community;

The need for a building condition survey to inform possible consideration of community ownership;

A willingness to consider community ownership subject to knowledge of the building condition and repair liabilities; and,

Recognition of the need to be self-financing and to seek improved use of the building and work on marketing, external funding and sponsorship possibilities.

The meeting also nominated two people to attend the DTAS seminar on Community Ownership of Assets in Edinburgh on 26 May on which officers can provide a verbal update.

Officers recommend that a decision on the future of this building is deferred until the next committee cycle to allow an informed decision on the viability of the centre in community ownership.

6.5.4 Further research information

Torry Academy

Officers have visited the school to assess the viability of the community learning hub at this location. The school is keen to be involved in wider learning and in the community accessing the school dependant upon appropriate safeguards in relation to child protection. A potential area has been identified and technical drawings commissioned identifying potential costs of circa £595,000. The school also aims to be a

vocational centre for the South of the city and this could sit quite comfortably with the community learning hub proposal. The Arts Development team are currently assessing their requirements for Whitespace ceramics and glass activity and are still interested in being part of the hub.

Torry Youth Project

A Service Level Agreement is being developed in relation to the shared use of the Torry Youth and Leisure Centre. This will detail the programming at specified times within the designated parts of the building.

Torry Learning House

Representations have been made during consultation that due to the client base (which includes adult learners within the criminal justice system and with bad school experiences), co-location within a school would be inappropriate. The learning house is currently self-financing and officers recommend that the learning house should remain as long as accommodation costs can be covered in this way.

Kincorth Community Learning and Development Centre

The centre is one wing of a building providing a community hub in Kincorth comprising the library, customer access point and a GP surgery. The centre is joined to the rest of the complex but is in a poor state of general repair. An initial Council building condition survey assessed the property at an overall condition Grade C and officers issued an instruction for a more detailed survey by Rydens which concluded that £37,740 requires to be spent in the next 6 months to bring the property into a Grade B condition. In addition, the surveyors recommended that the property requires a further £74,122 spent to maintain the property at this grade over the next 10 years inclusive of £33,500 on kitchen and toilet facilities due to their age.

Kincorth CLD Centre is on the reserve list for window and roof replacement under the Council's Replacement and Renewal Budget Programme and officers recommend that account is taken of this prior to preparing any potential bid to the 2011 -12 Non-Housing Capital Programme.

Altens Leased Community Centre

An initial Council building condition survey also assessed this building at a Grade C and officers issued an instruction for a more detailed survey by Rydens which concluded that £9,750 required to be spent to bring the building up to a Grade B in the next 6 months with £44,265 requiring to be spent to maintain the building at Grade B over 10 years.

Loirston Annexe

Further research was undertaken as to whether or not early years and childcare activity undertaken at Loirston Annexe could be accommodated elsewhere in the immediate area. The report on this was provided on 18 November 2009 concluding that alternative accommodation for the 48 children using these services was not available. On the basis of this information, officers recommend removing the option for closure of Loirston Annexe.

Balnagask Leased Community Centre

During the consultation exercise, representations were made to the Council that it was inappropriate for this centre to be considered as a learning satellite. Officers have already indicated that use of leased community centres as learning satellites is subject to capacity and the agreement of management committees. It would, however, be unwise to preclude such centres from the opportunity to income generate and it is suggested the option for learning use remains.

6.5.5 Revenue Savings

Revenue savings from Torry Community Learning and Development at Oscar Road Nursery (£32,000),
Savings on Community Learning and Development support costs contingent upon restructure

6.6 Harlaw & Hazlehead Associated School Groups

6.6.1 Option for a Community Learning Hub and Learning Satellites

Kaimhill 3Rs Primary School was suggested as a community learning hub providing co-location for the school, library and community learning and development centre staff and activities. Learning Satellites are suggested at Cults 3Rs Academy, Hazlehead and Harlaw Academies, Airyhall and Hazlehead 3Rs Primary Schools all with community facilities and at Culter, Milltimber, Cults, Broomhill, Ashley Road and Ferryhill Primary Schools. In addition, Airyhall & Culter Libraries, Cults Library and LearnDirect centre and Airyhall, Inchgarth, Ferryhill and Sheddocksley Leased Community Centres, the latter subject to capacity and willingness of their respective management committees. Map 6 shows the locations of these sites.

Rationale

This is considered best use of a new purpose-built 3Rs facility which is the only building with sufficient space for the community learning hub and learning partnership staff base. It also provides co-location of services providing a central location for staff access to the wider Harlaw and Hazlehead catchment area.

6.6.2 The following paragraph summarises the comments received from the consultation in relation to the options for these Associated School Groups:

Concern over:

impact of option to close 2 community facilities in Ferryhill
Distance required to be traveled to access other library facilities at either the Central Library or Kaimhill Library
Ferryhill Library being lost because it is the only community facility and it is actively used by people of all ages in the community and local workers
Potential pressure on computer use at the Central Library if Ferryhill Library closes

Lack of short term community learning hub option as Kaimhill 3Rs Primary School is not yet built
See Section 6.6.3 for comments on Ruthrieston CLD Centre

A more detailed breakdown of key points from the local consultation exercises held in November 2009 and April 2010 are at Appendix 6 & 6A.

6.6.3 Alternative options

(1) Inchgarth Community Centre Proposal to Manage Kaimhill Community Learning and Development Centre - Prior to and not part of this consultation, officers received a request from Inchgarth Leased Community Centre for consideration of an alternative community activity programme management option for Kaimhill Community Learning and Development Centre within the new Kaimhill 3Rs Primary School.

There are financial implications to be considered in relation to this proposal:

Space needs to be provided for community learning and development activity to take place in the Garthdee area.

Council service utilisation of 3Rs facilities allows the Council to maximise income streams through lets.

There is no provision in mainstream budgets for the salaries of class tutors or sessional staff in relation to learning in the wider community. It is practice across the city for the income stream from lets to cover these revenue costs and the delivery of learning programmes is therefore dependant upon this income.

The unitary charge for 3Rs premises would still be payable by the Council if activities were managed under a leased arrangement and the income stream was not available to off-set this.

A further revenue cost would be incurred if a development grant was required for management of community activities at Kaimhill under a leased centre arrangement.

For the above financial reasons, officers do not recommend further consideration of this request.

(2) Kaimhill Community Learning & Development Centre Management Committee Proposals

The Council received an options paper from Kaimhill Community Learning and Development Centre Management Committee in relation to the development of a new programme of community activity within the new Kaimhill 3Rs Primary School when it opens.

Of 5 identified options, the Management Committee supported the location of a community learning hub at Kaimhill Primary School. It was further proposed that Kaimhill and Inchgarth Community Centres could be “combined” to become a joint management committee known as “Garthdee Community Centre”. The identified benefits of this approach were stated as:

Provision of a range of lifelong learning services meeting the identified needs of Garthdee residents through the learning partnership approach

Revitalisation of Garthdee

Improved co-operation between the centres, maximising their collective potential through joint working and better use of resources.

Officers recommend that this approach should be further explored and officers remitted to report to the next committee cycle on the possibilities.

(3) Proposal for Ferryhill Library - Officers recommend the removal of the option to close Ferryhill Library following further detailed consultation with service users.

(4) Ruthrieston Community Learning & Development Centre - The activity data provided to officers was questioned during the consultation and, it would appear that activity was inaccurately represented in the returns provided. The returns have now been corrected to provide weekly activity data as follows:

Activity	Weekly footfall
Under 5's	67
Youth work	32
Adult Learning	123
Community Capacity Building	158
TOTAL	380

The centre management committee has requested consideration for the building to remain open operating as a leased community centre. This, together with the option for community ownership is being researched. Details are being worked up with help from the Scottish Government and DTAS (Development Trust Association Scotland).

Officers met with the Management Committee of the Centre on 15 April when an interest in community ownership was tentatively made. The centre Management Committee also nominated two people to attend the DETAS seminar on Community Ownership of Assets in Edinburgh on 26 May on which officers can provide a verbal update. At a public meeting on 27th April, options for the centre were presented and the following views were expressed:

- Unanimous view that centre should remain open as a community facility
- Inflexible bookings system deters potential users
- Centre needs to increase level of activity
- Leased centre option or community ownership require further consideration

6.6.4 Further research information

Provision of Alternative Library Services in the Ferryhill Area

Consideration had been given to the possibility of providing alternative library services, particularly lending services, within other community facilities. Officers are recommending removal of this option following

representations from the public, service users and Ashley and Broomhill Community Council

Ruthrieston Community Learning and Development Centre – This centre is one of two used by the Ferryhill community but serving differing parts of the community each side of Holburn Street. The Ferryhill Leased Community Centre serves the area of Ferryhill adjacent to the city centre and the River Dee and Ruthrieston serves the upper part of the neighbourhood and the communities of Ruthrieston, Ashley and Broomhill. Ruthrieston CLD Centre has an active management committee who wish to take over the running of the building and management of the activities therein. Officers recommend further work on the viability of either a leased or community ownership model of management pointing out the financial implications for professional staffing as highlighted in 6.6.3 (1) above.

6.6.5 Revenue Savings

Savings on Community Learning and Development support costs contingent upon restructure

Potential social work team revenue savings if located within Cults primary school once CLD team vacate these premises.

6.7 Cults Associated School Group

6.7.1 Option for a Community Learning Hub and Learning Satellites

Cults Associated School Group was previously in a cluster group with Harlaw and Hazlehead with a community learning hub option identified at Kaimhill 3Rs Primary School. Further work is now required to identify options for a community learning hub for the Cults ASG taking into account any options for service co-location, integrated service delivery and opportunities presented as a result of planning developments. In the short-term, Cults 3Rs Academy could serve as the community Learning Hub allowing time for community consultation and consideration of other options. Learning Satellites are suggested at Culter, Milltimber and Cults Primary Schools plus Culter Library and Cults Library and LearnDirect centre. Map 7 shows the locations of these sites.

6.7.2 Consultation

Officers recommend that consultation is undertaken with local communities, partners and learning stakeholders to identify viable medium to long-term options for a community learning hub for a future committee decision.

6.7.3 Further Research Information

Culter Police Station

During the previous consultation, representations were made that the Director of Enterprise, Planning and Infrastructure was leading investigations into the option for the Council to purchase Culter Police Station and co-locate a range of Council services in this building freeing up 2 other Council owned buildings in the village as a result. The Police Station is now for sale and this is no longer an option.

6.8 Northfield Associated School Group

6.8.1 Option for a Community Learning Hub and Learning Satellites

The community learning hub option identified in the short to medium term is Northfield Community Learning and Development Centre and Library subject to building redesign. In the medium to long term, a potential should be considered for co-location within a range of new community facilities which will form a Community Hub. Account will also need to be taken of any impact on service delivery requirements arising out of the Greenferns Master Plan.

Learning Satellites have been identified at Northfield Academy, Bramble Brae, Fernielea, Heathryburn, Kingsford, Muirfield, Smithfield, Quarryhill and West Park Primary Schools, Mastrick Community Learning and Development Centre, Cummings Park, Middlefield Community Project, Youth Flat, Pathways and Healthy Hoose and Mastrick Library. In addition, Cummings Park and L.P. Henry Rae and leased community centres subject to capacity and agreement of the respective management committees. Map 8 shows the locations of these sites.

Rationale

This is considered the best fit in light of the impending closure of Summerhill, unknown timescale of Middlefield regeneration implementation and current schools estate thinking.

6.8.2 The following paragraph summarises the comments received from the consultation in relation to the options for these Associated School Groups:

Concern over continued uncertainty on the future of Summerhill Community Centre and the impact on the Confidence to Cook initiative which is a training kitchen mainly working with disadvantaged and vulnerable adults.

Concern about potential duplication of services and lack of direct transport routes between communities that might cause inaccessibility problems

Willingness to be involved in redesign of service at Northfield.

Learning Partnerships welcomed but need to be flexible and future role of management committees needs to be negotiated and communicated

Desire for range of communities within the ASG area to be recognised and service and learning needs met

Concern about short timescale for consultation and inability of the community to view proposals prior to committee

A more detailed breakdown of key points from this local consultation exercise is at Appendix 8.

6.8.3 Alternative options

None suggested.

6.8.4 Further research information

Northfield Community Centre and Library – Consideration was given to the reconfiguration of this building to incorporate the library within the main building and provide accommodation for use as a community learning hub. The cost of this work, (£1.4M), requires a rethink and officers are revisiting options to seek a more financially viable alternative without the requirement for significant structural work.

Summerhill Community Learning and Development Centre and Mastrick Youth Project – Currently Summerhill Community Centre & Mastrick Young Peoples Project are used by a wide variety of groups providing the base for CLD Adult Learning & Youth Work teams and the Learning Kitchen. These are well used with the current programmes of activity being expanded due to demand for service. Exit strategies are currently being worked up looking at use of other Council and partner facilities within the area.

The Box and The Cell – Community Learning & Development are exploring options for these sites.

6.9 Report Appendices

These provide more in-depth information on the outcomes of the extensive consultations undertaken as follows:

Appendix 1 – Key points from local consultation for Dyce / Bucksburn ASG
Map 1 Dyce / Bucksburn ASGs Community Learning Hub and Learning Satellite options

Appendix 2 – Key points from local consultation for Bridge of Don / Old Machar ASG
Map 2 Bridge of Don / Old Machar ASGs Community Learning Hub and Learning Satellite options

Appendix 3 – Key points from local consultation for St Machar ASG
Appendix 3A – Key points from local consultation on Portal CLD Centre and Tilly Youth Project

Appendix 3B – Key points from local consultation on Seaton, School Road CLD Centre
Map 3 St Machar ASG Community Learning Hub and Learning Satellite options

Appendix 4 – Key points from local consultation for Grammar ASG
Map 4 Grammar ASG Community Learning Hub and Learning Satellite options

Appendix 5 – Key points from local consultation for Torry / Kincorth ASGs
Map 5 Torry / Kincorth ASGs Community Learning Hub and Learning Satellite options

Appendix 6 – Key points from local consultation for Cults, Harlaw, Hazlehead ASGs, November 2009


Appendix 6A - Key points from local consultation for Ruthrieston CLD Centre, April 2010

- Map 6 Harlaw & Hazlehead ASGs Community Learning Hub and Learning Satellite options
- Map 7 Cults ASG Community Learning Hub and Learning Satellite options
- Appendix 8 – Key points from local consultation for Northfield ASG
Map 8 Northfield ASG Community Learning Hub and Learning Satellite options
- Appendix 9 – Key points from citywide consultations
Map 9 Citywide Community Learning Hub and Learning Satellite options
- Appendix 10 - Key points from staff consultations
- Appendix 11 – Letters received from Community Councils during the consultation period

7. REPORT AUTHOR DETAILS

Jane Nicklen, Service Manager (Communities)

 jnicklen@aberdeencity.gov.uk

 (01224) 522424

8. BACKGROUND PAPERS

Report ECS/09/032, Community Learning Hubs and Review of Community Centres and Community Learning & Development Activity Consultation Outcomes, October – December 2009 and April 2010
Building survey information in relation to Kincorth Community Learning & Development Centre

Appendix 1

18 November 2009 - Bridge of Don / Oldmachar ASG Meeting,

Attendance (indicated by those who signed as being present.):
24 and Councillor Muriel Jaffray

Key Issues

Meeting not happy at option for co-location of library within Scotstown Primary School for the following reasons:

- school has no capacity to house a library; all spaces currently used
- public use would mean access and security issues for pupils
- this could mean a further, unwelcome, restriction on opening hours
- this equates to spend for a short term solution
- if library is co-located, this could compromise after school facilities currently undertaken in Scotstown Primary
- Facilities in Primary School are of limited use for the wider public due to it being a primary school
- Access to a relocated library would not be as good as existing library is on local bus routes and older people would be unable to get up the brae to the school

Maintain existing library and build now for the future

Revamp and upgrade existing library (include a café)

Suggested new library required at end of Oldmachar to serve other end of BOD

Leave community learning and development staff in Bridge of Don Academy

Seek planning gain on the back of new development to build a new library

Unique community of Bridge of Don deserves better integrated with a range of community facilities

Query about leased premises and what is meant by a “semi-independent” model – increased grant to cover revenue costs

Appendix 2

10 November – Bucksburn / Dyce ASGs

Attendance (indicated by those who signed as being present.):
9 + Councillor Barney Crockett and Mark McDonald

Key Issues:

Youth development work, under supply in Dyce
Concern about lack of publicity about consultation. Only info at library, not receiving info re the school
Concern library – confirmed staying put
Concern about Community Centre, poor quality + size + programme
Concern about research undertaken. Local development plans stats and figures of population were they included?
Concern that staff will be moved around and local contact lost.
Wanting expanded Adult Learning programme – Improved service through partners working together to provide learning opportunities to address local needs and effective use of buildings
Concern about information on building condition of Dyce Carnegie Hall – further study commissioned due to poor condition of initial survey. Results to be presented to Councillors in January report. Existing programme of activity not under immediate threat.
Concern about lack of contact around adult learning programmes – survey ongoing and all households being contacted.
Beacon Centre concerns about future management of Beacon building with 3Rs. Programme, Service Level Agreement with Sport Aberdeen and Centre Management Committee. Intention to retain upper level for CL&D + access to Academy = increased opportunity + new facilities.
Concern about Beacon Centre course affordability. Management Committee won't run the classes or set the charges. Also concern about SLA, bad experiences, wish to move forward.
Satellites accessibility is an issue especially for those without own transport.
Discussion on impact of Structure Plan and whether School Estates and Hub planning take account of the changes. Structure plan is aspirational, officers concerned with right buildings in right place
Concerns about Community Learning & development budget cuts. Budget cuts – what do they really look like? 5% cut being asked for 2010-2011.
Are options for Bucksburn/Dyce carved in stone? Will community get sight of options before report goes to Committee?

Alternative option tabled outwith meeting to consider relocation of Dyce Library within Carden School building as part of a wider campus of community facilities located more centrally within the community.

2 November – St Machar ASG

Attendance (indicated by those who signed as being present.): 23 = Councillor Jim Noble

Key Issues

Concerns:

Loss of Portal; feelings of and accessibility to local people
Any new build replacing the Portal has to be in the same geographic area
Future of Tilly Youth Project – where will it go?
Seaton 3Rs could be a long-term hub for Seaton but is it convenient for Tillydrone. Point made that it is a staff base and that services are also delivered from satellites across the community and that staff will still keep their local focus.
About definitions of short/medium and long term options – Short+ 1-3 years, medium + 3-5 years and Long= 5+ years.
About option to close Woodside Library which is a historic building of major importance. Queried alternative use reference in report explained to be archive storage in short term with option to retain as community facility in the future.
About options for alternative library service delivery in Woodside.
About academies lying idle when not in school use especially wood and metalwork rooms. These need to be deployed to provide routes to employment and provide jobs for young people.
Suitability of schools as hub locations queried; many people not comfortable accessing services in schools.
About lack of modern investment in Tillydrone.
About need to expand Riverbank Primary School in the future and where pupils will go if required to move during extension building.
About need for new build facilities coming on stream before existing facilities are closed – seamless transfer preferred.
Frustration over lack of long-term, confirmed plans for Tillydrone.
Over who staffs learning satellites.

Support for:

A new build school in Tillydrone with new community facilities.
Campus style developments
Potential closure of Tillydrone Leased Community Centre to provide capital receipts for new build.

26 April 2010 – St Machar ASG

Consultation for Portal CLD Centre and Tilly Youth Project

Attendance: 27

The meeting heard about future housing regeneration plans and, in the light of these, the options identified for community learning & development services in Tillydrone and the outcomes of this appraisal.

- Option A Close Portal Community Centre and relocate services to other local sites
- Option B Close Portal Community Centre and Tilly Youth Project and relocate services to other local sites
- Option C Retain Portal Community Centre in short term, relocating Tilly Youth Project to the site
- Option D Close Portal and Tilly Youth Project and relocate to Aberdon House co-locating with Housing use

The meeting then addressed questions from service users and community representatives

Key Issues

Option A

- No half way house.
- Down side looking at other buildings.
- Closing modern building
- Concern about ability to house crèche services elsewhere

Option B

- Concern about ability to relocate all services
- No other identified building for TYP

Option C

- Cost of transferring utilities
- Issue around having a homeless unit across road from Portal putting young people at risk.
- Putting young people at risk if co-housed in CLD Centre
- Some folk not wanting TYP to move into Portal.
- TYP Management Committee member felt Portal is not big enough for TYP due to the amount of young people who come in to the project.
- Not impossible to combine both projects but potential for the short term.

- How can the Crèche facilities move to the Flat. Both Portal and the Flat are full to capacity.
- Lunch time with young people would cause mayhem.
- Portal fairly new building TYP an old building. Add an extension to Portal, build houses on TYP site.
- TYP invest money into building – would they get that back – what would happen to all the equipment?
- Option to transfer music studio to Portal into crèche room?

Option D

- Community reaction to homeless hostel, 100 objections
- Not sensible next to a community centre
- Why do regeneration areas get used for this type of housing?
- It would require a substantial investment for Portal and TYP to be relocated
- Money spent on building adaptation would only provide short term service

Other comments received:

Options not discussed – it was explained that this was the purpose of the consultation.

Take homeless unit away and put in Portal and TYP.

Invest back to Tillydrone instead of taking out of it.

Make Aberdon the Hub.

What happens if license refused for Aberdon?

Is there another site for homeless people?,

Tillydrone facilities are been taken away.

Mixed tenure housing brings capital investment to enable community facilities fit for the future.

Why waste money if Aberdon could be converted.

Avoid piece meal approach. Plan for the future.

Private housing in Tillydrone – who would buy a home to live here in Tillydrone?

Query about Portal transfer to Housing. Have money in budget for buying it up to 2011/2012 but ould go back for an extension.

Long term require HUB and brand new school.

New school will take at least 2 years to be built. Aberdeen City Council should be thinking of it now.

Report going in May to Education, Culture & Sport Committee on education rezoning with consultation to follow. Pressures needs to be looked at and community facilities included.

Donside village has 250 houses being built and pressures on schooling will be addressed.

Early Years Manager is working on the under 5's situation – crèche facilities.

What services will be available to the older people around Aberdon who used to use Aberdon?

New built houses at Hayton Road and the Village will hit wall as there will be no services to suit.

Site for TYP does it have to be used for housing? Look at 3 sites (TYP, St Machar Primary and Aberdon) plan would be to include a new community facility.

If TYP site empty for many years would this be a site for community?

October meeting was to look at Hubs including Libraries, Woodside in particular, why is there no consultation on this? Library service will consult and prepare a report on options for the library service in the Woodside area.

Officers stressed that service continuation is the aim and undertook to circulate notes of the meeting to people who attended. Many wanted to see what the report said about Tillydrone and wanted to know what the timescales were for decisions. The report is going to the Education, Culture & Sport Committee on 27th May. It is hoped that decisions will be made so a way forward is clearer.

27 April 2010 –St Machar ASG

Consultation on Seaton Community Learning & Development Centre, School Road

Attendance : 22 Centre users, 8 agency representatives, 2 Members

Key Issues

All participants, local people and agency representatives attending consultation were in favour of keeping School Road site open as a community learning venue.

The value of this site was demonstrated by how the different users groups have overcome barriers anticipated and now support each other.

Concerns were expressed regarding whether the 3r's primary school site was a suitable venue for some of the activities that currently run in School Road. These concerns were mainly to do with compatibility of rehab services in a primary school and next to Seaton Project crèche.

Agency representatives and clients were concerned that less local people with rehab needs would access the rehab services if they were located in the Seaton Primary School site (which is less central and is a shared site with CL&D, School and Police in same building) with **resulting negative consequences for the whole community**.

It could be difficult to locate all the current activities based in School Road and Linksfield CC into the 3r's site. In particular the drop-in and one to one nature of the rehab work.

Comments from service users unable to attend the consultation:

- You should not think of putting rehab users in a primary school
- Would new clients use the new building (at the school)?
- We like the hut as it is very busy, easy to access and in the centre of Seaton
- Parents will object, (to services in a school) though they say they wont
- The police at the other end of the building – can we trust them to leave us alone?

Appendix 4

Grammar ASG Local Consultation Meeting 19 November 2009 -

Attendance (indicated by those who signed as being present.): 8
(4 re Ferryhill Library closure and 2 people from Bridge of Don) and Councillor John West

Key Issues

- Drugs Action keen to engage with Council to have a range of suitable venues available for users
- Concern that communication of agenda and meetings not effective
- View that Community Councils given insufficient time to respond
- Ferryhill Library should remain open for the following reasons:
 - Issue of removing 'quality of life' from local residents especially older people
 - 3rd most used in City
 - Parking issues re Ferryhill good, Central Library not as good, also difficult to get to by public transport from Ferryhill and involves walk along Union Terrace
 - Staff fantastic at Ferryhill Library
 - Limited PCs in Central Library
 - Fear that elderly won't travel distance to Central Library

Concern over what will happen to the building if closed to public; want it to remain a resource for the community and not be turned into flats.
Ashley and Broomhill Community Council not happy about timescale

4 November – Torry / Kincorth ASGs

Attendance (indicated by those who signed as being present.):103 (84 from Cove) + Councillors Yvonne Allan, Irene Cormack and Jim Kiddie (Councillor Kate Dean gave apologies)

Key Issues

Cove

Process

are unhappy that proposals have not been fully costed and finalised before being presented to the community for consultation.
feel that the Consultation process is being rushed.

Need for Loirston Annexe & Additional Facilities

There are alternative suitable venues for the activities that currently take place in the Loirston Annexe.

Evidence shows an existing lack of community services, that population is anticipated to rise and that services should be increased, not reduced.

do not wish to commute to Torry and/or Kincorth to access services.

Want to see the Loirston Annexe refurbished.

Annexe is a key resource of childcare for working parents and fear it's closure would have a negative impact upon local employment.

Annexe is viewed as a neutral building for local school children and the wider community.

Welcome a new build community centre but are sceptical of the Council and feel that an additional resource is required rather than a replacement for the annexe.

Wish to ensure that the benefits to the community through building developments and Planning Gain should be maximized and reflect community needs. Previous benefits have not met with the community's approval.

Miscellaneous Comments

Concerns over the use of classrooms in schools out with the school day.

Highlighted that Cove residents pay a lot to Aberdeen City Council through their Council tax.

feel revenue savings would be negligible and that this is a means of generating a receipt for the Council at the expense of the Cove community.

Torry Group

Key Issues

Torry Academy Hub

Concern about location of Hub and accessibility up a hill.

Certain user groups, people with negative school experience may not use location / having hub in Academy shouldn't be about saving the Academy.

If Whitespace/Torry Community Learning going into the Academy where does saving go and who gets revenue from letting?

Is the Hub also going to be a Learning Centre? If yes need room Adult classes and crèche, CLICC has to be of a certain safety standard

Torry Youth Project

How viable is it as a satellite given that the Sports Trust management

Torry Community Centre (Abbey Place)

Torry Community Centre is in a geographical area of Torry where there are no other facilities and new housing is being built there soon.

Community keen to take it on but they don't want to sign an unsuitable lease.

Torry Health Action Team use it 3 sessions per week, to deliver their service is ideally suited to this kind of one activity building.

Other groups in the Community might also want to use the facility if they thought it had long term future.

Leased model that is not the only option e.g. Development Trust.

Torry Library

Restricted opening times cause access difficulties. Space constraints for other activities/ learning.but very convenient because on a bus route.

Disposal of Victoria Road School was as missed hub opportunity.

Phoenix Club

Not included in proposals because under Social work portfolio. Building not used during the day.

Balnagask Community Centre

No space for workers/not keen to have staff based there

Torry Learning House

Recently awarded £15000 from Fairer Scotland Fund to upgrade computer suite and work in Partnership with SHMU. / Literacy client group are comfortable in this environment.

Staffing

Community Learning buildings are inviting to the public and encourage other organisations to use facilities / not sure how staff will move around buildings

There might be a need for a base for other staff e.g. the Prison Project.

Regeneration

A small amount of money spent can help the Community regenerate itself.

New SIMD figures need to be looked at in more detail and representations made that the support available to the community needs to be developed not contracted.

5 November – Cults, Harlaw, Hazlehead ASGs

Attendance (indicated by those who signed as being present.): 9

Key Issues

Ferryhill/Ruthrieston

Closure of Ferryhill Library and Ruthrieston Community Centre will mean that a whole community will have no provision.
Access to Kaimhill (Library) is not easy for elderly
A lot of elderly use Ruthrieston Community Centre
Travel to Central Library is not realistic especially with books
Ruthrieston Community Centre does appear to be busy
Is a mobile library an option for Ferryhill?
Ruthrieston Community Centre want to explore the 'lease' option as an alternative to closure
Elderly and housebound look forward to going out locally to use library services; do not necessarily want a home service delivery
Population is getting older and need local facilities
Would like to question activity figures for Ruthrieston CLD – not all users need to sign in and activity figures may mirror this
Why are arrangements being made to accommodate CLIC not before the local community

Kaimhill

Given that Kaimhill 3Rs Primary School is not yet built, where will the hub be in the meantime?
When Kaimhill Community Centre first consulted re 3Rs this was not in the plan – where will all the staff go and is there room? (9 staff operate in the area)
What about the garage in the 3Rs school that was agreed with the Management Committee?

Harlaw

Why are community facilities not available in Broomhill?

Appendix 6A

27 April 2010 – Harlaw, Hazlehead ASGs

Consultation on Ruthrieston Community Learning & Development Centre

Attendance (indicated by those who signed as being present.): 9

Key Issues:

Query over building revenue costs (£17,000) and whether this include or exclude staffing costs. Confirmed that this does not include staffing. Building revenue costs are acknowledged to be uncontrollable to a large extent.

Comment that this does not represent an excessive costs per user. Income generation possibilities should be explored to increase level of activity in the centre

Level of activity less than potential level

Inflexibilities caused by Council bookings and lettings system hinder letting of the building

Income from lets does not come back to the centre.

Income generation possibilities from learning activities are generally low.

Comparison drawn with leased centres with explanation about differences that are:

- leased centres keep income to plough back into centre, cld centres income does not come back for benefit of the centre
- leased centres largely have no staff costs, cld professional staff work over a geographical area and staffing costs are not just attributable to the one centre
- leased centres have independent management committees who run the building and manage programmes of activity, cld centres are run by the Council and have professional staff input to programmes.
- leased centre programmes of activity vary from purely social and recreational activity to some with a degree of learning focus, cld centres must accommodate activities for learning in the wider community

Ruthrieston Management Committee want a decision on the future of the centre as soon as possible and are willing to consider either leased centre of community ownership routes once a better understanding of the implications is gained.

Appendix 7

18th November 2009, Local Public Consultation, Northfield Associated School Group

Attendance : 4

Key Issues:

Summerhill/Mastrick/Sheddocksley are not within the Northfield ASG but public can access most convenient services regardless of the ASG.
Concerns about the Sheddocksley community losing its identity.
How autonomous are the satellites? – Who will manage these buildings?
Learning Partnerships need to be flexible and future role of management committees needs to be negotiated and communicated
Will redesign of Northfield Community Centre/Library restrict the opening hours of the community centre? Discussions have not gone that far, but need to use resources effectively.
Concern about potential duplication of services and lack of direct transport routes between communities that might cause inaccessibility problems
Is there a commitment to consult further with Community Groups as the proposals are developed? - Yes, as there is a need to prioritise services in line with local needs
One stop shop opportunity at Northfield - Partnership Working is key
Query about progress with Leased Centre Issues - Report to be produced on community learning hubs and a separate report is to be produced on leased centres.
Concern about potential impacts of report in terms of redundancies and loss of valuable services to people such as mental health and learning disabilities services
Query about options for further consultation prior to report going to Committee – can key options be provided to the public prior to the report being made public on 17 December?
Schools Estate Strategy – within the 3R's project there will be community facilities for groups to access
Request that centre users and the management committee are actively involved in future design of Northfield CLD Centre. Stage one would be to go to committee and then secure funding. Implementation stage would include consultation on the design
Could the Police have a base within Northfield Community Learning Hub? – need to consult with local groups

Suggested Amendment to report– Recognition that Sheddocksley is not within the Northfield ASG, but within the Hazlehead ASG because the majority of pupils go to the Hazlehead Academy.

CITYWIDECOMMUNITY LEARNING HUB CONSULTATION

WEDNESDAY 28TH OCTOBER 2009

Attendance:

23 attendees from the Kaimhill, Rosemount, Midstocket , Cornhill, Cove, Culter and the NHS Outreach
There were no Councillors

Areas of Concern:

Cornhill - Hubs and Satellites – concern re Care Commission policy, staff management within building is necessary

How will the satellites be staffed?

Proposal for hubs to be bases for staff – concern at loss of e.g. dedicated community learning won't be based at local community centres – lose the impact of building based work.

Under 5's (e.g. in Cornhill) what if lone worker is off sick? Currently, someone normally available to step in. e.g. crèche – without which classes cannot go ahead.

Difficulty of finding relief staff. Also large turnover of relief crèche staff who initially may only be available to work a few hours a week but subsequently move on to other jobs when they are able to work more hours.

Health improvement work with schools – would the hub proposals disrupt the work of heal improvement officer? e.g. in terms of accessibility, etc.

Drugs action – in Torry area. Work in various facilities suit clients needs. a CL Hub will not fulfill confidentiality e.g. needle exchange. Range of options now limited.

Lower Deeside – no consultation with us. Lost community worker through regeneration. No classes in Culter, couldn't use school at Culter – moved to Cults Community Centre but also added cost of hiring facilities too expensive. Close down everything just when people need more and more. Cults lost crèche and work rooms to SEN base, always pressure including saving money. New hub 7 miles away – is it going to be cost effective staff having to travel more, this will cost money

Support the Management committee in the leased centres

Support not just a liaison officer

Suggest support to raise funds to employ a co-ordinator to manage admin, funding bids, insurance etc.

These co-ordinators supported by Council to ensure correct H&S etc. procedures are undertaken and that they have covered everything.

One Community Centre Liaison Officer not enough. CL&D can provide community capacity building but is there enough resource there?

Closure of Ferryhill Library
Closure of Ruthrieston CC
Closure of Culter District Office – look at alternatives
Will janitorial cover be increased so that schools can be used more?
The use of libraries as learning satellites will be curtailed by short opening hours
There are concerns regarding the opening, admin, and servicing of the satellites
The people that use existing facilities tend not to be mobile and cannot use alternative facilities. City transport services are not compatible with the proposals
Is there scope for dialogue with public transport providers such as First Bus to improve links to the Hubs?
what will be the role of management committees in future
Are there enough CLD staff left to do what is suggested in the report
Financial consideration – will the money from sale of buildings go into CL&D or into city funds generally
How long will Rosemount CC exist – timescales. What will level of refurbishment be?
Where would a new school/hub be located?
Where would the Rosemount staff and programme go during refurbishment
Concern re loss of links between schools and community – especially with difficult to engage pupils
no suitable alternative re Loirston Annexe
Closure of Loirston Annexe where do the activities go in Cove?
Portacabins at Charleston already full. Loirston School Hall not suitable – like a corridor
Henderson Complex is still needed
Loss of heart/focus in the communitycommunity
Loss of childcare could impact on jobs
Transport links are poor
Community capacity skills essential

Support for:

The constitution and new lease for the 'Leased' centres is good
It is good to know that the Council is looking at best value
Hopefully there will be better working partnerships
'No one size fits all' allows local outcomes tailored to local needs
Ethnic minority need identified via schools – therefore school/community model a positive one

29th Octoberr 2009, Public Consultation, City Wide Event held at Aberdeen Grammar School

Attendance:

17 Community Members

Area of Concern:

Not ASG specific

Potential Travel Created By Hubs And Building Closures

Logistics of people having to move to other venues should a venue be closed

Increased environmental footprint if there is more travel due to lack of resources. How will this impact upon the Council's "Green" plans?

Additional travel will mean additional costs to service users.

Comments On The Consultation And Reporting Process

Feeling that the process and proposals have been "rushed."

Feeling that consultation should have begun earlier in the process.

Feelings that decisions were being taken before information was available.

Not feeling included in the consultation process

When and how the committee decision be taken

No Councillors at the consultation event

Community want access to the background information used to draft the report.

More information, including financial information, required beforehand.

Concern Regarding The Detail Of Community Centre Leases And Constitutions

Concerns regarding the lease for Community Centres

Community Centre Constitution should go hand in hand with lease

If management committees do not renew their leases, where does that leave the paid workers?

Concerns Regarding Support To Community Centres

Will there be a Community Centre Liaison Officer

Will Management Committee's of leased centres be able to access the Council's legal services?

Concerns that if CL&D have access to the building there will be no need for a management committee

Concerns Regarding Operation Of Hubs / Satellites

Storage capacity of buildings will be an issue

How will janitorial cover be provided?

Concerns that children might be at risk depending on what services are available for a school building (eg drug services)

Availability of schools lets have been reduced by the Council so the community have less time in schools

Miscellaneous General Comments

The number of new homes in the Local Development Plan

Loss of after school childcare provision would affect working parents and the economy.

Concerns that using SIMD and other similar data means that resources are diverted away from other areas that also have needs.

Torry/Kincorth ASGs

Lack Of Alternative Facilities For Activities Taking Place In The Loirston Annexe

Lack of alternative facilities in Cove to replace activities taking place in the Loirston Annexe.

Previously work identified the need for additional community centre type resource in Cove.

Community don't want Loirston Annexe to close as there is no suitable alternatives.

New Cove library is not a suitable location for activities taking place in Loirston Annexe.

No Revenue Savings Been Made By Closing Loirston Annexe

The external lets to Loirston Annexe Should cover the running costs.

The Need For Additional Resource In Cove

Extra housing planned for Cove means greater need for community facilities.

Miscellaneous Kincorth/Torry Asgs Comments

The Torry/Kincorth ASGs is a wide geographic area.

Loirston Annex is a neutral location (not one of the two primary schools) for the community

Support for:

Loirston Annexe becoming satellite

Appendix 9

STAFF COMMUNITY LEARNING HUB CONSULTATIONS

MONDAY 26TH OCTOBER 2009, COWDRAY HALL

Attendance: 36

Areas of Support:

- CL Hubs that are fit for purpose buildings
- Schools more responsive to shared facilities
- Improved support for leased centres
- Partnership approach and shared resources
- Forward thinking
- Saving money
- Holistic use of budgets
- Cross fertilisation by shared service working and different kinds of user groups
- Community benefit driven

Key Issues raised:

- Management of hubs and satellites; who and how?
- Clerical/admin support – need to ensure adequate cover
- Who takes responsibility where services are co-located in satellites?
- Amount of space for wider learning – not enough in some 3Rs schools
- Concentration required on service priorities for future
- Will anything happen?
- Will existing commitments made to communities be delivered?

WEDNESDAY 28TH OCTOBER 2009, SUMMERHILL CENTRE

Attendance: 30

Areas of Support:

- Could be good crossover amongst staff e.g. healthy minds/CLD/other services
- Future focus is clear and good to have
- Change is a good thing, looking at making better use of resources we have.
- Access to schools
- Importance of places where community can do things for themselves is acknowledged
- Generic teams is a good aspect

Status quo not an option as it's not working

Areas of Support ctd

Maintain and build on working partnerships

Creates capacity for joint planning, sharing of data and joint working

Key Issues raised:

Will the proposals have an impact on funding providers?

How will it impact on clerical administrative staff and reception functions?

Concern about communication channels for public in satellites.

Access to satellites needs to be clear

Building management in hubs –how will it be done?

Need a review of CLD work and staffing structures to support this

Transport issues for staff with no cars

Some incomplete information in appendices

Service Level Agreements with Sport Aberdeen need to ensure community access

Access issues within school campus during school time

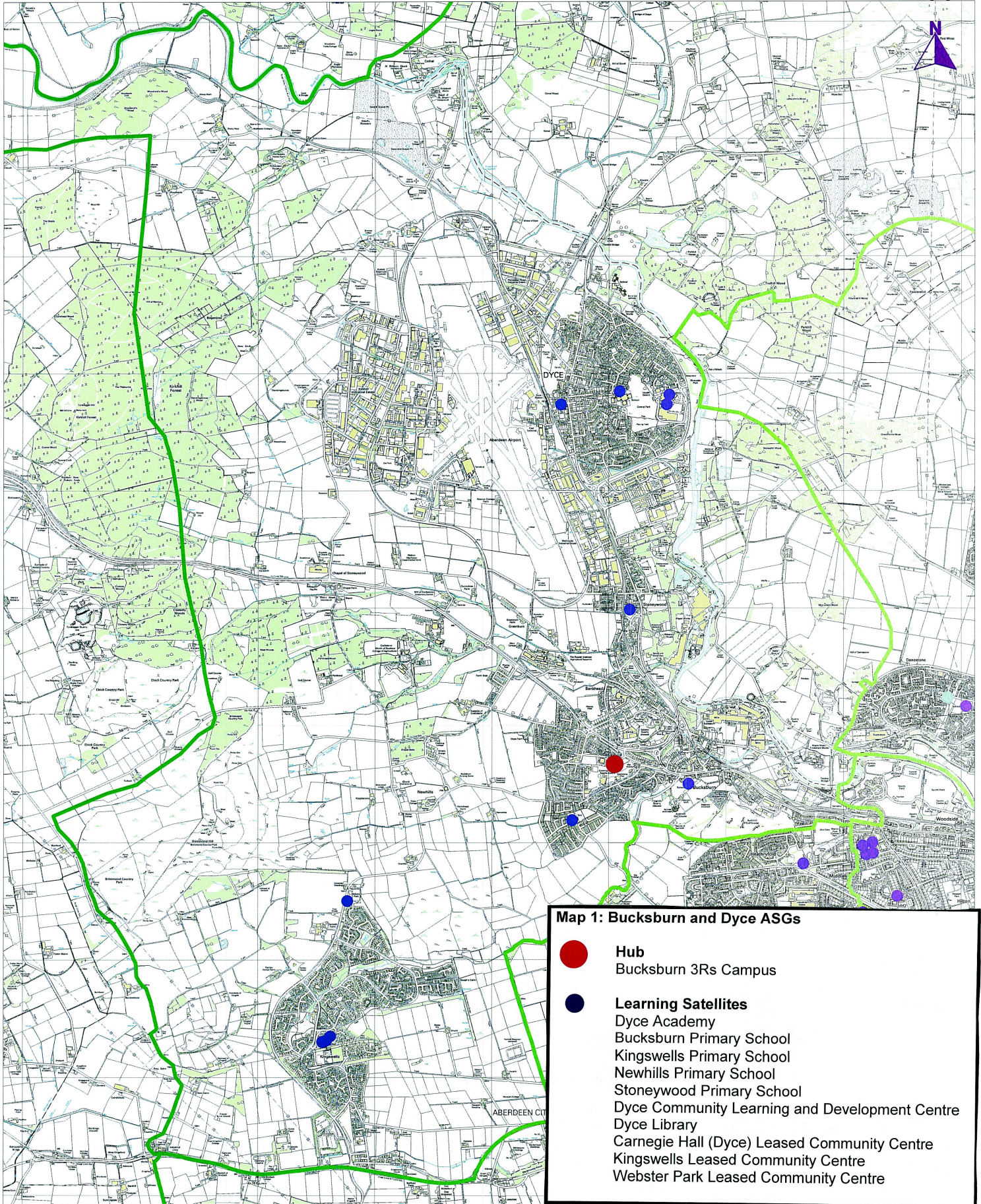
Ensure good practice is respected

Staff and community communication is very important

Janitorial cover within schools needs to be more flexible so schools can be used for learning in the wider community

Torry Learning House – some clients could/would not access services within a school

Importance of face to face contact with public in satellites



Map 1: Bucksburn and Dyce ASGs

- **Hub**
Bucksburn 3Rs Campus
- **Learning Satellites**
Dyce Academy
Bucksburn Primary School
Kingswells Primary School
Newhills Primary School
Stoneywood Primary School
Dyce Community Learning and Development Centre
Dyce Library
Carnegie Hall (Dyce) Leased Community Centre
Kingswells Leased Community Centre
Webster Park Leased Community Centre

Title: Map 1: Bucksburn and Dyce ASGs

Proposed Hubs and Satellites

Scale: 1:30000

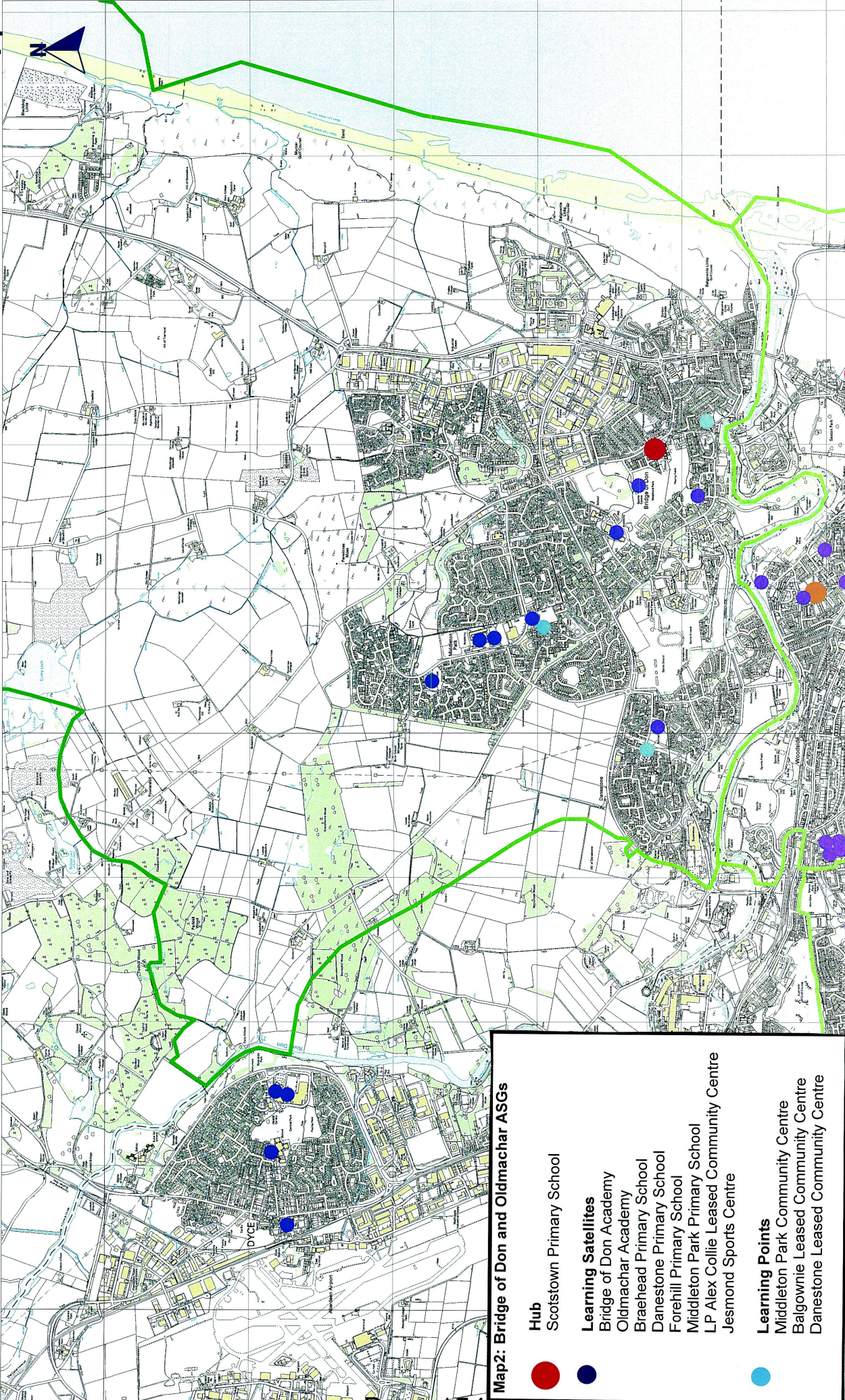
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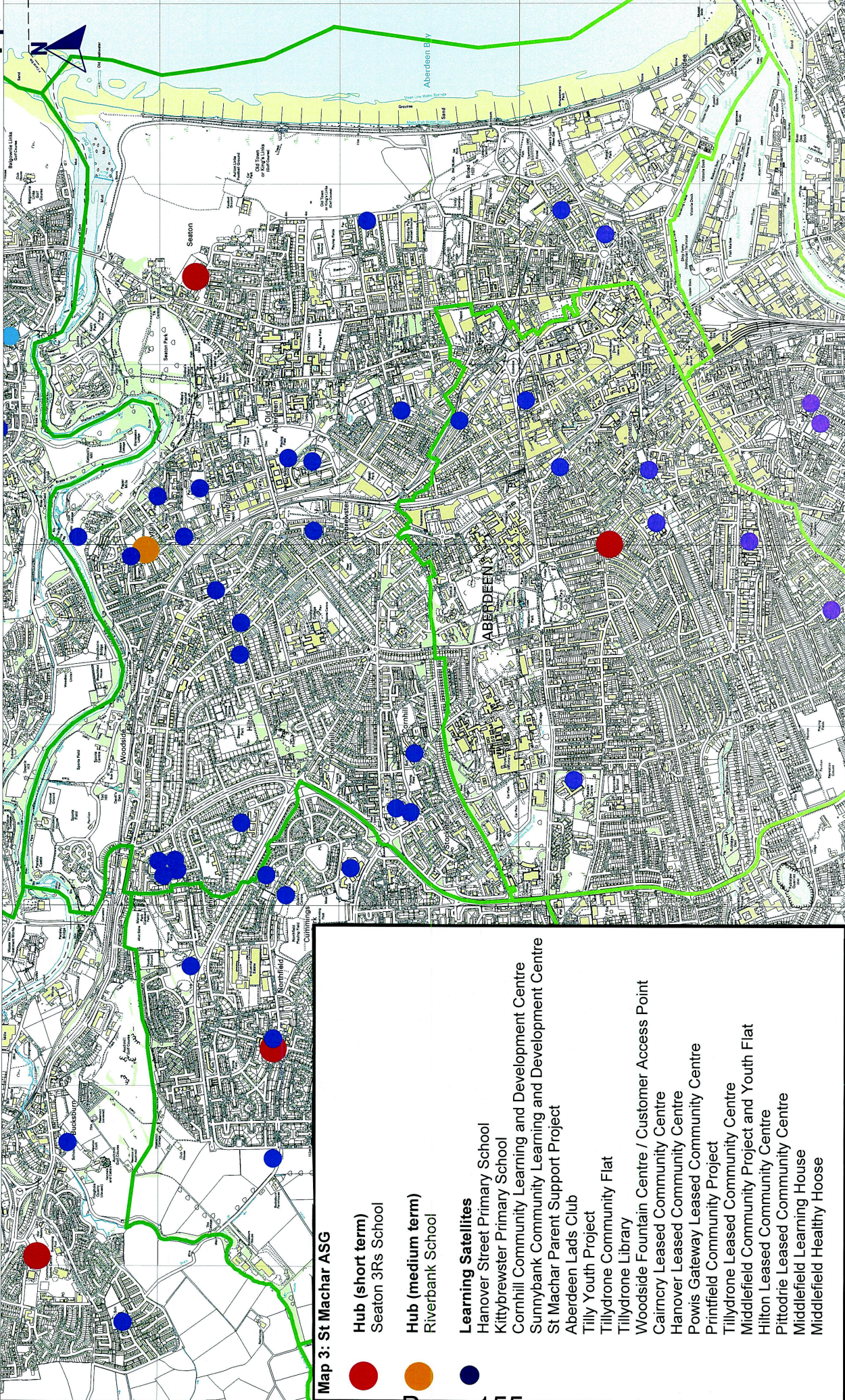
Map2: Bridge of Don and Oldmachar ASGs

- **Hub**
Scotstown Primary School
- **Learning Satellites**
Bridge of Don Academy
Oldmachar Academy
Braehead Primary School
Danestone Primary School
Forehill Primary School
Middleton Park Primary School
LP Alex Collie Leased Community Centre
Jesmond Sports Centre
- **Learning Points**
Middleton Park Community Centre
Balgownie Leased Community Centre
Danestone Leased Community Centre

**Title: Map 2: Bridge of Don and Old Machar ASGs
Proposed Hubs and Satellites**

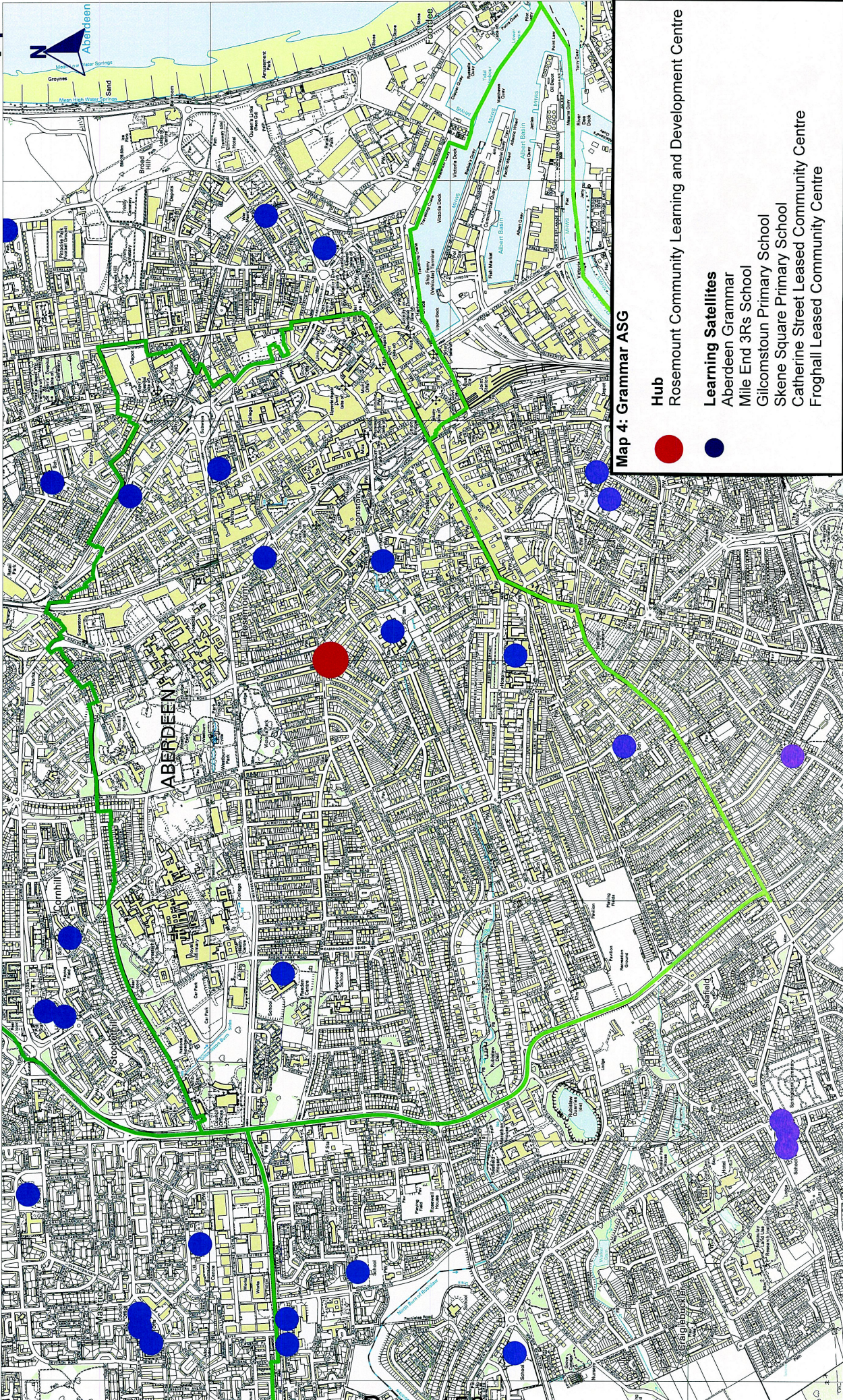
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Map 3: St Machar ASG

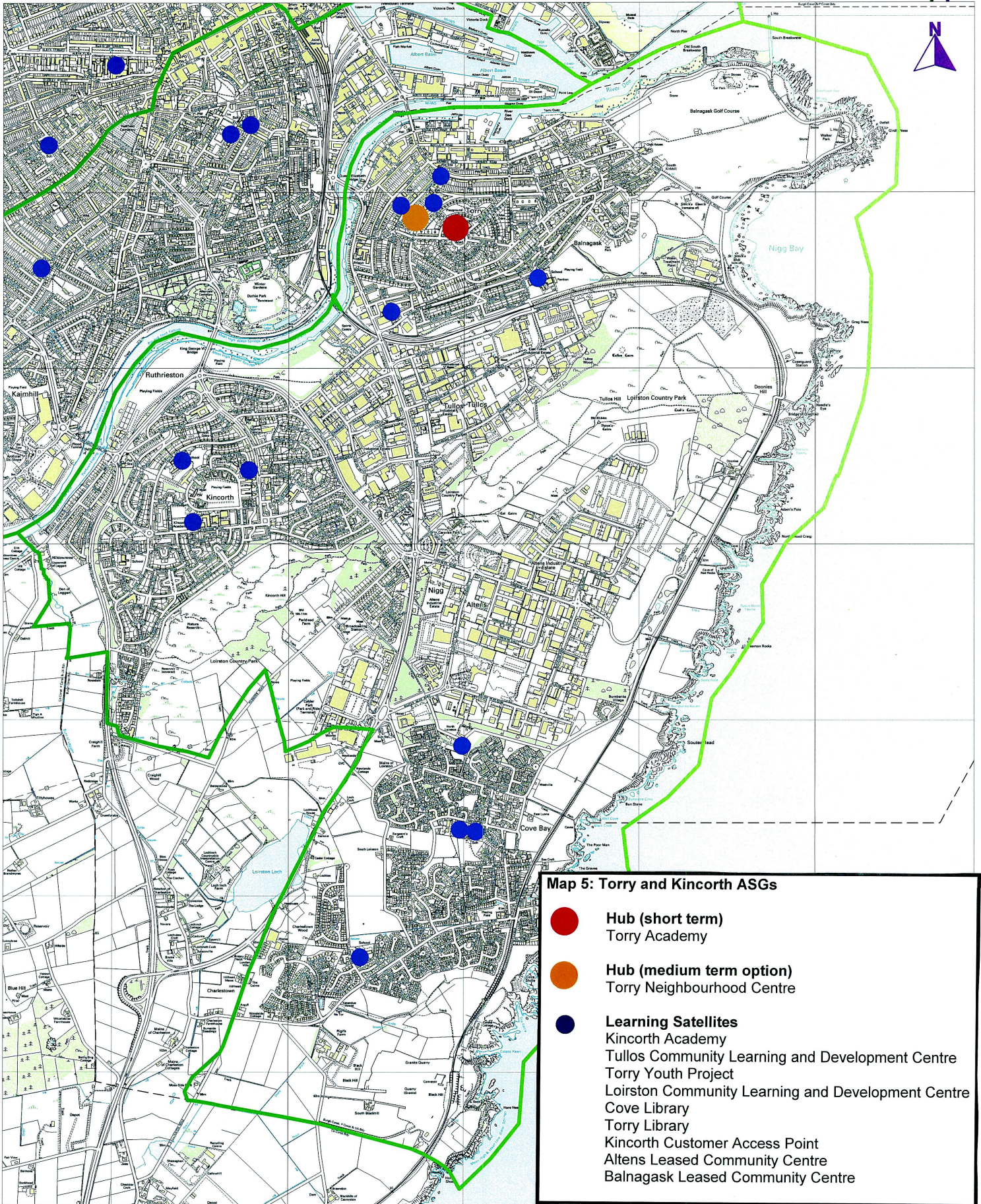
- **Hub (short term)**
Seaton 3Rs School
- **Hub (medium term)**
Riverbank School
- **Learning Satellites**
Hanover Street Primary School
Kittybrewster Primary School
Cornhill Community Learning and Development Centre
Sunnybank Community Learning and Development Centre
St Machar Parent Support Project
Aberdeen Lads Club
Tilly Youth Project
Tillydrone Community Flat
Tillydrone Library
Woodside Fountain Centre / Customer Access Point
Cairncy Leased Community Centre
Hanover Leased Community Centre
Powis Gateway Leased Community Centre
Primfield Community Project
Tillydrone Leased Community Centre
Middlefield Community Project and Youth Flat
Hilton Leased Community Centre
Pittodrie Leased Community Centre
Middlefield Learning House
Middlefield Healthy Hoose



Map 4: Grammar ASG

Hub
 Rosemount Community Learning and Development Centre

Learning Satellites
 Aberdeen Grammar
 Mile End 3Rs School
 Gilcomstoun Primary School
 Skene Square Primary School
 Catherine Street Leased Community Centre
 Froghall Leased Community Centre



Map 5: Torry and Kincorth ASGs

- **Hub (short term)**
Torry Academy
- **Hub (medium term option)**
Torry Neighbourhood Centre
- **Learning Satellites**
Kincorth Academy
Tullos Community Learning and Development Centre
Torry Youth Project
Loirston Community Learning and Development Centre
Cove Library
Torry Library
Kincorth Customer Access Point
Altens Leased Community Centre
Balnagask Leased Community Centre

Title: Map 5: Torry and Kincorth ASGs
Proposed Hubs and Satellites

Scale: 1:20000

Date: 14 December 2009



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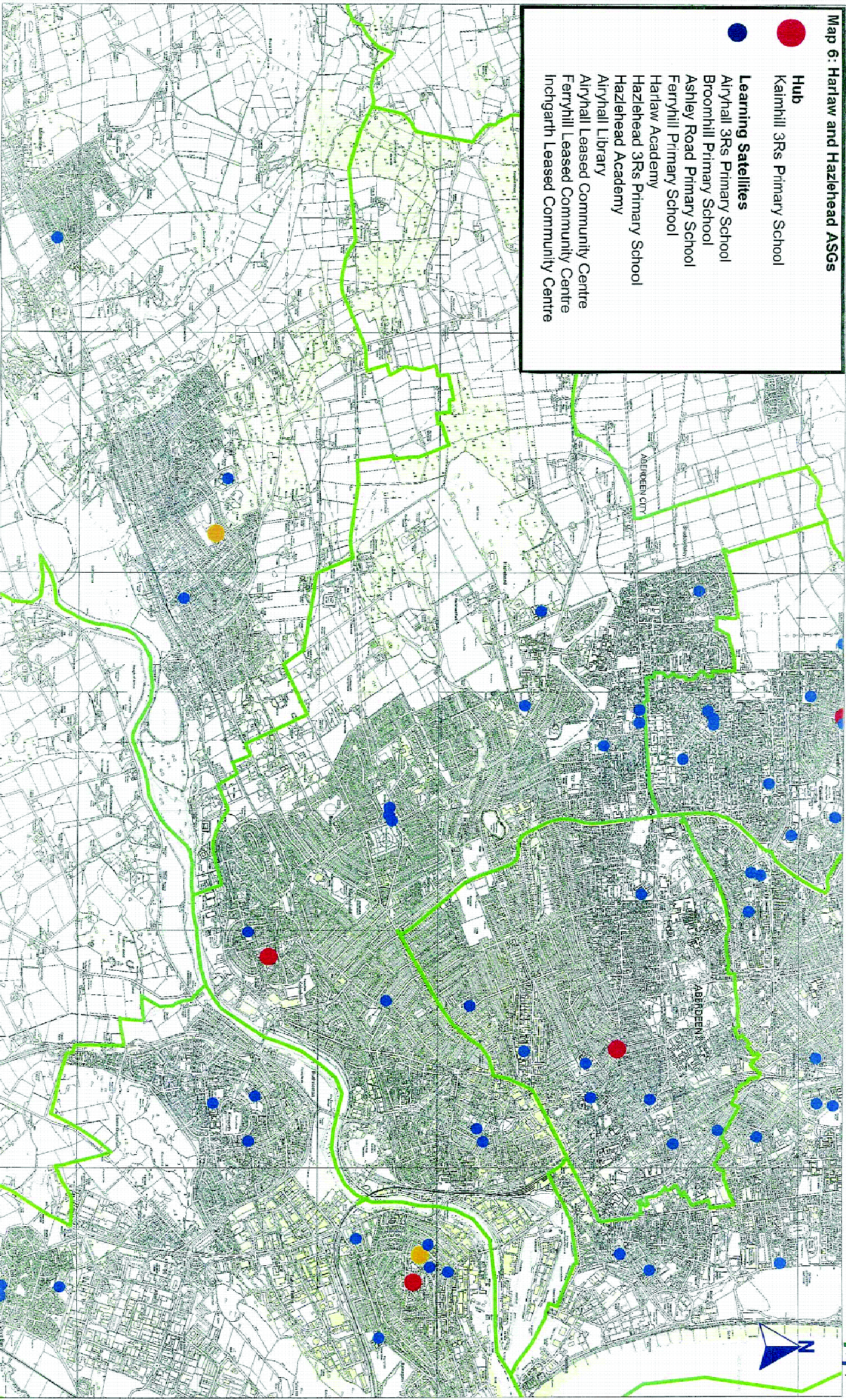
Map Ref: NJ9502

Template prepared by GIS, Research & Information Unit, Strategic Leadership, Tel: 522622



Map 6: Harlaw and Hazlehead ASGs

- **Hub**
Kalmhill 3Rs Primary School
- **Learning Satellites**
Airyhall 3Rs Primary School
Broomhill Primary School
Ashley Road Primary School
Ferryhill Primary School
Harlaw Academy
Hazlehead 3Rs Primary School
Hazlehead Academy
Airyhall Library
Airyhall Leased Community Centre
Ferryhill Leased Community Centre
Inchgarth Leased Community Centre



Title: Map 6: Harlaw and Hazlehead ASGs
Proposed Hubs and Satellites

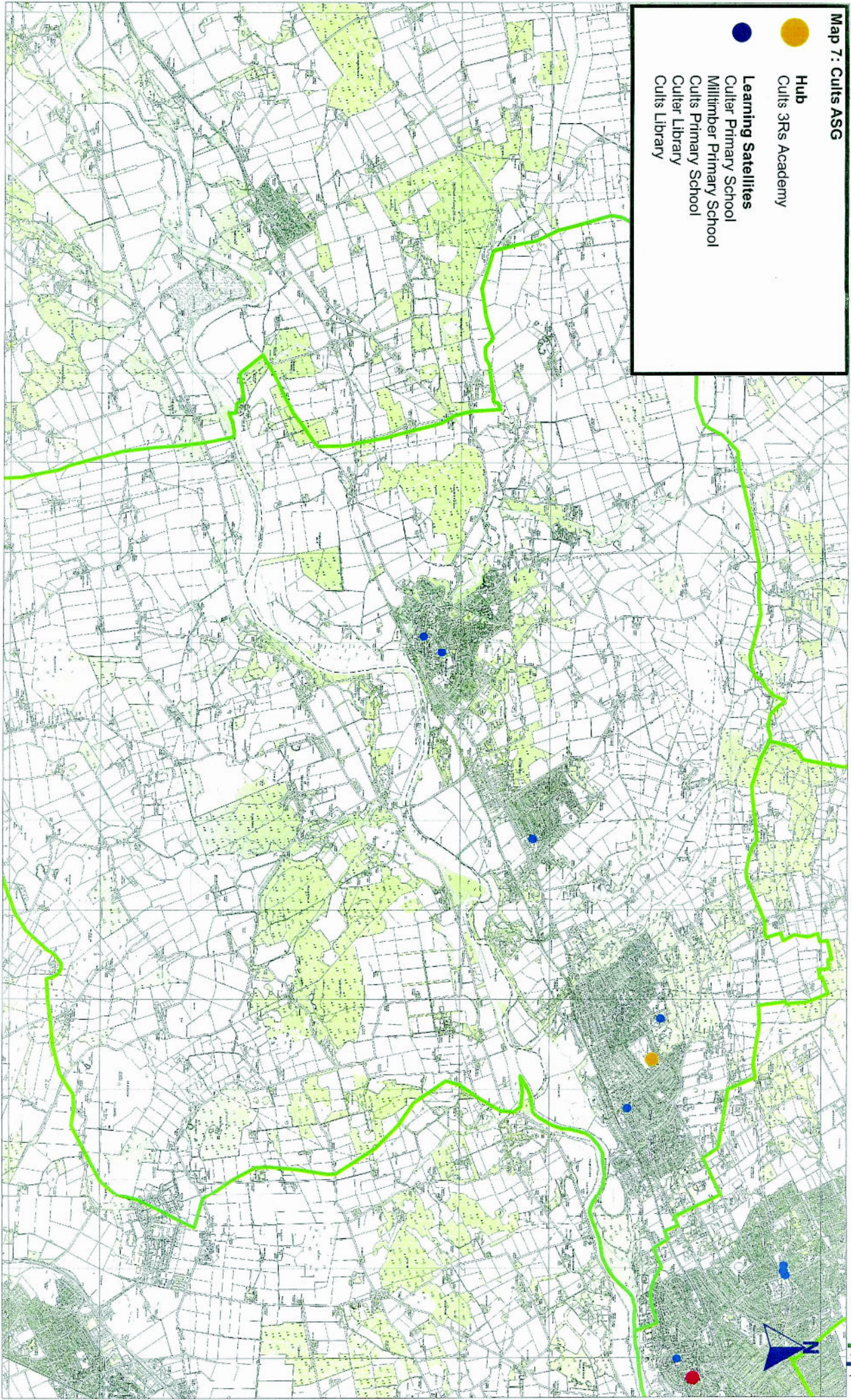
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Scale: 1:30000
Date: 05 May 2010
Map Ref: NJ9004



Map 7: Culls ASG

- Hub
Culls 3Rs Academy
- Learning Satellites
Culter Primary School
Milltimber Primary School
Culls Primary School
Culter Library
Culls Library



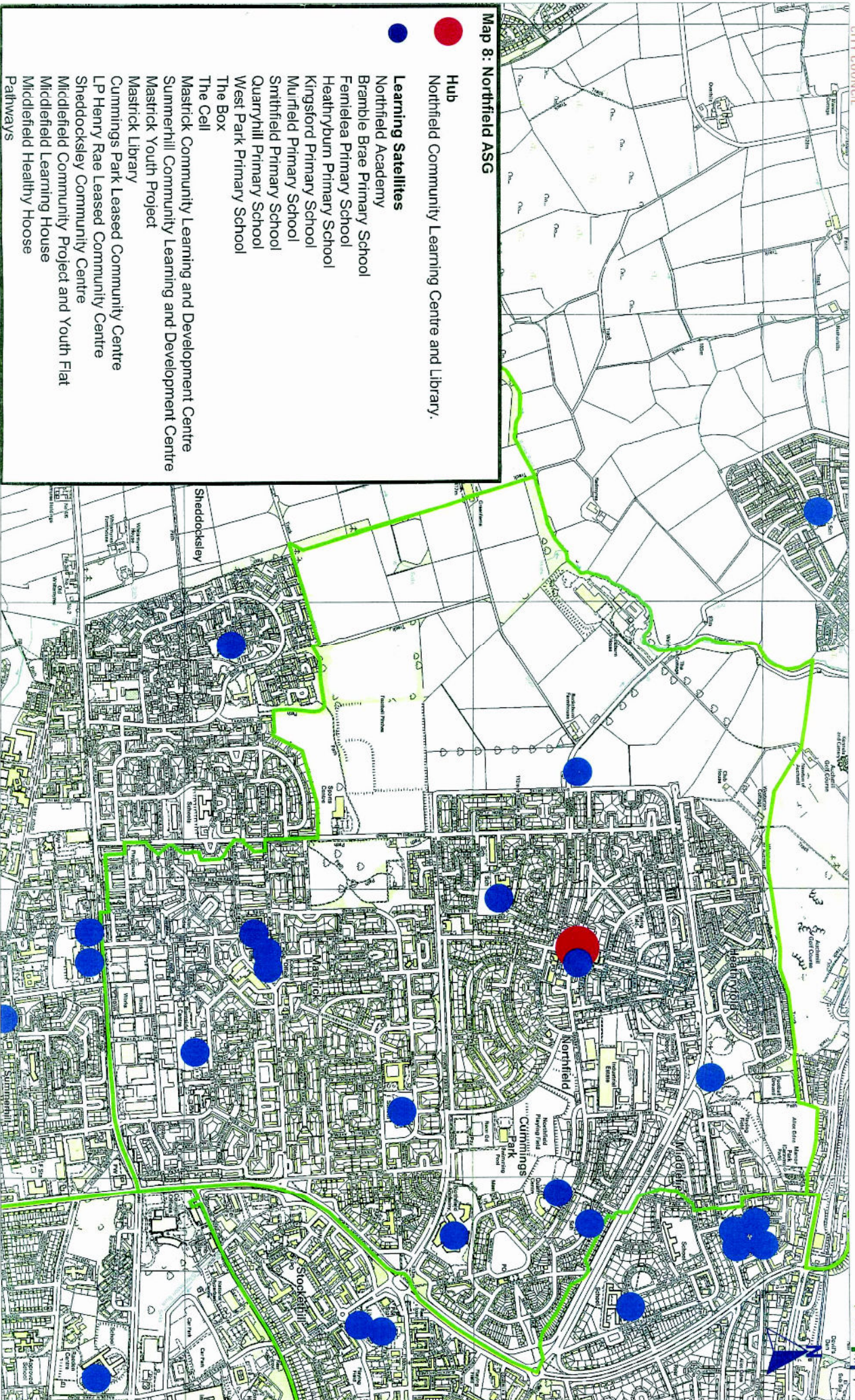
Title: **Map 7: Culls ASGs
Proposed Hubs and Satellites**

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Date: 05 May 2010

Map Ref: NJ8400



Map 8: Northfield ASG

- **Hub**
Northfield Community Learning Centre and Library.
- **Learning Satellites**
Northfield Academy
Bramble Brae Primary School
Fernielea Primary School
Heathryburn Primary School
Kingsford Primary School
Muirfield Primary School
Smithfield Primary School
Quarryhill Primary School
West Park Primary School
The Box
The Cell
Mastrick Community Learning and Development Centre
Summerhill Community Learning and Development Centre
Mastrick Youth Project
Mastrick Library
Cummings Park Leased Community Centre
LP Henry Rae Leased Community Centre
Sheddocksley Community Centre
Middlefield Learning Project and Youth Flat
Middlefield Learning House
Middlefield Healthy Hoose
Pathways

Title: **Map 8: Northfield ASG**

Proposed Hubs and Satellites

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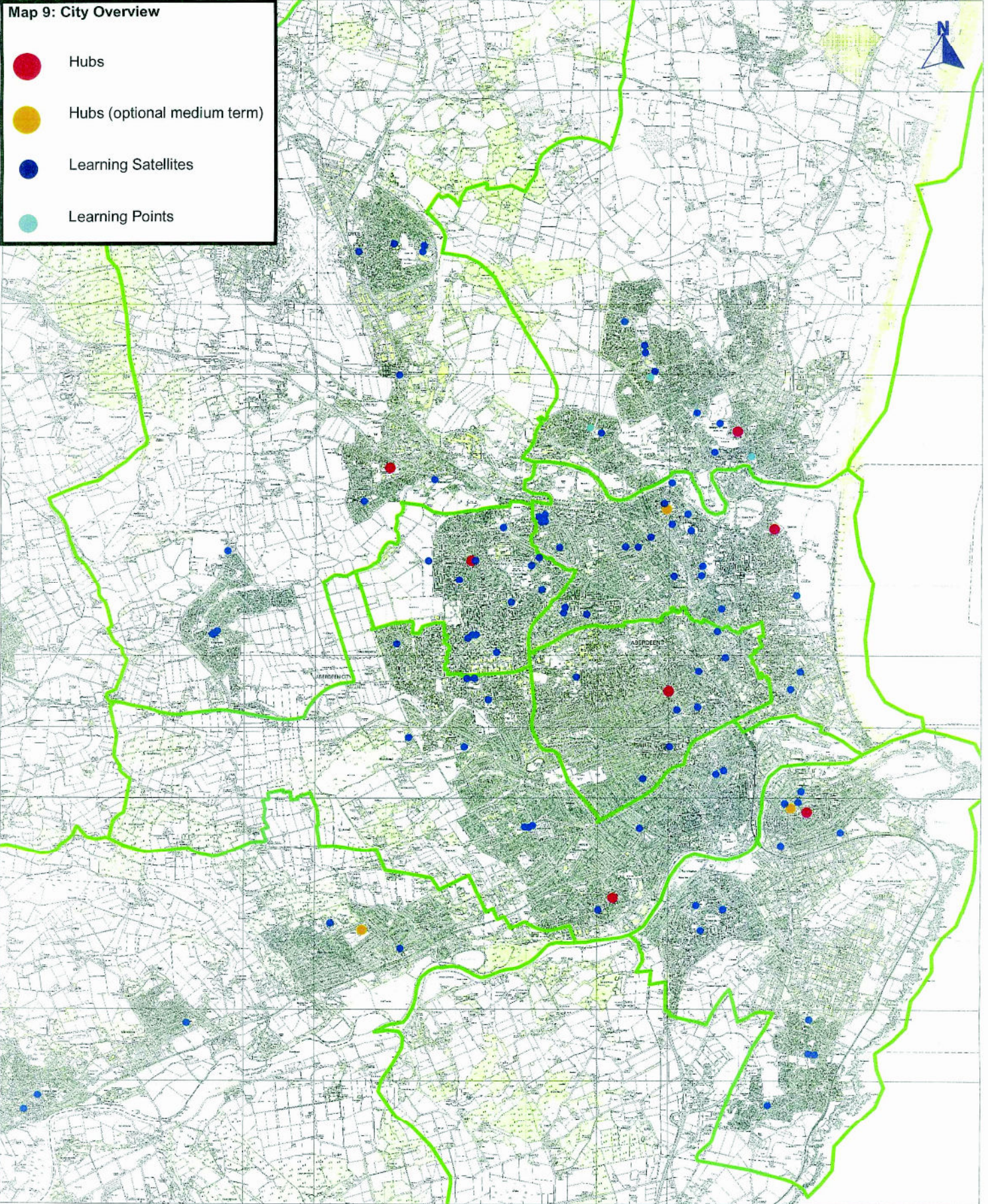
Scale: 1:12500

Date: 05 May 2010

Map Ref: NU8907

Map 9: City Overview

- Hubs
- Hubs (optional medium term)
- Learning Satellites
- Learning Points



Title: Map 9: City Overview

Proposed Hubs and Satellites

Scale: 1:50000

Date: 05 May 2010



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ABERDEEN CITY COUNCIL

COMMITTEE	Education, Culture and Sport
DATE	27 May 2010
DIRECTOR	Annette Bruton
TITLE OF REPORT	Aberdeen City Policy for Schools (Health Promotion and Nutrition) (Scotland) Act 2007
REPORT NUMBER:	ECS/10/046

1. PURPOSE OF REPORT

The Scottish Government introduced the '*Schools (Health Promotion and Nutrition) (Scotland) Act 2007*'. It aims to ensure that all schools are health promoting and that the food and drink served within school settings meets nutritional requirements as specified in the Nutritional Requirements for Food and Drink in Schools (Scotland) Regulations 2008. Since the introduction of the Act and Regulations, schools within Aberdeen City have required support with regards the implementation of the nutritional requirements contained in the regulations. As a result the Aberdeen City Health Focus Group has developed a draft policy, which has undergone a wide consultation. The policy intends to provide direction and practical suggestions to all those providing food and drink in school settings in implementing the regulations. The purpose of this report is to put the draft policy forward for endorsement.

2. RECOMMENDATION(S)

To endorse the proposed Aberdeen City policy on the Schools (Health Promotion and Nutrition) Scotland Act 2007.

3. FINANCIAL IMPLICATIONS

It is not anticipated that there will be any significant additional costs in implementing the policy.

4. SERVICE & COMMUNITY IMPACT

Single Outcome Agreement –

- Our young people are successful learners, confident individuals, effective contributors and responsible citizens.
- Our children have the best start in life and are ready to succeed.

5. OTHER IMPLICATIONS

The policy will support the implementation of the Schools (Health Promotion and Nutrition) (Scotland) Act 2007 and compliance with the Nutritional Requirements for Food and Drink in Schools (Scotland) Regulations 2008. It is the responsibility of Aberdeen City Council to ensure the Act is implemented. The successful implementation of the Act will have a positive impact on the pupils within Aberdeen City. It is suggested that staff responsible for providing food and drink in school settings are aware of this policy. The policy will be updated as and when necessary.

6. REPORT

Background

Many people in Scotland may face serious health risks because they do not eat a healthy diet and are not active enough. If we are to change this it is important to give children the best possible start in life, so they can adopt healthy lifestyles which can be carried into adulthood and ultimately, they can pass onto the next generation. Such a radical change cannot happen overnight and will require action on a number of fronts. One of the ways to tackle this is through the Scottish Government's '*Schools (Health Promotion and Nutrition) (Scotland) Act 2007*'.

The Act will aid school communities to embed a healthy lifestyle into the culture of schools and ensure health and well-being is valued by pupils, parents and partners. It aims to ensure that all schools are health promoting and that the food and drink served in school settings meets nutritional requirements. This builds on work carried out through Health Promoting Schools and Hungry for Success.

The regulations came into effect for primary schools on 4 August 2008 and 3 August 2009 for secondary schools. The exemption to this being the regulation regarding drinking water, which must be freely available to all pupils, as of 4 August 2008. It is the responsibility of the local authority in partnership with the NHS to ensure the policy is implemented and monitored within schools.

The Scottish Government has produced two pieces of statutory guidance, these are;

- 'health promotion guidance' to support local authorities and partners to ensure they are meeting their duty that all schools are health promoting and;
- 'healthy eating in schools' to support the implementation of the nutritional regulations for food and drink in schools.

Since the introduction of the Act, schools within Aberdeen City have had numerous queries with regards implementing the nutritional requirements under the regulations. Feedback from schools has also been that a policy to support the implementation of the regulations would be useful. As a result, a draft policy has been developed by the Aberdeen City Health Focus Group. This draft policy has been sent to all schools and key partners as part of a wide consultation process.

Purpose of this policy

The aim of the policy is to provide extra clarity and practical suggestions to all staff providing food and drink in school settings including after school clubs, breakfast clubs and community cafes based in schools. This will assist them to comply with the regulations. The policy should be read in conjunction with the regulations themselves and '*Healthy Eating in Schools, A Guide to Implementing the Nutritional Requirements for Food and Drink in Schools (Scotland) regulations 2008*'.

Who is this policy for?

The regulations apply to food and drinks provided to pupils in;

- Local authority schools
- Grant aided schools
- Hostels maintained by a local authority for pupils

The regulations apply to the following school food outlets if they are operated by the local authority, managers of a grant aided school or by another person on their behalf:

- Breakfast services
- Tuckshops
- Mid-morning and afternoon break services
- Vending services
- Community cafes
- After school clubs providing snacks or meals.

Therefore this policy is intended to provide direction to staff providing food and drink in the above settings before, during or after the school day. School catering is responsible for implementing the nutritional requirement regulations within their service. Therefore, the policy should also be used by school catering.

The policy provides guidance to schools as to what to provide in certain settings/occasions and key things to consider in implementing the regulations. A copy of the draft policy is attached as appendix 1.

7. REPORT AUTHOR DETAILS

Elaine McConnachie, Health Improvement Officer – Schools,
elaine.mcconnachie@nhs.net tel 01224 555482

Neil Hendry, Health Lead - Education,
hendryn@st-macharacademy.aberdeen.sch.uk tel 492855

8. BACKGROUND PAPERS

Healthy Eating in Schools – A Guide to Implementing the Nutritional Requirements for Food and Drink in Schools (Scotland) Regulations 2008. Scottish Government 2008

Appendix 1

Aberdeen City Policy on The Schools (Health Promotion and Nutrition) (Scotland) Act 2007

Background

Many people in Scotland may face serious health risks because they do not eat a healthy diet and are not active enough. If we are to change this it is important to give children the best possible start in life, so they can adopt healthy lifestyles which can be carried into adulthood and ultimately, they can pass onto the next generation. Such a radical change cannot happen overnight and will require action on a number of fronts.

The Schools (Health Promotion and Nutrition) (Scotland) Act 2007 will aid school communities to achieve this by embedding a healthy lifestyle into the culture and ensuring health and well-being is valued by pupils, staff, parents and partners. It ensures that all schools are health promoting and that the food and drink served in school settings is nutritionally balanced. The Act makes it a legal requirement for schools and partners to meet the nutritional requirements laid out in the act.

Purpose of this policy

This policy intends to provide further direction to staff and enable them to comply with the nutritional requirements of the Act. This policy should be read in conjunction with '*Healthy Eating in Schools, A Guide to Implementing the Nutritional Requirements for Food and Drink in Schools (Scotland) Regulations 2008*', <http://www.scotland.gov.uk/Topics/Education/Schools/HLivi/foodnutrition>

Who is this policy for?

The regulations apply to food and drinks provided to pupils in;

- Local authority schools
- Grant aided schools
- Hostels maintained by a local authority for pupils

The regulations apply to the following **school food outlets** if they are operated by the local authority, managers of a grant aided school or by another person on their behalf:

- Breakfast services
- Tuckshops
- Mid-morning and afternoon break services
- Vending services
- Community cafes
- After school clubs providing snacks or meals.

Therefore this policy is intended to provide extra clarity and practical suggestions to all staff with regards food and drink provision in the above settings before, after or during the school day. School catering is responsible

for implementing the nutritional requirements within their service. The policy should also be used by school catering in conjunction with the nutritional requirements.

Food and drink provided for pre-school children is **not** covered by the Nutritional Requirement Regulations in the Act. Separate guidance has been written for them; *Nutritional Guidance for Early Years*, 2006. Therefore nurseries should be aware of the Act and this policy and a whole-school approach is encouraged, however, they should refer to the '*Nutritional Guidance for Early Years*' for specific advice and guidance.

Pupils who require a special diet as the result of a medically diagnosed health care need are **exempt** from the Regulations as they may need to follow specific diets e.g. consume high calorie foods. However, their needs should still be considered in the ethos of a health promoting school.

It is recommended that this policy is shared with the wider school community including pupils, all staff working in schools, parents, PTAs, visiting specialists and partner agencies so they are aware of the nutritional requirements. It is advisable they adopt similar principles which are in line with this policy and the schools policy on providing food and drinks.

Food and Health is one of the six organisers within health and wellbeing within Curriculum for Excellence. It endorses a whole-school approach to food and health. This policy should be implemented in conjunction with an integrated food and physical activity programme across the curriculum, which will have a greater impact on health outcomes.

Summary of the Nutritional Requirements within the Act

Nutritional Requirements for Food and Drink Regulations

The regulations cover all food and drinks sold or served in schools and are broken into two parts –

1. Two sets of standards for **schools lunches** –
 - Nutrient standards which set out the proportion of nutrients pupils should receive from an average day's school lunch
 - Food and drink standards which define the types of food and drinks that pupils should be offered as part of the school lunch and their frequency.
2. Standards for food and drink served **outwith the school lunch** e.g. tuckshops, vending machines, community cafes, breakfast clubs and after school clubs.

School Catering must adopt the nutritional requirements when providing school lunches. Menus are analysed to ensure they are meeting them.

The following standards must apply to all food and drink outlets served **outwith** the school lunch (including tuckshops, vending machines, breakfast clubs and after school clubs)

Food Standards

1. Fruit and vegetables	A variety of fruit and/or vegetables must be available in all school food outlets.
2. Savoury snacks	<p>Only pre-packaged savoury snacks with:</p> <ul style="list-style-type: none"> • pack size of no more than 25g • no more than 22g of fat per 100g • no more than 2g of saturates per 100g • no more than 0.6g of sodium per 100g • no more than 3g of total sugar per 100g <p>are permitted.</p>
3. Table salt and other condiments	<p>Additional salt must not be provided in schools.</p> <p>Condiments (if available) must be dispensed in no more than 10ml portions.</p>
4. Confectionery	No confectionery can be provided (including cereal bars and yoghurt coated dried fruit). <i>Definition of confectionery is available on page 35 of the guidance.</i>
5. Fried foods	Fried foods cannot be provided.

Drink Standards

The only drinks permitted in schools are:

- Plain water (still or carbonated)
- Skimmed, semi-skimmed milk and other lower fat milks
- Milk drinks and drinking yoghurts*
- Soya, rice or oat drinks enriched with calcium*
- Tea and coffee*
- Fruit juices and vegetable juices*
- A blend containing any of the following ingredients, either singly or in combination*:
 - fruit
 - vegetable
 - fruit juice
 - vegetable juice

- Water and fruit and/or vegetable juice combination drinks*

* Refer to page 59 in the guidance document for details on specific criteria for these drinks.

The following tables provide some further clarity and practical suggestions on food and drink which can be provided **throughout the school day, before school or after school** (not including school lunches). It is not possible to provide an exhaustive list of all products which can be offered, therefore, schools should consider when providing food and drink if they are items to be promoted within a health promoting school. Also children and young people have different nutritional requirements e.g. a primary 2 will have different requirements from a S3 pupil, therefore some common sense should be used in deciding portion sizes.

Food Provided Outwith the School Lunch

Some of the items in the table require further explanation which is detailed below the table, these are denoted with an asterix.

It is recommended the following items can be available on a daily basis: <i>Fruit and/or veg must be provided as part of any food/drink provision.</i>	The following items are suggestions for inclusion, however some care should be given to selecting them and they should not be available on a daily basis:	The following items are not allowed under the nutritional regulations:
Fruit – fresh, tinned or frozen.	Plain popcorn complying with the savoury snack criteria (although most do).	Cereal Bars
Raw vegetable sticks.	Nuts and seeds with no added salt or sugar. Be careful of allergies refer to the 'Special Dietary Policy'.	Even savoury snacks complying with the savoury snack criteria are not allowed during the lunch period as they may compete with healthier lunch items.
*Toast, scones, pancakes, crumpets, potato scones, muffins.	Small portions of cheddar cheese or processed cheese (15-25g).	Yoghurts containing confectionery e.g. with chocolate balls/flakes are not permitted.
	Rice cakes	Confectionery
	Dried fruit (preferable to limit to mealtimes as damage caused to teeth)	Coated dried fruit e.g. yoghurt coated raisins
	Yoghurts or fromage frais – choose lower fat/sugar varieties.	Chocolate or chocolate coated products.
	*Breakfast cereal or porridge	
	*Crisps complying with the savoury snack criteria.	
	*Oatcakes, water biscuits, cream crackers, breadsticks, crispbreads and melba toast complying with the savoury snack criteria.	
	*Home baked items using healthier recipes.	

	Soup	
	*Sandwiches, bagels, pitta bread, softies including wholemeal varieties.	
	*Grilled bacon/sausage served in wholemeal bread.	
	Scrambled eggs	

Toast, scones, pancakes, crumpets, potato scones, muffins – served with a vegetable based spread or cheese spread. It is suggested these are not served with condiments e.g. jam throughout the day e.g. at mid-morning as their sugar content can be damaging to teeth and therefore better to be kept to mealtimes e.g. breakfast.

Breakfast cereal - choose varieties low in sugar or not coated in sugar and preferably whole-grain or porridge served with semi-skimmed or skimmed milk, examples include shredded wheat, weetabix, branflakes, cornflakes, rice krispies.

Crisps - The consumption of crisps is not to be encouraged, therefore, if schools don't currently sell them there is no reason to start. At the time of writing 'Walker Lights' and 'Squares Ready Salted' 25 gram packets comply with the criteria.

Oatcakes, water biscuits, cream crackers, crispbreads, melba toast and breadsticks are all classed as 'savoury snacks', therefore most don't meet the savoury snack criteria. However, if you find some that do e.g. reduced fat crackers, and water biscuits, then these would be an option served with a vegetable based spread, cheese spread or small portion of cheese (e.g. 15 to 25g, e.g. babybel, triangle of cheese or small cube/stick of cheddar cheese).

Home baked items – Some schools make/buy 'home baking items' to sell (see below). These should not replace confectionery and therefore we would recommend to **not serve them more than twice a week**. The nutritional value can be enhanced by the following; increasing fruit content, using less sugar (and substituting sugar with fruit), increasing fibre (e.g. with wholemeal flour), use less fat and unsaturated fat (e.g. use liquid vegetable oil as an alternative). Flapjacks, carrot cakes, cookies, fruit cake and apple cake are all examples of items that incorporate the above tips.

NB. Schools should not serve/sell any food or drink which has been prepared at home or outwith a proper manufacturing process e.g. homemade bakery products, cheese from a local farm. Also all food and drink prepared should be overseen by someone holding a current food hygiene certificate.

Sandwiches, bagels, pitta bread, softies – suggestions for fillings include; lean ham, chicken and sweetcorn, cheese, egg or tuna and peppers. A vegetable based spread or low fat mayonnaise (as a binding agent) can be used sparingly. Limit the number of fillings using mayonnaise, use thicker slices of bread and include salad and/or vegetables where possible. Further guidance on sandwiches is available in the guidance document, see page 49.

Sausage/Bacon – If serving sausage or bacon they should be grilled and preferably served in wholemeal bread **no more than twice a week**. Some consideration should also be given to the type of product used; it should be lean bacon and specific nutrient specifications have been written for sausages which is included in the '*Nutrient Specifications for Manufactured Products*', Food Standards Agency - <http://www.food.gov.uk/multimedia/pdfs/tnsschool2006.pdf> If providing condiments e.g. tomato sauce, they must only be dispensed in 10 ml portions.

Drinks Served Outwith the School Lunch

Some of the items in the table require further explanation which is detailed below the table, these are denoted with an asterix.

It is recommended the following drinks can be available on a daily basis:	The following drinks can also be provided, however some care should be given to selecting them:	The following drinks are not allowed under the nutritional regulations:
*Water – still or carbonated	Drinking yoghurts and flavoured milk complying with the criteria (refer to pg 41 of the guidance).	Drinks with added sugar or artificial sweeteners, this includes 'juice drinks', and diluting juice.
Milk – semi-skimmed or skimmed	*Fruit juice, fruit smoothies or 'juicy water' complying with the criteria.	Carbonated soft drinks included those which are sugar free e.g. diet cola
	*Tea or coffee made with semi-skimmed or skimmed milk.	Flavoured water.
		Sports drinks.
		Full fat milk.

Water - all children should have access to free drinking water on a daily basis (encouraging the use of clear drinking bottles can prevent sugary drinks being brought in from home).

Fruit juice, fruit smoothies or 'juicy water' (which is fruit juice with water added) can all help count towards one portion of the '5 a day', however can be harmful to teeth, therefore is advisable to restrict them to mealtimes, providing them with a straw can also help. Also they must meet the criteria detailed on page 42 and 43 of the guidance and portion size should be limited to 200ml.

Tea or coffee - these should only be available in secondary schools as they restrict the absorption of iron and are not advisable for younger children where iron consumption may be lower due to smaller appetites.

Breakfast clubs – The food and drink standards also apply to any breakfast provision, the following are suggested food and drink items to offer for a breakfast;

- Fruit and/or vegetables must be provided as part of a breakfast provision.
- Cereal (low in sugar or not coated in sugar and preferably whole-grain) or porridge served with semi-skimmed or skimmed milk, examples could include shredded wheat, weetabix, branflakes, cornflakes or rice krispies.
- Toast, scones, pancakes, crumpets, potato scones, muffins, these can be served with a vegetable based spread, cheese spread, jam, honey, marmalade or marmite.
- Yoghurts or drinking yoghurts (see comments above).
- Grilled bacon/sausage in a wholemeal sandwich (see comments above).
- Eggs – scrambled or boiled with toast.

- Fruit juice, fruit smoothies or 'juicy water' (see comments above).
- Tea and coffee (only for secondary schools, see comments above).

Birthday celebrations – The policy is for parents to be advised that birthday cakes (home made or bought) or party bags containing confectionery etc **should not** be brought into schools/nurseries to celebrate children's birthdays nor should schools/nurseries provide birthday cakes themselves (this is due to the frequency that birthdays can occur within a class). If schools still wish to mark childrens' birthdays they could hold a 'class birthday' once a year.

Refer to page 5 of this policy under 'home baked items' for general advice on food preparation and produce being brought in from home.

Prizes and rewards – Confectionery **must not** be given out as a reward in schools.

Enterprise – Enterprise activities can often involve food and drink activities. Any such activities are required to comply with the nutritional requirements of the Act.

Fairtrade Produce – Many school communities are involved in 'fair-trade' activities, however some of the fair-trade produce falls outwith the nutritional requirements. Chocolate bars, cereal bars and coated dried fruit are all foods that are no longer to be provided and as a result schools should consider alternative produce. However, if fair trade events are taking place occasionally or as a one-off throughout the year they can be classed as social/cultural celebrations and are therefore exempt.

Practical Food Preparation/Food Tasting – Practical food preparation is exempt from the Act. However, again in the ethos of a health promoting school consideration should be given to such activities. It is important to remember that it is all relative and tasting small quantities of food as part of a project provides valuable other experiences for pupils, e.g. tasting pastries as part of a French day.

Cultural/Social celebrations – Cultural/social celebrations are exempt from the act e.g. Burns day, Christmas party, sports day. The following are some key points to consider when planning such events;

- There is a feeling that children and young people should be allowed to consume any food or drink items during such events as they don't take place regularly and 'anything is okay in moderation'. However, many such food and drink items have become everyday items. Therefore these events offer an opportunity to provide a choice of items and not only foods high in fat, sugar and salt as this is not then 'moderation'.
- Also due to the number of social/cultural celebrations which can occur throughout the year, schools should consider what food and drink is provided during these events over the course of the year.
- In making decisions about providing food and drinks for social/cultural celebrations if a school decides to provide confectionery/cakes they should consider the portion size e.g. a fun size chocolate treat is

preferable to a full size bar or a small plain cake is preferable to one full of icing.

- It is also recommended to involve pupils as to what can be provided at cultural/social celebrations and what healthier items may be popular.
- The above principles should be applied to all social/cultural events including those run by PTAs and other parties.
- Some suggestions for food/drink items to offer at cultural/social celebrations include; pizzas (choose options with less cheese and no processed meat), fruit kebabs, sandwiches, wraps, cheese and pineapple sticks, vegetable sticks with dip, low fat crisps, breadsticks, plain popcorn, pitta bread and dips, plain pretzels, plain biscuits, healthier home baking (see page 5 of this policy under 'home baked items' for general advice on food preparation and produce being brought in from home) and smoothies. **This list is just some suggestions and the principal is that foods high in fat, sugar and salt should not be the only options on offer.**

Summary – This policy is intended to support schools and partners within Aberdeen City in implementing the Schools (Health Promotion and Nutrition) (Scotland) Act 2007. The overarching principle is to consider your practice within the ethos of a health promoting school. Further advice and support is available from your Health Improvement Officer.

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- + VAT, for the Art Gallery, if required as part of the proposed Stage One Application to the Heritage Lottery Fund;
3. Instructs officers to prepare a Capital Business Case for further consideration and report to the Education, Culture and Sport Committee on 16th September and Finance and Resources Committee on 28th September, to include recommendations on the most appropriate option to redevelop the Art Gallery, and on the commitment the Council is being requested to make at that stage;
 4. Instructs officers to report to a future meeting of the Committee on how best to improve access to the Museums and Galleries Collections.

3. FINANCIAL IMPLICATIONS

The Museums and Galleries Service is both a Collection of National Significance and an Accredited Museum; these assist when applying for external grants and the Service does have a strong track record in levering in funds. However, the scale of funding required to achieve a redeveloped Art Gallery and a purpose-built or refurbished building for a Museums Collection Centre is a considerable challenge, especially in the current and predicted financial climate. This is compounded by the demands on the funding streams to the Lottery, resulting from the Olympic Games in London in 2012.

It is important to reflect that the Art Gallery is a key “anchor” building in the City Centre and that its location contributes to the cultural and wider vibrancy of the area. Visitors to the Gallery generate income for retail and catering outlets nearby and by investing, the Council will be supporting local business and commerce. While economic impact assessments are undertaken for incoming sporting or cultural events, officers are unaware of any formulae to calculate how a visit to the Gallery might generate other spend locally. However, citizens and incoming visitors will be contributing to the wider City Centre through their spending in the area. The likely cost of providing a new build facility to house the collections held in the Art Gallery alone, were it to be closed for full redevelopment would be in the region of £1.6 million.

Funding for the Art Gallery redevelopment would be sought from the Non Housing Capital Programme in the 2013/2014 financial year and in the following 2 financial years.

- i) Build costs, including fees, etc.

Estimates

Aberdeen Art Gallery	- £24.5 million
Museums Collections Centre	- £10 million
Total	- £34.5 million

The projects are not currently included within the Non Housing Capital Plan, which is fully committed and subject to very heavy demand. The ongoing capital and interest repayments on the full projects costs of £34,500,000 would be approximately £2,543,600 per annum, in addition to any other increased revenue costs associated with larger building capacity, were it to be funded from the Capital Plan.

Annual capital and interest repayments would be as follows:

	<u>Capital Value</u>	<u>Annual Repayments</u>
Art Gallery	£24,500,000	£1,806,300
Collection	£10,000,000	£737,300

As indicated, other potential funding options will be presented to a future committee as part of the Capital Plan Business Cases for both the Art Gallery and the Museums Collections Centre, which will include the whole life costing of the project.

The Revenue costs will be offset partly by existing revenue budgets, energy efficient aspects and potential income generation.

ii) Grant funding

Both the Art Gallery redevelopment and a Museums Collection Centre would be eligible to apply for Heritage Fund Lottery grants, although the value the City Council would wish is beyond the annual allocation, which for all of Scotland is currently £20 million. Achieving a Stage One grant from the Fund will enable access to funding to develop the more detail application, as well as progress potential funding streams, prior to the Stage Two application (which requires to be lodged within 18 months thereafter). However, it should be noted that the Stage One and Two grants are inclusive, covering the total grant made by the Fund. Please note the need for a Conservation Statement, estimated to cost £19,644 + VAT referred to in section 6 and the recommendation. Officers are currently in the process of approaching potential funders of this work and will advise Committee on the current situation pertaining at the meeting. This work will be undertaken by Gareth Hoskins Architects as part of the terms of their engagement.

A number of other potential funders have been identified, however not, as yet, approached. Should the preferred location for the Museums Collections Centre be in an area of regeneration, there may be possible funding opportunities which can be progressed.

iii) Capital Receipts and Re-allocating Expenditure

The proposals are intended to better use the limited funding available to the Council. The redevelopment project will reduce the current ongoing and remedial expenditure on the fabric of the Art Gallery. The creation of one integrated Museums Collection Centre, operating one collection, in place of the current

dispersed arrangements, with expected reduced travel, utility and rates costs. It will also provide additional public-facing facilities at minimal additional cost.

The Council needs to relocate the reserve collection housed at Frederick Street; a Capital receipt from the sale of the site will be achieved and part of the funding received is allocated to re-house services currently in the WhiteSpace building. Investing this into the redevelopment proposal would be most cost effective.

The Kittybrewster roof requires expenditure of £100,000 and also replacement of the environmental equipment at another £100,000, although it is recognised that the roof will require repair which ever service uses the building. The roof repair is included in this year's building repair programme.

A fuller cost benefit analysis will be undertaken of all the options for a Museums Collections Centre.

iv) Other sources of funding

The Capital Business Cases will include consideration of how the Council might fund the proposed developments as well as discuss whether there are opportunities to provide joint accommodation, or shared services with partners.

4. SERVICE & COMMUNITY IMPACT

Single Outcome Agreement

SOA1 - *Economic Development & Culture, Arts & Sports– impacts on Tourist industry and Business.* Museums and Galleries provide access to heritage collections and works of art to both local citizens and visitors to the City. Historic buildings such as Provost Skene's House are tourist attractions in their own right. The venues, together with the Collections contribute to the City's ability to promote Aberdeen as a great place to live and work.

SO6 – *contribute to health and mental well being, providing access to heritage and art to stimulate and improve mental skills and inform healthy living.* Museums and Galleries provide reminiscence information and opportunities to access works of art for senior citizens. The recommendations of this report will increase opportunities for access to heritage information and artefacts.

SO7 – *contribute to improving quality of life in regeneration areas.* Museums and Galleries provides opportunities to access to quality services

SO10 – *museum collections contain and make available community and local information and histories.* Oral history of Grandholm Mill and provision of information panels for the Grandholm site. The recommendations of this report will increase opportunities for local communities to access heritage artefacts contained in museum collections

SO12 - *value and enjoy our built and natural environment and protect it enhance it for future generations.* Museum services record and interpret the built environment, including the Sites and Monuments Record and care of public art and sculpture.

SO13 – take a pride in a strong, fair and inclusive national identity. Museum collections are distinctive and offer access to the “real thing” through their programmes of activity and exhibitions. Collections are relevant to understanding our cultural identity and histories. Museums are key providers of cultural opportunities in Aberdeen. The recommendations of this report will increase opportunities and access to museum objects.

SO14 – public services of high quality, continually improving, efficient and responsive to local people’s needs. This includes museum exhibitions and displays, talks and events in response to public demand; working with communities to interpret local heritage. Bringing all the currently dispersed collections under one roof is an efficient way to care for these unique artefacts and artworks. There will also be the option to programme exhibitions and displays at a new storage site.

Vibrant Dynamic & Forward Looking

Aberdeen is an even more attractive place in which to do business – value of museums programmes of activity to creating a city “buzz”; offering businesses unique opportunities for corporate hire of venues.

Aberdeen’s unique granite heritage is protected – parts of the museum collections record the history of granite industry, as well as feature in the Art Gallery building.

Recognise the contribution of Sport, Culture and Arts to promoting the area as a tourist attraction. The Art Gallery is North East’s number one built visitor attraction and is amongst the top 20 free museums visited in Scotland (178,344 visitors in 2009). The Maritime Museum holds 5 Star Museum status from the VisitScotland quality assurance scheme.

To maintain and develop arts and heritage activities and venues which have a positive impact on the social, economic and cultural development of the city.

The specific level of services provided is discretionary for the authority to provide, however the provision of Museums Services is included within the Legislation in Force and measured by a Statutory Performance Indicator and forthcoming qualitative measures. The current SPI is the “Number of visits to/usages of Council funded or part-funded museums per 1,000 population”. Aberdeen’s art gallery and museums service is in the upper quartile for 2008/9.

Continue to drive regeneration and take advantage of regeneration opportunities citywide as they present themselves and identify, in conjunction with the local communities, immediate priorities for regeneration projects.

Equalities & Human Rights Assessment

The service is used by a wide demographic of residents in the City, North East of Scotland and by incoming visitors, both leisure and business. Additional work has been undertaken to increase access to the collections and to the museums buildings in the City. Lifelong learning opportunities around specific collections and exhibitions have been developing in recent years, particularly targeted

around those who have not previously seen museums as a natural place to visit. This has included adults with learning disabilities, older people, young people, ethnic minority groups and adults with physical disabilities.

5. OTHER IMPLICATIONS

The proposed Art Gallery redevelopment will be considerably eased if a new facility is in place before the redevelopment work commences. As referred to elsewhere in the report, the costs and time to complete the redevelopment project will increase if the collections are retained on site, necessitating a phased approach to development rather than a full building development based on vacant possession

The relocation of off-site facilities for museum collections is identified as medium to high requirement as there will be a need to secure an alternative site for the space which will be vacated as a result of the sale of the Frederick Street premises. There is also a priority to invest in the improved environmental equipment at the Kittybrewster site to ensure the continued appropriate environmental conditions to preserve the collections stored at this venue.

A new facility would provide a safe and secure environment for collections and in addition enable the Service to maintain its profile in the city and wider area, by using the facility as an exhibition space. Dundee City Council and Glasgow City Council secured similar offsite facilities prior to the major renovations at the McManus Gallery (Dundee) and Kelvingrove (Glasgow).

6. REPORT

Gareth Hoskins Architects were contracted in August 2009, following a national architectural competition, to prepare a development study. The Vision prepared by the Service for the team at Gareth Hoskins Architects included:

Aberdeen Art Gallery is the premier cultural destination in North East Scotland and the Collections held by Aberdeen Art Gallery and Museums Service and displayed within the Art Gallery are of international significance, standing and quality. They are a valuable asset to the City of Aberdeen by both informing and challenging citizens and attracting cultural tourists to the city. The importance of these collections, built up since 1885, is demonstrated through their "Recognised Collections of National Significance" status awarded in 2007.

Our aspiration is to preserve and celebrate the culture and heritage for Aberdeen and to encourage community participation in the City's art gallery through a stimulating programme of exhibitions, learning opportunities and activities. Key to this is the redevelopment of the Art Gallery as an outstanding resource for enjoyment, learning and research, which is accessible to all. The redevelopment of the Art Gallery affords us fresh opportunities to reinterpret the collections by producing new exhibitions illustrating the rich and varied collections, making new connections between objects and art works and by providing a platform for us to host major touring exhibitions that will introduce visitors to new subjects. It will also enable us to bring to the city displays which local people would need to travel quite far to see.

Gareth Hoskins Architects commenced work in November 2009 and have undertaken considerable consultation with staff, other Council Services, including Planning and other bodies, such as Historic Scotland. Public consultation and with the Friends of Aberdeen Art Gallery and Museums has also taken place.

As a result of their investigations and in discussion with officers and the Project Board, chaired by Cllr. Martin Greig, the consultancy has prepared a Development Study and has now presented its final report. All Elected Members were invited to attend a Briefing on 27th May at 11am to hear the options developed within the Study.

Copies of the Development Study have been lodged in the Members Lounge for consideration by members of the Committee.

There are five options proposed to develop the Art Gallery, which are included as an appendix. The Project Board meets on 20th May to discuss the final report and while it still has to make a final recommendation, the estimated costs are based on Option D.

A pre-application has been lodged with the Heritage Lottery Fund (HLF) for the Art Gallery redevelopment only and officers there have advised that they would not expect the Trustees to award an amount higher than £8 million (no other Stage One application in 2009 or 2010 was awarded more than £8,250,000, and that there would need be clear evidence of both financial and strong commitment from the Council. The officers suggested that a commitment of one third of the overall cost from the Council would be a level which would reflect the importance of the project and give the Trustees evidence of its commitment.

They advised that it is important that the project is presented in the context of the wider plans and vision within the city. The bid should also demonstrate why there is a need for the gallery project, including the rationale behind the chosen option, and why it is necessary to deliver it at this time. The developing Development Framework for the City Centre will assist in ensuring the application is as strong as possible.

A key aspect of the Trustees decision will be the level of risk to the proposed project to redevelop the Art Gallery and their officers advised that while the Council might also have a desire to create a Museums Collections Centre, the two projects being inextricably linked would not be advised. The Trustees having an understanding of the Council's plans and commitment, however, will be crucial. To clarify the likely cost of providing a new build facility to house the collections held in the Art Gallery alone would be in the region of £1.6 million. It may be possible to make a separate application for a Museums Collection Centre, as it would be considered in a lesser category, however it would be subject to greater competition, and all the considerations above, in respect of the Council's priority and level of commitment still pertain.

There is no discretion given by the Trustees; they decide only on the amount applied for and do not award any other sum.

The timeline is as follows:

- September 2010 – Stage One Application lodged.
 - February 2011 – HLF Trustees consider the application and advise.
- If successful, then there is an eighteen month period to develop the Stage Two application, which requires to be lodged by:
- 28th September 2012, with a decision given in:
 - February 2013.

Therefore, funding for the Art Gallery redevelopment would be sought from the Non Housing Capital Programme in the 2013/2014 financial year and in the following 2 financial years.

Were the Art Gallery redevelopment to be phased, it would add an additional year and an estimated £1.5 million to the overall cost of the project, as well as having impaired access by users for an extended period.

In order to be able to make a Stage One Application to the Heritage Lottery Fund, a Conservation Statement on the Art Gallery is required. This has been estimated to cost £19,644 plus VAT and consists of a report on the “heritage merit of the site will guide design thinking”. It is out with the scope of the Development Study, currently funded by the Marguerite McBey Trust and there are not funds identified within the Service. The Committee is requested to remit the report to the next meeting of the Finance and Resources Committee to consider funding this aspect of the work, should ongoing work by officers not identify potential funding out with the Council.

To date, no approaches have been made to potential grant-making bodies to ascertain the likelihood or otherwise of an application being successful and if so, to what extent. The Heritage Lottery Fund officers advised that they will follow up any prospective grant-making bodies the Council lists, as part of their assessment process. The report planned for the next meeting of the Committee will include information on the success of approaches between now and then.

A funding campaign would be an integral part of a successful redevelopment project, which would require dedicated resources, encourage public and commercial support. The report referred to above, will include proposals for this campaign.

This report outlines progress to date and if the Committee instructs, it is proposed that officers bring to the next meeting, a further report on recommendations for the preferred option and potential funders to be considered.

The Committee at its previous meeting instructed officers discuss the Service’s wish to report on improving access to the Museums and Galleries Collections initially to the Corporate Management Committee, which it did at its meeting on 15th April. The report brought together a number of issues relating to the current and future requirements to house the combined collections of the Museums and Galleries Service and proposed an integrated solution, which would deliver greater potential benefits to the City. The proposals were set in the context of the

proposal to redevelop the Aberdeen Art Gallery, as well as advise on the feasibility of achieving these within the current and future financial climate.

The report advised that having an appropriate solution by the time the Art Gallery project might be expected to commence is an important aspect of the overall project, which is a key aspect of the Estate Strategy and developing Asset Plan of the Education, Culture and Sport Service.

The Corporate Management Team:

1. Agreed that officers develop a detailed brief for a Museums Collections Centre, which will include housing items while not exhibited.
2. Agreed that officers identify potential sites for a Museums Collections Centre, including those which can contribute to community regeneration.
3. Considered an allocation of resource to enable officers to prepare a Capital Business Case for further consideration, in terms of the new Capital Planning Process.
4. Instructed officers to make initial approaches to potential external funders.
5. Instructed officers to report back to the Corporate Management Team on progress at a future meeting.

Following report back to the Corporate Management Team, officers will report to a subsequent meeting of the Education, Culture and Sport Committee.

7. REPORT AUTHOR DETAILS

Neil M Bruce, Service Manager, Culture & Leisure;
neilbr@aberdeencity.gov.uk; tel. 523144.

8. BACKGROUND PAPERS

Report on Notice of Motion by Cllr Kiddie: Museum of Aberdeen and North East Scotland, Education & Leisure Committee, 30th August 2004.

Policy & Strategy Committee, Development of a Cultural Strategy, 29th September 2004.

Best Value Review – Education & Leisure 16 May 2006 Item 17

Appendix 1

Development Study

Option A: minimal approach

achieves 20% of accommodation requirements

- + improved access/compliance
- + improved servicing & visitor support
- + improved MLA
- no increase in gallery space
- no dedicated Murray/McBey spaces
- intrusive servicing to temporary gallery
- education suite separated from gallery
- no link between cafe and Cowdray hall

approx cost £15.7m

Option B: 'backpack' approach

achieves 50% of gallery requirements

- + all option A improvements
- + increased gallery space
- + new MLA standard temporary gallery
- no dedicated Murray/McBey spaces
- limited temporary gallery flexibility
- education suite separated from gallery
- library separate from staff support

approx cost £18.4m

Option C: 'outside the box'

achieves 100% of accommodation requirements

- + all option A improvements
- + meets all MLA standard requirements
- + dedicated Murray/McBey spaces
- + clear visitor journey/experience
- + additional gallery/restaurant
- education suite separated from gallery
- 'backpack' spaces restricted by existing Building

approx cost £23.8m

Option D: alternative 'outside the box'

achieves 100% of accommodation requirements

- + all option A improvements
- + meets all MLA standard requirements
- + dedicated Murray/McBey spaces
- + clear visitor journey/experience
- + additional gallery/restaurant
- + education suite linked to gallery
- + purpose built education/library/friends & staff facilities discretely at rear

approx cost £24.3m

Option E: extending into RGU Gray's School of Art (original premises – RGU Administration Building)

- all option A improvements
- + dedicated Murray/mcBey spaces
- + additional gallery/restaurant
- + purpose built education facilities linked to gallery
- poor arrangement of temporary gallery with no potential for subdivision
- no clear link to restaurant
- offices at distance from gallery

approx cost £22.7m + site purchase costs

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